

City of Danbury
Regular Council Meeting Minutes
Thursday, December 12, 2019

CALL TO ORDER

Mayor Melinda Strong called the meeting to order at 6:33 p.m.

COUNCIL PRESENT

Bill Turnipseed
Sue Powell
Heather Martin
Brenda Milligan

COUNCIL NOT PRESENT -- Coby Pruitt (Sick)

STAFF PRESENT

Moirra Ginther

Larry Boyd present

PLEDGE

PRAYER by Bill Turnipseed

Public Comment: NONE

Council and Staff Comments

Comments may be made by Council or Staff, but no action taken on the following topics without specific notice. Those items include: expressions of thanks, congratulations or condolence; information on holiday schedules; recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the Council through action; reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

1. Bill Turnipseed reported that Christmas in the Park had great turnout. Thank you to the Community members who helped make it a success. Thank you to the DISD Band for playing.
2. Bill Turnipseed announced that Community Baptist Church was having a children's play on Saturday and Sunday evening, 12/14 & 12/15 at 7:00 p.m.
3. Heather Martin announced that the DISD HS Band was having a concert in the park on Thursday, December 19 at 7:00 p.m. Hot cocoa and cookies. Come and support the band.

Mayor & Council Updates: The Mayor reported on the following items:

1. Ann Lister called to ask for GLO project, are we going to rehook citizen's to sewer or make them connect? Of course, City will rehook them to the sewer upon completion of the project.

2. The Mayor and Cory will be meeting with SUEZ on Tuesday 12/17/19 to establish a contingency plan for the water tower project.
3. Laurence Turner – Sewer Line
4. The Mayor reported that DD#8 expects to have the “B” section surveying complete by 1/15/20.
5. Inspector, Ralph Smith has requested that all council assist in identifying any residence that is not complying with the building ordinance. If you see construction within the City, send the address to City Secretary. Also, the upcoming renovation to the Danbury Manor Apts. will require the assistance of Brazoria County Fire Inspector. The Mayor to see how much the fees will be and Mr. Boyd will prepare Interlocal Agreement. Next agenda 1/16/20.

Heather Martin reported:

6. The website committee met last Monday, 12/9/19. It was a good meeting. Next one will be Monday 12/16/19.

Consent Agenda

1. Consideration of Monthly Bills (Check Register from November 21, 2019, through December 11, 2019)
2. Consideration of October 2019 Financial Statements
3. Consideration of November Police Report/Maintenance Log
4. Consideration of November Animal Control Report
5. Consideration of November Municipal Court Report
6. Consideration of November Community Center Report
7. Consideration of November Park Report
8. Consideration of November Comp Time Report
9. Consideration of November Utility Report
10. Consideration of City Council Minutes (November 21, 2019)

Motion was made by Bill Turnipseed and seconded by Brenda Milligan to approve the Consent Agenda, with Tire Rotation being added to police vehicle form, Brenda will inquire of someone who knows Jim Clemm as to whether he will work with the City again for accounting review and services. Whitley Penn's contract to be checked for special clauses. Passed unanimously.

General Business: ENTERED INTO PUBLIC HEARING AT 6:45 p.m.

1. Public hearing on amending subdivision ordinance concerning applications, fees, plats, subdivisions, and developments. Mr. Boyd briefed council on information Mr. Turner provided for updating our subdivision ordinance. He will have this

prepared for next meeting 1/16/20; however, he recommends immediately approving the Ordinance amending the subdivision ordinance, and including application.

2. Close public hearing and consider amending the subdivision ordinance concerning applications, fees, plats, subdivisions, and developments. **PUBLIC HEARING WAS CLOSED AT 7:05p.m.**

Motion was made by Bill Turnipseed and seconded by Heather Martin to approve Ordinance 19-23 Amending the Subdivision Ordinance to include application and fees. Passed unanimously.

