

City of Danbury
Regular Council Meeting Minutes
Thursday, January 16, 2020

CALL TO ORDER

Mayor Melinda Strong called the meeting to order at 6:29 p.m.

COUNCIL PRESENT

Bill Turnipseed
Sue Powell
Heather Martin
Brenda Milligan

Coby Pruitt –Entered at 6:49 p.m.

COUNCIL NOT PRESENT --
STAFF PRESENT

Moira Ginther

Larry Boyd present

PLEDGE

PRAYER by Bill Turnipseed

Public Comment: NONE

Council and Staff Comments

Comments may be made by Council or Staff, but no action taken on the following topics without specific notice. Those items include: expressions of thanks, congratulations or condolence; information on holiday schedules; recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the Council through action; reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

1. Heather Martin – Thank you to Sue Powell for her help with Band Concert. Welcome Mark Pritchard as Chief; great feeling to have patrol as early as 7:30 a.m.

- Mayor Updates:**
1. Free Seminar – Local Government – Stafford Center 1/30/20
 2. CDBG Grant – They have reported that they have everything from the City and they will begin their review
 3. CDBG Brazoria County Grant – verified 1295
 4. Cyber Security – must be completed by 6/2020

Consent Agenda

1. Consideration of Monthly Bills (Check Register from December 12, 2019, through January 15, 2020)
2. Consideration of November 2019 Financial Statements
3. Consideration of December Police Report/Maintenance Log
4. Consideration of December Animal Control Report

5. Consideration of December Municipal Court Report
6. Consideration of December Community Center Report
7. Consideration of December Park Report
8. Consideration of December Comp Time Report
9. Consideration of December Utility Report
10. Consideration of City Council Minutes (December 12, 2019)

Motion was made by Bill Turnipseed and seconded by Brenda Milligan to approve the Consent Agenda with the 2 corrections to the 12/12/19 minutes. Passed unanimously.

General Business

1. Discussion and Consideration of Granting a Variance to Ordinance No. 16-03 to the Danbury Civic Club in Order to Hold the 13th Annual Red, White, and Blue Festival for the following:
 - a. to allow Alcoholic Beverages to be in the park starting Friday, March 6, 2020, at 1:00 p.m. till 12:00 a.m. Saturday, March 7, 2020, and from 7:00 a.m., Saturday, March 7, 2020, till 1:00 a.m., Sunday, March 8, 2020.
 - b. to allow persons to be in the park after 9:00 p.m. on Friday, March 6, 2020, through 7:00 a.m., Sunday, March 8, 2020.
 - c. to allow ATV's in the park for cleanup, security, and festival use only: and
 - d. For the streets surrounding the park to be barricaded off starting at Noon, Friday, March 6, 2020, and remove the barricades on Sunday, March 8, 2020, by Noon. The Civic Club is aware that they will need security for this event and will develop a security plan with the Danbury Chief of Police, Mark Pritchard. (Janelle Williamson)

Motion was made by Bill Turnipseed and seconded by Brenda Milligan to grant the Civic Club the variance requested. Passed unanimously. 4-0. Coby Pruitt not present.

2. Discussion and Consideration of Accepting a Playground Equipment Donation to the City of Danbury From the Danbury Civic Club. (Janelle Williamson) **Motion by Bill Turnipseed and seconded by Heather Martin to accept the Tire Swing to be installed at the Park by the Civic Club. Passed Unanimously. 4-0. Coby Pruitt not present.**

The Mayor skipped to #7

3. Discussion and Consideration of Future Construction Plans on Property Located at Avenue K and 6th Street. (Randy Roberts) **Larry Boyd reported that Randy Roberts' property is Zone C. Therefore, he can build whatever he wants as long as all the required Ordinances are adhered to, i.e. Building Permit, setback limits, building**

code and FEMA Ordinances. If building across property lines, replat required for dividing.

Coby Pruitt entered 6:49 p.m.

