

City of Danbury
Regular Council Meeting Minutes
Thursday, October 17, 2019

CALL TO ORDER

Mayor Melinda Strong called the meeting to order at 6:33 p.m.

COUNCIL PRESENT

Bill Turnipseed
Sue Powell
Heather Martin
Brenda Milligan

COUNCIL NOT PRESENT

Coby Pruitt – absent when called to Order- Present at 7:06 p.m.

STAFF PRESENT

Moirra Ginther

PLEDGE

PRAYER by Bill Turnipseed

Public Comment

1. **Chris Holcombe- Electrical Inspector with Suez; wanted to advise City that Electrical Ordinance needs to be amended pertaining to Section 9. He also expressed displeasure with the reference of his name when he was not present at a meeting.**
2. **Klay Caddenhead- Local Contractor; wanted to express displeasure with the City's Building Fees for Permits, Ordinance #19-12. He expressed that the cost per square foot for a renovation or repair should be less than the price per square foot for a new home to be constructed. Mayor told him that we were currently gathering information from other comparable sized city's to compare and review our rates.**

COUNCIL & STAFF COMMENTS

Comments may be made by Council or Staff, but no action taken on the following topics without specific notice. Those items include: expressions of thanks, congratulations or condolence; information on holiday schedules; recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the Council through action; reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Heather Martin: reported the Danbury Mighty Band won 1st out of 3a classifications, and 6th out of 8 at State Competition; they also are competing at UIL on Saturday 10/19/19 and there would be a send off at 7:30 a.m.

Sue Powell: reported on City Wide Garage Sale on Saturday, November 9, 2019

Bill Turnipseed: reported on the Civic Club's decorations at the Park; and he announced Community Baptist Church's Fall Festival for Thursday, October 31.

The Mayor began meeting in this order: #1, 2, 3, 4, 8, 12, 18, 6

Consent Agenda

1. Consideration of Monthly Bills (Check Register from September 19, 2019, through October 16, 2019)
2. Consideration of August 2019 Financial Statements
3. Consideration of September Police Report/Maintenance Log
4. Consideration of September Animal Control Report
5. Consideration of September Municipal Court Report
6. Consideration of September Community Center Report
7. Consideration of September Park Report
8. Consideration of September Comp Time Report
9. Consideration of September Utility Report
10. Consideration of City Council Minutes (July 11, 2019, July 18, 2019, August 1, 2019, August 8, 2019, August 15, 2019, September 12, 2019, September 19, 2019, September 26, 2019 and October 9, 2019)

Motion made by Bill Turnipseed and seconded by Brenda Milligan to approve Consent Agenda as is. Passed Unanimously.

General Business Agenda:

1. Discussion and Consideration of enforcing Building/Electrical requirements within the City (Ralph Smith) **Mr. Smith presented concerns to Council; would like to see the following by Amended Ordinances or adopted policies.**

-adoption of all 2018 International Codes; electrical ordinance updated for direct barriers; required 200 amp service on remodels; remodels must follow smoke detector rules, no grandfathering; make policy to issue Certificate of Occupancy; Commercial jobs to require (2) sets of 24 x 36 drawings; House flippers should know all code requirements; we should not have to educate them.
2. Discussion and Consideration of Implementing Required Sign Off on Gas Meter Installations/Changes with CenterPoint Energy. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Brenda Milligan to adopt required notification by the City to Centerpoint Energy for gas meter changes/new construction. Passed Unanimously.**
3. Discussion and Consideration of Approving Contract with Suez, an Asset Management Program, Concerning the City of Danbury Water Storage Facilities. (Melinda Strong) **Brian Woodward was present for any questions in reference to Suez being awarded the contract. Next agenda for contract review and council vote. 11/21/19.**
4. Discussion and Consideration of the Formation of a Memorandum of Understanding between Danbury Independent School District and/or its Police Department and the City of Danbury Police Department. (Melinda Strong) **Motion made by Bill Turnipseed**

and seconded by Brenda Milligan to approve the Memorandum of Understanding, with the expected 4 items from Mr. Boyd being added. Passed unanimously.