3. Consider amending fee ordinance. N/A
4. Discussion and Consideration of Selecting a Color and Design to be painted on the Exterior Surface of the City of Danbury EST Tank (Water Tower). (Melinda Strong) **Motion was made by Sue Powell and seconded by Heather Martin to have water tower painted with "tank white" color, one side have City of Danbury and the other to have the logo which is on City Hall Council room wall, "Little Town w/ heart." Passed unanimously.**
5. Discussion and Consideration of Opening Minimum Balance Account and Applying for TDECU (Gas) Credit Card to be used by the Police Department. (Bill Turnipseed) **Motion was made by Sue Powell and seconded by Bill Turnipseed to 1) open a savings account (collateral) for \$3,000, using EIN number; 2) apply for \$1,500 credit limit credit card for gas; 3) each card (3) to have \$500 limit and 4) establish policy for use of cards. Passed unanimously.**
6. Discussion and Consideration of Opening a Savings Account with the Unused Funds from the 2018-2019 General Budget. (Bill Turnipseed) **Topic tabled.**
7. Discussion and Consideration of Creating Job Descriptions for City Secretary, Finance Officer, and Deputy City Secretary/Utility Clerk. (Melinda Strong) **Mayor to review each, updates discussed 12/12/19 to be added. Next Agenda 1/16/20.**
8. Discussion and Consideration of City of Danbury Employees Using a Time Clock. (Heather Martin) **Heather gave update that she obtained a power cord, system does work, and she investigated the software, and is going to call on how to download. Next Agenda 1/16/20.**
9. Discussion and Consideration of Purchasing Shelving for Conex. (Sue Powell) **Preliminary discussions on logistics of where, how, and who. Sue is going to check with Cory and see if he can build the shelves. Material to be split Gen/Utility/Police Dept. Next Agenda 1/16/20.**

10. Discussion and Consideration of approving Ordinance No. 19-22 calling for the May 2, 2020, election of the Mayor, and two Aldermen at Large. (Melinda Strong) **Motion made by Bill Turnipseed and seconded by Heather Martin to adopt Ordinance 19-22 Calling for the Annual Election. Passed unanimously.**
11. Discussion and Consideration of Purchasing a Nozzle and Meter for the Gas Pump Located at City Hall. (Sue Powell) **Motion was made by Sue Powell and seconded by Bill Turnipseed to purchase new nozzle, hose and filter, up to \$500. Passed unanimously.**
12. Discussion and Consideration of Approval of Quote for Wrapping of Police Department Vehicle. (Melinda Strong) **Motion was made by Heather Martin and seconded by Bill Turnipseed for the Mayor to obtain quotes for the wrapping, Passed unanimously.**
13. Discussion and Consideration of Switching the Chief of Police Official Vehicle to the Tahoe. (Melinda Strong) **Motion was made by Heather Martin and seconded by Bill Turnipseed for the Tahoe to become the official vehicle for the Chief. Front end alignment, any services necessary and cleaning of vehicle to be done by 1/6/20.**
14. Discussion and Consideration of Proclaiming January 2020 as Danbury ISD School Board Recognition Month and Issuing a Proclamation Designating Danbury ISD School Board As "Launching the Next Generation." **Motion was made by Bill Turnipseed and seconded by Heather Martin to proclaim January 2020 Danbury ISD School Board Recognition Month and issue a proclamation. Heather to take to school board meeting to present. Passed unanimously.**
15. Discussion and Consideration of permitting the Danbury Fire Department to host, at the Community Center, the Brazoria County Fire Fighter's Association meeting on January 8, 2020 from 5:00 p.m. till 10:00 p.m., serving dinner and waive the associated rental fee only. **Motion was made by Bill Turnipseed and seconded by Heather Martin to approve the Danbury Fire Department use of the Community Ctr 1/8/20 from 5-10p.m. waiving the rental fee; they are required to pay \$100 cleaning fee and \$25 set up. Council to consider a policy for future pertaining to this subject. Next agenda 1/16/20. Passed unanimously.**

Executive Session Entered Executive Session at 7:08 p.m.

1. Executive Session Under Texas Government Code Section 551.074 to discuss training and duties of City Secretary. **City Secretary requested this to be handled in Open Session.**
2. Executive Session Under Texas Government Code Sections 551.071 and 551.074 to consult with attorney and to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, and dismissal of Police Officers.

3. Executive Session Under Texas Government Code Section 551.074 to Conduct Interviews Concerning Candidates for the Chief of Police Position and to Discuss Any Further Interviews.

General Agenda Continued: resumed General Agenda 8:52 p.m.