4. Discussion and Consideration of Choosing a Website Provider. (Heather Martin) **Motion made by Sue Powell and seconded by Heather Martin to proceed forward and obtain a contract from CivicPlus for council to review prior to next meeting. Passed unanimously. 4-0. 1 abstained.**
5. Discussion and Consideration of Amending Fee Schedule for Non-Profit Organizations/ Residents/Non-Residents for use of the Park. **No action**
6. Discussion and Consideration of Amending Fee Schedule for Non-Profit Organizations/ Residents/Non-Residents for use of the Community Center and to Require Payment of Clean-up and Set-Up Fees and for Waived Fees to Be Paid By the City of Danbury. (Melinda Strong) . **Motion made by Heather Martin and seconded by Bill Turnipseed to increase set up fee <100 = \$25.00; >100 = \$50.00; any fee that is waived by Council, the renter will pay the cleaning fee and set up fee. Passed unanimously. Update reservation form.**
7. Discussion and Consideration of Accepting Donations to the Danbury Police Department from the Danbury Police Association. (Brenda Milligan) **Motion made by Brenda Milligan and seconded by Bill Turnipseed to accept mini refrigerator and microwave from Danbury Police Association. Passed unanimously. 4-0. Coby Pruitt not present.**
8. Discussion and Consideration for the Purchase of Tires for Police Vehicle. (Chief Pritchard) **Motion made by Bill Turnipseed and seconded by Brenda Milligan to purchase tires for police vehicle up to \$907. Passed unanimously.**
9. Discussion and Consideration of Approval of Quote for Lighting on Police Department Vehicle. (Chief Pritchard) **Motion by Bill Turnipseed and seconded by Heather Martin to accept bid from Nighthawk for approx.. \$600. Passed unanimously.**
10. Discussion and Consideration of Purchasing Class IIIA Body Armor (Bullet Proof Vests) for the Danbury Police Department. (Chief Pritchard) **Motion made by Bill Turnipseed and seconded by Coby Pruitt to purchase four(4) Bullet proof vest from Safe Life. Passed unanimously.**
11. Discussion and Consideration of Utility Department's Request for Property Transfer of Bricks from BBQ Pits. (Sue Powell) **Motion made by Heather Martin and seconded by Bill Turnipseed to try and use bricks to lift step down from pavilion to level height on Liverpool side. Passed unanimously.**

Executive Session entered into Executive Session 8:08 p.m.

1. Executive Session Under Texas Government Code Sections 551.071 and 551.074 to consult with attorney and to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, and dismissal of Police Chief, Police Officers, and Reserves.
2. Executive Session under Texas Government Code Sections 551.071 and 551.074 to consult with attorney and to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Utility Personnel.
3. Executive Session under Texas Government Code Sections 551.071 and 551.074 to consult with attorney and to discuss employment, appointment, evaluation, duties, reassignment, compensation, bonuses, discipline, dismissal of all City Hall Personnel.
4. Executive Session under Texas Government Code Sections 551.071 and 551.074 to consult with attorney and to discuss dispute re excavator and personnel matters on same.
5. Executive Session under Texas Government Code Sections 551.071 to consult with attorney on limited legal aspects of heavy load regulations.

General Business Agenda Continued – entered back into General Business 10:05 p.m. Coby Pruitt, Bill Turnipseed, Sue Powell, Heather Martin and Brenda Milligan present.

12. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, and dismissal of Police Chief, Police Officers, and Reserves. **No Action.**
13. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Utility Personnel. **Motion was made by Bill Turnipseed and seconded by Heather Martin confirming that Roger Thomas will be paid \$20.00 per hour for his part time services which began upon his retirement. Passed Unanimously.**

Motion was made by Bill Turnipseed and seconded by Heather Martin that Cory Stefka's hourly rate will be increased as follows: 2/1/20 - \$24.00, 6/1/20 - \$26.00, and 9/1/20 - \$28.00. Passed unanimously.


14. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, bonuses, discipline, dismissal of all City Hall Personnel. **No action.**
15. Discussion and Consideration of Amended Subdivision Ordinance (Larry Boyd) **Next Agenda 2/20/20.**
16. Discussion and Consideration of Plan and Stipend for Emergency Management Training Involving the City Secretary, Finance Officer, and Utility Clerk. (Melinda Strong)

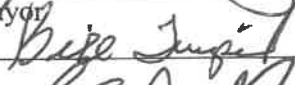
Motion was made by Bill Turnipseed and seconded by Brenda Milligan to implement stipend incentive for City Secretary, Finance Officer and Utility Clerk to complete internet based training. Upon completion and proof of certificate, stipends will be: IS – 100.c \$50.00, IS-200.c \$100.00, IS-700.b \$75.00, IS-800.c \$75.00. Total: \$300.00

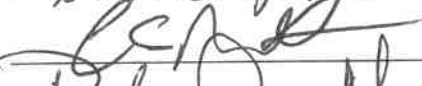
17. Discussion and Consideration of Payment of Invoice Received from Bobcat of Houston re excavator (Melinda Strong) **Motion was made by Sue Powell and seconded by Bill Turnipseed to pay the invoice for the Bobcat invoice \$2410.00. Passed unanimously. Annual trade in will be reviewed each October/November.**
18. Discussion and Consideration of Purchase of a VFD Drive for the City of Danbury. (Melinda Strong) **Need more information on VFD drive. Possible emergency meeting. Council all available.**
19. Discussion and Consideration of Approving Ordinance Calling for the May 2, 2020, Election Pertaining to ½% Sales and Use Tax for street purposes. (Moirra Ginther) **Motion was made by Bill Turnipseed and seconded by Heather Martin approving Ordinance 20-01 calling for election pertaining to ½% Sales and Use tax for street purposes. Passed unanimously.**
20. Discussion and Consideration of Submitting Funds via EFT through the Texas Municipal Retirement System City Portal. (Melinda Strong) **Motion was made by Sue Powell and seconded by Bill Turnipseed for the City to submit funds through the EFT system. Passed unanimously.**
21. Discussion and Consideration of Offering City Employees the Option of Contributing to a 457 Deferred Compensation Plan. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Sue Powell to offer the option of a 457 plan to City employees at no cost to the City. Passed unanimously.**
22. Discussion and Consideration of Approving an Electrical Provider for the City of Danbury. (Moirra Ginther) **Motion was made by Bill Turnipseed and seconded by Sue Powell to renew our contract with GLO/Cavallo for 45 months, expiring 12/31/23 at the rate of \$.04212. Passed unanimously.**
23. Discussion and Consideration of Debris Removal Contract Renewal with TFR Enterprise. (Moirra Ginther) **Motion was made by Bill Turnipseed and seconded by Heather Martin to renew our debris removal contract with TFR Enterprises at the existing rate, and expiring January 31, 2021. Passed unanimously.**
24. Discussion and Consideration of 2020 City of Danbury Incentive Bonus Policy. (Melinda Strong) **Motion was made by Sue Powell and seconded by Brenda Milligan to adopt the 2020 City of Danbury Incentive Bonus Policy. Passed unanimously.**

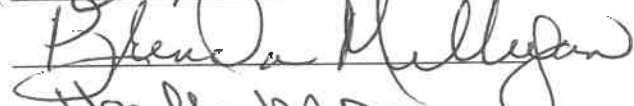
25. Discussion and Consideration of Adopting Resolution No. 20-001 Investment Policy for the City of Danbury (Moira Ginther) **Motion was made by Bill Turnipseed and seconded by Heather Martin to adopt Resolution No. 20-001 Investment Policy for the City of Danbury. Passed unanimously.**
26. Discussion and Consideration of the Implementation of the Fixed Assets Policy/Capital Assets for the City of Danbury (Moira Ginther) **Next Agenda 2/20/20.**
27. Discussion and Consideration of Amending Utility Ordinance #19-18 (Melinda Strong) **Motion was made by Heather Martin and seconded by Bill Turnipseed to Amend Utility Ordinance #19-18 to revise the wording on page 3, Section 2(c). Ordinance #20-03. Passed unanimously.**
28. Concrete Truck Bond (Melinda Strong) **No action.**

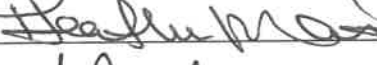
Adjourn The meeting was adjourned at 10:58 p.m.

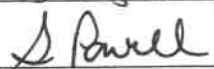


Mayor











Minutes Approved On: February 20, 2020.