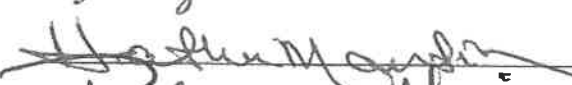
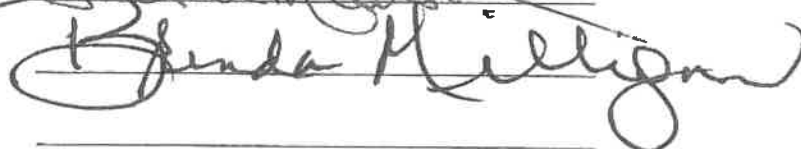
16. Discussion and Consideration of Training and Duties of the City Secretary. (Heather Martin) **Open discussion about City Secretary completing NIMS and all ICS trainings to be qualified to be record-keeper for before/after recovery in future. Funds to be budgeted and accrued for TMCA certification in future; Mayor will recommend to council an incentive bonus plan for completed NIMS/ICS trainings. Next agenda 1/16/20.**
17. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, and dismissal of Police Officers. **Mayor to handle as discussed.**
18. Discussion and Consideration of Appointment, Employment, Duties, Compensation of a Police Chief. **Mayor nominated Mark Pritchard for Chief of Police. Motion was made by Bill Turnipseed and seconded by Brenda Milligan to appoint Mark Pritchard, Chief of Police beginning 1/6/20, with salary of \$64,000 year. Passed unanimously. Mr. Pritchard accepted the offer.**
19. Discussion and Consideration of setting a date and time of any additional interviews for the Chief of Police position. N/A

Adjourn/Dismiss: With no further business the meeting was adjourned at 10:31 p.m.



Mayor



Minutes Approved On: March 19, 2020.

ATTEST: 

Cynthia Sharp, Deputy City Secretary

CITY OF DANBURY
Monthly Financial Report
October 31, 2019

	<u>Last Month</u>	<u>This Month</u>	<u>Change</u>
CASH BALANCES			
General Fund			
Operating	337,071	342,517	5,446
Streets & Roads	132,791	136,869	4,078
DHEA	3,646	3,646	0
Savings	-	-	-
Total	<u>473,508</u>	<u>483,031</u>	<u>9,523</u>
 Utility Fund			
Operating	94,213	97,157 ^a	2,944
Customer Deposit	52,853	52,556	(297)
Recovery	33,760	34,429	669
Meter Replacement	6,633	7,958 ^c	
Total	<u>187,459</u>	<u>192,100</u>	<u>3,316</u>
 Debt Service			
Debt Tax Cash Acct	<u>70,070</u>	<u>70,735 ^b</u>	<u>665</u>
 Park & Community Center			
Park Acct	10,115	10,960	845
Comm Cntr Acct	<u>18,639</u>	<u>19,535</u>	<u>896</u>
	<u>28,754</u>	<u>30,495</u>	<u>1,742</u>
 Total Cash	<u>759,791</u>	<u>776,362</u>	<u>15,246</u>
 CASH AVAILABLE TO GENERAL	<u>337,071</u>	<u>342,517</u>	<u>5,446</u>

a UF owes GF \$ 1,741

b Restricted for Debt Service

c Restricted for Meter Replacement Costs

**CITY OF DANBURY
GENERAL FUND
BALANCE SHEET
October 31, 2019**

October 2019

ASSETS

Cash -	
Operating account	342,517
Streets & Roads	136,869
DHEA	3,646

Total Cash	483,031
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Other Assets -	
Property tax receivable	423,449
Allowance for Uncollectible Tax	(2,000)
Tax transfer - clearing	-
Sales tax receivable	10,839
Franchise tax receivable	3,069
Due From Other Funds	16,251
Due from Utility Fund - payroll	-
Rounding	

Total Other Assets	451,608
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Total Assets	934,640
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LIABILITIES and FUND BALANCE

Liabilities -	
Accounts payable and accruals	9,021
Direct Deposit Liabilities	-
Payroll related liabilities	(17)
Deferred property taxes	421,449

Total Liabilities	430,454
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Fund Balance -	
Bond Proceeds & Restitution	-
Fraud Loss	-
Committed to Teen Driving Program	4,935
Committed to Street Maintenance	40,119
Unreserved - Uncommitted	468,082
Current Profit (Loss)	(8,950)

Total Fund Balance	504,185
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Total Liabilities and Fund Balance	934,640
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CITY OF DANBURY
GENERAL FUND
Profit & Loss
October 31, 2019