ATTEST: _____
Moira J. Ginther, City Secretary

ATTEST: 
Cynthia Sharp, Deputy City Secretary

CITY OF DANBURY
Monthly Financial Report
November 30, 2019

	<u>Last Month</u>	<u>This Month</u>	<u>Change</u>
CASH BALANCES			
General Fund			
Operating	342,517	371,267	28,750
Streets & Roads	136,869	141,563	4,694
DHEA	3,646	27,421	23,775
Savings	-	-	-
Total	<u>483,032</u>	<u>540,251</u>	<u>57,219</u>
 Utility Fund			
Operating	97,157	111,556 ^a	14,399
Customer Deposit	52,556	53,153	597
Recovery	34,429	35,087	658
Meter Replacement	<u>7,958</u>	<u>9,203</u> ^c	
Total	<u>192,100</u>	<u>208,999</u>	<u>15,653</u>
 Debt Service			
Debt Tax Cash Acct	<u>70,735</u>	<u>90,987</u> ^b	<u>20,252</u>
 Park & Community Center			
Park Acct	10,960	11,168	208
Comm Cntr Acct	<u>19,535</u>	<u>19,828</u>	<u>293</u>
	<u>30,495</u>	<u>30,996</u>	<u>501</u>
 Total Cash	<u>776,362</u>	<u>871,233</u>	<u>93,626</u>
 CASH AVAILABLE TO GENERAL	<u>342,517</u>	<u>371,267</u>	<u>28,750</u>

a UF owes GF \$ 1,741

b Restricted for Debt Service

c Restricted for Meter Replacement Costs

**CITY OF DANBURY
GENERAL FUND
BALANCE SHEET
November 30, 2019**

November 2019

ASSETS

Cash -	
Operating account	371,267
Streets & Roads	141,563
DHEA	27,421

Total Cash	540,251
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Other Assets -	
Property tax receivable	388,049
Allowance for Uncollectible Tax	(2,000)
Tax transfer - clearing	-
Sales tax receivable	12,407
Franchise tax receivable	6,733
Due From Other Funds	15,741
Due from Utility Fund - payroll	-
Rounding	

Total Other Assets	420,930
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Total Assets	961,181
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LIABILITIES and FUND BALANCE

Liabilities -	
Accounts payable and accruals	11,088
Direct Deposit Liabilities	-
Payroll related liabilities	(83)
Deferred property taxes	386,049

Total Liabilities	397,054
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Fund Balance -	
Bond Proceeds & Restitution	-
Fraud Loss	-
Committed to Teen Driving Program	4,935
Committed to Street Maintenance	40,119
Unreserved - Uncommitted	471,247
Current Profit (Loss)	47,827

Total Fund Balance	564,127
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Total Liabilities and Fund Balance	961,181
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CITY OF DANBURY
GENERAL FUND
Profit & Loss
November 30, 2019

Two Months	16.66%
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	Nov '19	Oct'19-Nov'19	Budget	Over (Under)	% of
Revenues:					
Property tax - current	34,170	34,754	405,000	(370,246)	8.58%
Property tax - prior	599	1,024	5,000	(3,976)	20.48%
Property tax - P&I	293	665	7,000	(6,335)	9.49%
Franchise tax	6,581	10,531	50,000	(39,469)	21.06%
Sales tax - regular	10,217	18,337	105,000	(86,663)	17.46%
Sales tax - streets	5,109	9,169	52,000	(42,831)	17.63%
Licenses & Permits	213	3,233	6,000	(2,767)	53.88%
Court fines and fees	497	749	8,500	(7,751)	8.81%
Police training	-	-	800	(800)	0.00%
Other income	32,844	33,822	3,500	30,322	966.35%
Interest	68	136	100	36	135.90%
Fire Marshall Inspections	-	-	200	(200)	0.00%
Total Revenue	90,591	112,419	643,100	(530,681)	17.48%
Current Expenditures:					
City Secretary -					
Salary	2,560	5,760	33,280	(27,520)	17.31%
Education/Training	-	-	750	(750)	0.00%
Finance Officer-					
Salary	2,539	5,587	38,480	(32,893)	14.52%
Education/Training	-	-	750		
General Administration -					
Payroll processing fees	138	324	2,000	(1,676)	16.20%
Payroll tax expense	798	2,160	16,331	(14,171)	13.22%
Unemployment	-	-	3,369	(3,369)	0.00%
Retirement	666	1,795	12,500	(10,705)	14.36%
Health insurance	1,021	2,157	24,000	(21,843)	8.99%
Accounting	1,950	2,850	40,000	(37,150)	7.13%
County Tax Office	-	-	300	(300)	0.00%
Bank Service Charges	455	856	6,000	(5,144)	14.27%
Appraisal District	-	998	4,200	(3,202)	23.77%
Insurance & Bonds	2,834	3,672	20,000	(16,328)	18.36%
Electrical Permit Inspector			2,000	(2,000)	0.00%
Fire Inspector	-	-	200	(200)	0.00%
Office Supplies	528	867	6,000	(5,133)	14.45%
Dues & memberships	502	552	2,000	(1,448)	27.60%
Copy Machine	197	394	3,400	(3,006)	11.59%
Council Expense	-	-	100	(100)	0.00%
PIA (Legal)	833	833	2,000	(1,167)	41.67%
Special Legal	-	-		-	
-General Legal	3,325	5,441	20,000	(14,559)	27.21%
-General Legal Publications			2,000		
- Street Drainage	-	-	-	-	
- School Project	-	-	-	-	
Engineer					
- GLO Grant	-	-	22,000	(22,000)	
- School Project	-	-	2,000	(2,000)	0.00%
- CDBG	-	-	40,000	(40,000)	0.00%
Emergency Management Expenses	-	-	400	(400)	0.00%
Maintenance - general	815	935		935	
Maintenance - streets	-	-	-	-	

CITY OF DANBURY
GENERAL FUND
Profit & Loss
November 30, 2019

Two Months	16.66%
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	Nov '19	Oct'19-Nov'19	Budget	Over (Under)	% of
Utilities	1,210	2,513	20,000	(17,487)	12.57%
Credit card processing costs	70	137	1,000	(863)	13.66%
Telephone	131	464	2,500	(2,036)	18.57%
State Court Costs			5,000	(5,000)	0.00%
Library expense	219	403	2,000	(1,597)	20.16%
Miscellaneous	35	258	2,000	(1,742)	12.90%
Elections	-	-	3,000	(3,000)	0.00%
General Administration - Other	-	-			
Animal Control -					
Other A/C expenses	-	61	1,000	(939)	6.09%
Municipal Court -					
Judge salary	60	150	1,500	(1,350)	10.00%
Clerk salary	-		1,500	(1,500)	0.00%
Other court expenses	412	412	3,000	(2,588)	13.73%
Police Department -					
Salaries	5,440	17,062	138,720	(121,658)	12.30%
Equipment & Supplies	7	97	4,000	(3,903)	2.43%
Vehicle expense	184	347	7,000	(6,653)	4.95%
Fuel expense	420	892	6,500	(5,608)	13.72%
Police miscellaneous	240	389	6,000	(5,611)	6.49%
Law Enf Special Exp Training		-	800	(800)	0.00%
Police Contract Labor	-	-	3,000		
Non-Current Expenditures:					
Capital Outlay - Street	-	-	52,000	(52,000)	0.00%
Street Drainage	-	-	16,750		0.00%
Website	-	-	10,000		0.00%
Police Construction Patrol Room	-	-	8,000		0.00%
Cyber Security/Personnel Training	-	-	2,000	(2,000)	0.00%
Emergency Mgt. Equipment	-	-	3,000	(3,000)	0.00%
Water Tower/Repair/Paint			36,000		0.00%
Contingencies	-	-	2,770	(2,770)	0.00%
Transfer Out					
Total Expenditures	27,589	58,367	643,100	(584,733)	
Other Income/(Expense):					
Transfer In/Out					
Total Other Income/(Expense)	-	-			
Excess Revenue (Expense)	63,002	54,052	-	54,052	