One Month	8.33%
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	Oct '19	Oct'19	Budget	Over (Under)	% of
Revenues:					
Property tax - current	584	584	405,000	(404,416)	0.14%
Property tax - prior	425	425	5,000	(4,575)	8.49%
Property tax - P&I	372	372	7,000	(6,629)	5.31%
Franchise tax	3,950	3,950	50,000	(46,050)	7.90%
Sales tax - regular	8,120	8,120	105,000	(96,880)	7.73%
Sales tax - streets	4,060	4,060	52,000	(47,940)	7.81%
Licenses & Permits	3,020	3,020	6,000	(2,980)	50.34%
Court fines and fees	252	252	8,500	(8,248)	2.96%
Police training	-	-	800	(800)	0.00%
Other income	978	978	3,500	(2,522)	27.94%
Interest	68	68	100	(32)	67.75%
Fire Marshall Inspections	-	-	200	(200)	0.00%
Total Revenue	21,828	21,828	643,100	(621,272)	3.39%
Current Expenditures:					
City Secretary -					
Salary	3,200	3,200	33,280	(30,080)	9.62%
Education/Training	-	-	750	(750)	0.00%
Finance Officer-					
Salary	3,048	3,048	38,480	(35,432)	7.92%
Education/Training	-	-	750		
General Administration -					
Payroll processing fees	187	187	2,000	(1,813)	9.33%
Payroll tax expense	1,362	1,362	16,331	(14,969)	8.34%
Unemployment	-	-	3,369	(3,369)	0.00%
Retirement	1,129	1,129	12,500	(11,371)	9.04%
Health insurance	1,136	1,136	24,000	(22,864)	4.73%
Accounting	900	900	40,000	(39,100)	2.25%
County Tax Office	-	-	300	(300)	0.00%
Bank Service Charges	402	402	6,000	(5,598)	6.69%
Appraisal District	998	998	4,200	(3,202)	23.77%
Insurance & Bonds	838	838	20,000	(19,162)	4.19%
Electrical Permit Inspector			2,000	(2,000)	0.00%
Fire Inspector	-	-	200	(200)	0.00%
Office Supplies	339	339	6,000	(5,661)	5.65%
Dues & memberships	50	50	2,000	(1,950)	2.50%
Copy Machine	197	197	3,400	(3,203)	5.79%
Council Expense	-	-	100	(100)	0.00%
PIA (Legal)	-	-	2,000	(2,000)	0.00%
Special Legal	-	-			
-General Legal	2,116	2,116	20,000	(17,884)	10.58%
-General Legal Publications			2,000		
- Street Drainage	-	-	-	-	
- School Project	-	-	-	-	
Engineer					
- GLO Grant	-	-	22,000	(22,000)	
- School Project	-	-	2,000	(2,000)	0.00%
- CDBG	-	-	40,000	(40,000)	0.00%
Emergency Management Expenses	-	-	400	(400)	0.00%
Maintenance - general	120	120		120	
Maintenance - streets	-	-	-	-	

CITY OF DANBURY
GENERAL FUND
Profit & Loss
October 31, 2019

One Month	8.33%
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	Oct '19	Oct'19	Budget	Over (Under)	% of
Utilities	1,303	1,303	20,000	(18,697)	6.52%
Credit card processing costs	67	67	1,000	(933)	6.69%
Telephone	333	333	2,500	(2,167)	13.31%
State Court Costs			5,000	(5,000)	0.00%
Library expense	185	185	2,000	(1,815)	9.23%
Miscellaneous	223	223	2,000	(1,777)	11.15%
Elections	-	-	3,000	(3,000)	0.00%
General Administration - Other	-	-			
Animal Control -					
Other A/C expenses	61	61	1,000	(939)	6.09%
Municipal Court -					
Judge salary	90	90	1,500	(1,410)	6.00%
Clerk salary	-	-	1,500	(1,500)	0.00%
Other court expenses	-	-	3,000	(3,000)	0.00%
Police Department -					
Salaries	11,622	11,622	138,720	(127,098)	8.38%
Equipment & Supplies	90	90	4,000	(3,910)	2.25%
Vehicle expense	163	163	7,000	(6,837)	2.33%
Fuel expense	472	472	6,500	(6,028)	7.26%
Police miscellaneous	149	149	6,000	(5,851)	2.49%
Law Enf Special Exp Training	-	-	800	(800)	0.00%
Police Contract Labor	-	-	3,000		
Non-Current Expenditures:					
Capital Outlay - Street	-	-	52,000	(52,000)	0.00%
Street Drainage	-	-	16,750		0.00%
Website	-	-	10,000		0.00%
Police Construction Patrol Room	-	-	8,000		0.00%
Cyber Security/Personnel Training	-	-	2,000	(2,000)	0.00%
Emergency Mgt. Equipment	-	-	3,000	(3,000)	0.00%
Water Tower/Repair/Paint	-	-	36,000		0.00%
Contingencies	-	-	2,770	(2,770)	0.00%
Transfer Out					
Total Expenditures	30,778	30,778	643,100	(612,322)	
Other Income/(Expense):					
Transfer In/Out					
Total Other Income/(Expense)	-	-			
Excess Revenue (Expense)	(8,950)	(8,950)	-	(8,950)	