* Transferred to UF

** Moved to Other Income

**CITY OF DANBURY
UTILITY FUND
BALANCE SHEET
November 30, 2019**

	<u>November 2019</u>
<u>ASSETS</u>	
Cash -	
Operating account	111,556
Meter deposit	53,153
Recovery account	35,087
Meter Replacement Fees	<u>9,203</u>
Total Cash	<u>208,999</u>
Other Assets -	
Customer accounts receivable	
Reserve for bad debts	(1,000)
Credit card deposits in transit	836
Inventory - Supplies	20,392
Capital assets	6,760,152
Accumulated depreciation	(3,550,784)
Pension related assets	15,998
Rounding	<u>-</u>
Total Other Assets	<u>3,245,594</u>
Total Assets	<u><u>3,454,593</u></u>
<u>LIABILITIES and FUND BALANCE</u>	
Liabilities -	
Sales tax payable	19
Meter deposit liability	53,201
Due to VFD	1,416
Due to Park Fund	786
Due to Library	590
Escrow Deposits	100
Meter Replacement Fee Liability	9,203
Accrued liabilities (audit)	39,113
Pension liabilities (audit)	50,911
N/P - Government Capital	149,101
Due to Other funds	8,871
Due to/from Other Funds	11,454
Due to GF - payroll related	
Total Liabilities	<u><u>324,765</u></u>
Fund Balance -	
Committed to Recovery Program	22,320
Unreserved - Uncommitted	3,108,209
Prior Year Retained Earnings	26,286
Current Profit (Loss)	<u>34,138</u>
Total Fund Balance	<u>3,190,953</u>
Total Liabilities and Fund Balance	<u><u>3,515,718</u></u>

CITY OF DANBURY
UTILITY FUND
Profit & Loss
November 30, 2019

Two Months	16.66%
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	Nov '19	Oct'19-Nov'19	Budget	Over (Under) Budget	% of Budget
Revenues:					
Water	19,502	38,396	234,000	(195,604)	16.41%
Sewer	21,031	41,915	252,240	(210,325)	16.62%
Garbage	12,911	26,025	151,000	(124,975)	17.23%
Late Charges	1,034	2,320	12,600	(10,280)	18.41%
Maintenance Fees	792	1,522	8,500	(6,978)	17.91%
Connection & Tap Fees	550	2,375	4,000	(1,625)	59.38%
Recovery fees	657	1,325	5,000	(3,675)	26.50%
Other Income	2,821 *	3,333	1,060	2,273	314.43%
Interest Earned	25	50	100	(50)	50.28%
Bad Debt	-	-	(500)	500	0.00%
Total Revenue	59,324	117,260	668,000	(550,740)	
Current Expenditures:					
Personnel -					
Salaries	9,205	23,350	174,990	(151,640)	13.34%
Payroll Taxes	659	1,693	16,374	(14,681)	10.34%
Retirement	582	1,476	10,045	(8,569)	14.69%
Health Insurance	1,522	1,679	24,000	(22,321)	7.00%
Part-Time Employee (Contract Labor)	1,274	1,754	10,000	(8,246)	17.54%
Garbage service	11,700	23,437	136,500	(113,063)	17.17%
Computer Services	1,600	1,650	2,000	(350)	82.50%
Engineering Fees	-	-	10,000	(10,000)	0.00%
Insurance & Bonds	2,834	3,322	19,000	(15,678)	17.48%
Water Test/Lab Fees	1,580	2,340	16,000	(13,660)	14.63%
Office Supplies & Postage	519	1,019	6,500	(5,481)	15.68%
Vehicle Expenses	757	1,513	10,000	(8,487)	15.13%
Supplies & Chemicals	917	1,506	15,000	(13,494)	10.04%
Parts & Supplies	-	-	22,500	(22,500)	0.00%
Repairs & Maintenance	3,372	3,779	51,000	(47,221)	7.41%
Lease Equipment	126	126	4,500	(4,374)	2.81%
Sludge Removal	-	-	3,000	(3,000)	0.00%
Utilities	3,175	6,167	45,000	(38,833)	13.70%
Dues & Subscriptions	-	-	300	(300)	0.00%
Telephone	131	464	2,000	(1,536)	23.21%
TCEQ - Fines & Penalties	55	55		55	
TCEQ - Permits	4,824	4,824	10,000	(5,176)	48.24%
Braz Co Wtr Conserv Dist		1,950	3,000	(1,050)	65.00%
Training	-	-	2,500	(2,500)	0.00%
Utility Uniforms	-	-	200	(200)	0.00%
Credit card fees	-	-	-	-	
Meters & Calibration	-	-	1,000	(1,000)	0.00%
Miscellaneous	-	-	200	(200)	
Claims Paid	-	-	-	-	
Non-Current Expenditures:					
Capital outlay			34,830	(34,830)	0.00%
Government capital	-		32,561	(32,561)	0.00%
Recovery Fee Expense			5,000		
Total Expenditures	44,833	82,104	668,000	(585,896)	
Excess Revenue (Expense)	14,492	35,156	-	35,156	