* Transferred to UF

** Moved to Other Income

CITY OF DANBURY
UTILITY FUND
BALANCE SHEET
October 31, 2019

	<u>October 2019</u>
<u>ASSETS</u>	
Cash -	
Operating account	97,157
Meter deposit	52,556
Recovery account	34,429
Meter Replacement Fees	<u>7,958</u>
Total Cash	<u>192,100</u>
Other Assets -	
Customer accounts receivable	62,521
Reserve for bad debts	(1,000)
Credit card deposits in transit	558
Inventory - Supplies	20,392
Capital assets	6,760,152
Accumulated depreciation	(3,550,784)
Pension related assets	15,998
Rounding	<u>-</u>
Total Other Assets	<u>3,307,836</u>
Total Assets	<u><u>3,499,936</u></u>
<u>LIABILITIES and FUND BALANCE</u>	
Liabilities -	
Sales tax payable	19
Meter deposit liability	52,606
Due to VFD	1,436
Due to Park Fund	796
Due to Library	600
Escrow Deposits	100
Meter Replacement Fee Liability	7,958
Accrued liabilities (audit)	39,113
Pension liabilities (audit)	50,911
N/P - Government Capital	149,101
Due to Other funds	-
Due to/from Other Funds	11,454
Due to GF - payroll related	<u>8,871</u>
Total Liabilities	<u><u>322,965</u></u>
Fund Balance -	
Committed to Recovery Program	22,320
Unreserved - Uncommitted	3,108,209
Prior Year Retained Earnings	26,286
Current Profit (Loss)	<u>20,155</u>
Total Fund Balance	<u>3,176,971</u>
Total Liabilities and Fund Balance	<u><u>3,499,936</u></u>

CITY OF DANBURY
UTILITY FUND
Profit & Loss
October 31, 2019

One Month	8.33%
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	Oct '19	Oct'19	Budget	Over (Under) Budget	% of Budget
Revenues:					
Water	18,893	18,893	234,000	(215,107)	8.07%
Sewer	20,884	20,884	252,240	(231,356)	8.28%
Garbage	13,114	13,114	151,000	(137,886)	8.68%
Late Charges	1,285	1,285	12,600	(11,315)	10.20%
Maintenance Fees	730	730	8,500	(7,770)	8.59%
Connection & Tap Fees	1,825	1,825	4,000	(2,175)	45.63%
Recovery fees	668	668	5,000	(4,332)	13.36%
Other Income	2 *	2	1,060	(1,058)	0.22%
Interest Earned	25	25	100	(75)	24.92%
Bad Debt	-	-	(500)	500	0.00%
Total Revenue	57,426	57,426	668,000	(610,574)	
Current Expenditures:					
Personnel -					
Salaries	14,145	14,145	174,990	(160,845)	8.08%
Payroll Taxes	1,034	1,034	16,374	(15,340)	6.31%
Retirement	894	894	10,045	(9,151)	8.90%
Health Insurance	157	157	24,000	(23,843)	0.65%
Part-Time Employee (Contract Labor)	480	480	10,000	(9,520)	4.80%
Garbage service	11,737	11,737	136,500	(124,763)	8.60%
Computer Services	50	50	2,000	(1,950)	2.50%
Engineering Fees	-	-	10,000	(10,000)	0.00%
Insurance & Bonds	488	488	19,000	(18,512)	2.57%
Water Test/Lab Fees	760	760	16,000	(15,240)	4.75%
Office Supplies & Postage	500	500	6,500	(6,000)	7.69%
Vehicle Expenses	756	756	10,000	(9,244)	7.56%
Supplies & Chemicals	589	589	15,000	(14,411)	3.93%
Parts & Supplies	-	-	22,500	(22,500)	0.00%
Repairs & Maintenance	407	407	51,000	(50,593)	0.80%
Lease Equipment	-	-	4,500	(4,500)	0.00%
Sludge Removal	-	-	3,000	(3,000)	0.00%
Utilities	2,992	2,992	45,000	(42,008)	6.65%
Dues & Subscriptions	-	-	300	(300)	0.00%
Telephone	333	333	2,000	(1,667)	16.64%
TCEQ - Fines & Penalties	-	-	-	-	-
TCEQ - Permits	-	-	10,000	(10,000)	0.00%
Braz Co Wtr Consrv Dist	1,950	1,950	3,000	(1,050)	65.00%
Training	-	-	2,500	(2,500)	0.00%
Utility Uniforms	-	-	200	(200)	0.00%
Credit card fees	-	-	-	-	-
Meters & Calibration	-	-	1,000	(1,000)	0.00%
Miscellaneous	-	-	200	(200)	-
Claims Paid	-	-	-	-	-
Non-Current Expenditures:					
Capital outlay	-	-	34,830	(34,830)	0.00%
Government capital	-	-	32,561	(32,561)	0.00%
Recovery Fee Expense	-	-	5,000	-	-
Total Expenditures	37,271	37,271	668,000	(630,729)	
Excess Revenue (Expense)	20,155	20,155	-	20,155	

**CITY OF DANBURY
DEBT SERVICE FUND
BALANCE SHEET
October 31, 2019**

October 2019

ASSETS

Cash -	
Tax Coll Acct	70,735
Total Cash	70,735
Other Assets -	
Taxes receivable	254,205
Allowance for uncollectible tax	(2,000)
Total Other Assets	252,205
Total Assets	322,940

LIABILITIES and FUND BALANCE

Liabilities -	
Tax transfer - clearing	30
Deferred revenue - taxes	252,205
Total Liabilities	252,235
Fund Balance -	
Unreserved - Uncommitted	71,850
Retained Earnings	(1,811)
Current Profit (Loss)	665.45
Total Fund Balance	70,705
Total Liabilities and Fund Balance	322,940

CITY OF DANBURY
DEBT SERVICE FUND
Profit & Loss
October 31, 2019

	<u>Oct '19</u>	<u>Oct'19</u>
Revenues:		
Current taxes	339	339
Delinquent taxes	316	316
Interest earned	10	10
Other Income		
Total Revenue	<u>665</u>	<u>665</u>
Current Expenditures:		
Debt Payments		
Principal	-	-
Interest	-	-
Fees and admin	-	-
Total Expenditures	<u>-</u>	<u>-</u>
Excess Revenue (Expense)	<u>665</u>	<u>665</u>

CITY OF DANBURY
PARK & COMMUNITY CENTER FUND
BALANCE SHEET
October 31, 2019

October 2019

ASSETS

Cash -	
Park account	10,960
Community Center acct	19,535
Total Cash	30,495
Other Assets -	
Accts Rec - other	-
Rounding	-
Total Other Assets	-
Total Assets	30,495

LIABILITIES and FUND BALANCE

Liabilities -	
Accounts payable and accruals	-
Total Liabilities	-
Fund Balance -	
Unreserved - Uncommitted	22,646
Retained Earnings	6,108
Net Income	1,742
Total Fund Balance	30,495
Total Liabilities and Fund Balance	30,495

CITY OF DANBURY
PARK & COMMUNITY CENTER FUND
Profit & Loss
October 31, 2019

	<u>Oct '19</u>	<u>Oct'19</u>		
Revenues:				
<u>Park -</u>				
Rental and usage	250	250		
Donations - util bills	808	808		
Other Income	-	-		
Interest earned	1	1		
<u>Community Center</u>				
Rental and usage	1,325	1,325		
Other Income	-	-		
Interest earned	3	3		
Total Revenue	<u>2,387</u>	<u>2,387</u>		
Current Expenditures:				
<u>Park -</u>				
Parks and recreation	-	-		
Repairs and maintenance	27	27		
Other exp	187	187		
Parks - Capital outlay	-	-		
<u>Community center</u>				
Operating expenses	196	196		
Repairs and maintenance	-	-		
Utilities	235	235		
Total Expenditures	<u>646</u>	<u>646</u>		
Other Expense:				
Suspense		-		
Total Other Income/Expense	<u>-</u>	<u>-</u>		
Excess Revenue (Expense)	<u>1,742</u>	<u>1,742</u>	<u></u>	<u></u>