**CITY OF DANBURY
DEBT SERVICE FUND
BALANCE SHEET
November 30, 2019**

November 2019

ASSETS

Cash -	
Tax Coll Acct	90,987
Total Cash	90,987
Other Assets -	
Taxes receivable	233,157
Allowance for uncollectible tax	(2,000)
Total Other Assets	231,157
Total Assets	322,144

LIABILITIES and FUND BALANCE

Liabilities -	
Tax transfer - clearing	30
Deferred revenue - taxes	231,157
Total Liabilities	231,187
Fund Balance -	
Unreserved - Uncommitted	71,850
Retained Earnings	(1,811)
Current Profit (Loss)	20,917.94
Total Fund Balance	90,957
Total Liabilities and Fund Balance	322,144

CITY OF DANBURY
DEBT SERVICE FUND
Profit & Loss
November 30, 2019

	<u>Nov '19</u>	<u>Oct'19-Nov'19</u>
Revenues:		
Current taxes	19,865	20,205
Delinquent taxes	375	691
Interest earned	12	22
Other Income		
Total Revenue	<u>20,252</u>	<u>20,918</u>
Current Expenditures:		
Debt Payments		
Principal	-	-
Interest	-	-
Fees and admin	-	-
Total Expenditures	<u>-</u>	<u>-</u>
Excess Revenue (Expense)	<u><u>20,252</u></u>	<u><u>20,918</u></u>

CITY OF DANBURY
PARK & COMMUNITY CENTER FUND
BALANCE SHEET
November 30, 2019

November 2019

ASSETS

Cash -	
Park account	11,168
Community Center acct	19,828
Total Cash	30,996
Other Assets -	
Accts Rec - other	-
Rounding	-
Total Other Assets	-
Total Assets	30,996

LIABILITIES and FUND BALANCE

Liabilities -	
Accounts payable and accruals	-
Total Liabilities	-
Fund Balance -	
Unreserved - Uncommitted	22,646
Retained Earnings	6,108
Net Income	2,242
Total Fund Balance	30,996
Total Liabilities and Fund Balance	30,996

CITY OF DANBURY
PARK & COMMUNITY CENTER FUND
Profit & Loss
November 30, 2019

	<u>Nov '19</u>	<u>Oct'19-Nov'19</u>		
Revenues:				
<u>Park -</u>				
Rental and usage	-	250		
Donations - util bills	792	1,600		
Other Income	1	-		
Interest earned	1	3		
<u>Community Center</u>				
Rental and usage	705	2,030		
Other Income		-		
Interest earned	3	6		
Total Revenue	<u>1,503</u>	<u>3,888</u>		
Current Expenditures:				
<u>Park -</u>				
Parks and recreation	-	-		
Repairs and maintenance	450	477		
Other exp	136	323		
Parks - Capital outlay	-	-		
<u>Community center</u>				
Operating expenses	389	585		
Repairs and maintenance		-		
Utilities	25	261		
Total Expenditures	<u>1,001</u>	<u>1,646</u>		
Other Expense:				
Suspense		-		
Total Other Income/Expense	<u>-</u>	<u>-</u>		
Excess Revenue (Expense)	<u>502</u>	<u>2,242</u>	<u></u>	<u></u>