5. Discussion and Consideration of Opening Minimum Balance Account and Applying for TDECU (Gas) Credit Card to be Used By the Police Department. (Bill Turnipseed) **Motion was made by Heather Martin and seconded by Bill Turnipseed for discussion. Mayor will gather information on account required for gas credit card. Heather Martin expressed that upon approval of this item, she would want a policy in effect describing guidelines such as not driving for gas without business cause.**
6. Discussion and Consideration of Approving Application for Commercial Charge Account at Discount Tire for City Vehicles. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Coby Pruitt to approve applying for commercial charge account at Discount Tire for City Vehicles. Passed unanimously.**
7. Discussion and Consideration of Creating a City of Danbury Council Rules and Procedure Manual Establishing a Code of Ethics and Conduct for Elected and Appointed Officials. (Melinda Strong) **Mayor presented 1st portion – City Staff. Solicited comments for prior to next meeting. 11/21/19.**
8. Discussion and Consideration of Extending the Cement Skirt Around the Gazebo at Skrabanek Park. (Sue Powell) **Sue Powell, with assistance of Brazoria County Inspector, William Stidman presented options to extend the Cement Skirt around Gazebo. Next Agenda 11/21/19**
9. Discussion and Consideration of Adopting 2020 Holiday Schedule for the City of Danbury (Melinda Strong) **Following discussions, Motion was made by Heather Martin and seconded by Coby Pruitt to eliminate two of the existing holidays for City Employees. One vote for, four against. Motion was made by Bill Turnipseed and seconded by Sue Powell to follow County holidays as the City has. Four (4) for; one (1) against. Motion passed.**
10. Discussion and Consideration of Creating Job Descriptions for City Secretary, Finance Officer, and Deputy City Secretary/Utility Clerk. (Melinda Strong) **Next agenda 11/21/19. Sue, Heather and Bill will give their comments to Mayor.**
11. Discussion and Consideration of Engaging Curtis Craig to Perform Annual Audit and Financial Reporting for Fiscal Year 2018-2019. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Brenda Milligan to engage Curtis Craig to perform FY 2018-2019 Annual Audit. Passed unanimously.**
12. Discussion and Consideration of Holding Reauthorization Election for Sales and Use Tax for Street Maintenance prescribed in Section 327.007 Tax Code in May 2020 Elections. (Moirá Ginther) **Motion was made by Bill Turnipseed and seconded by Heather Martin to Hold Reauthorization Election for Sales and Use Tax in May 2020.**

Passed Unanimously.

13. Discussion and Consideration of Changing Credit Card Processing Merchant for Utility Transactions, as well as Court/Permits. (Moirra Ginther) **Motion was made by Sue Powell and seconded by Bill Turnipseed to switch credit card merchant to The Payment Group, with expected effective day of 1/1/2020, which enables the required 30/45 day cancellation notification to current merchants. Passed unanimously.**
14. Discussion and Consideration of Approving the Agreement between Brazoria County and City of Danbury for the CDBG Project Sewer Improvements. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Heather Martin to approve agreement. Passed unanimously.**
15. Discussion and Consideration of approving Utility Department's Request for Property Transfer or Disposal. (Melinda Strong) **Motion was made by Heather Martin and seconded by Bill Turnipseed to advertise as required to obtain bids; 18 days to move after bid acceptance. Passed unanimously.**
16. Discussion and Consideration of Utility Department Paying Back Half of Loan (\$18,000) to the General Fund. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Heather Martin to pay \$18,000 towards the amount loaned to the Utility Fund by the General Fund. Passed unanimously.**
17. Discussion and Consideration of Opening a Savings Account with the Unused Funds from the 2018-2019 General Budget. (Melinda Strong) **Bill Turnipseed to obtain 3 proposals on Bank Institutions for opening \$50,000 savings account. Next agenda 11/21/19.**
18. Discussion and Consideration of Approving Radar Re-Certification/Training By ALERT Radar. (Melinda Strong) **Motion was made by Bill Turnipseed and seconded by Brenda Milligan to obtain recertification/training by Alert Radar. Passed unanimously.**

Executive Session

Entered into Exec. Session --8:10 p.m. Reentered General Business 8:30 p.m. All Council Present

Entered into Exec. Session --8:33 p.m. Reentered General Business 9:58 p.m. Bill Turnipseed, Sue Powell, Heather Martin, Brenda Milligan. Coby Pruitt joined at 10:00 p.m.

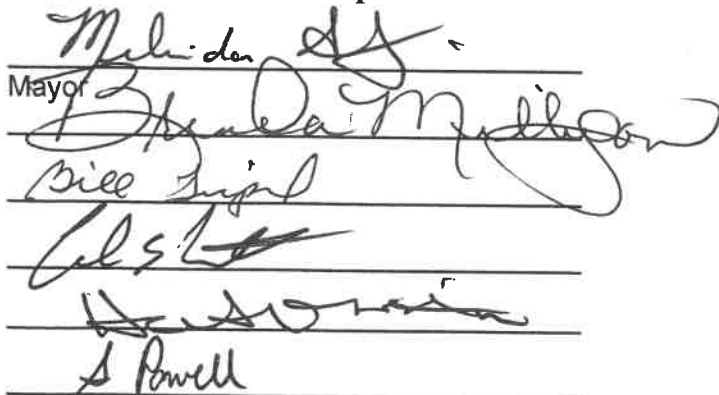
Entered into Exec. Session --10:44 p.m. Reentered General Business 11:55 p.m. All Council Present

1. Executive Session under Texas Government Code Sections 551.071 and 551.074 to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Utility Personnel.
2. Executive Session under Texas Government Code Section 551.074 to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Police Chief, Interim Police Chief, Police Officers, and Reserves.
3. Executive Session under Texas Government Code Section 551.074 to conduct third round of interviews concerning candidates for the Chief of Police position and to set a date and time for any further interviews.

General Business Continued:

19. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Utility Personnel. **Motion was made by Sue Powell and seconded by Bill Turnipseed to appoint Cory Stefka as Utility Superintendent; 90 day probationary begin at 10/1/19; evaluation 90 days.**
20. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Police Chief, Interim Police Chief, Police Officers, and Reserves. **Correction of previous Motion. Motion was made by Bill Turnipseed and seconded by Brenda Milligan that Interim Chief Pate's employment ended on 10/11/19, at will, fulfilling the understood term; mutually agreed upon and that she completed all the tasks that she was to fulfill. Passed unanimously.**
21. Discussion and Consideration of setting a date and time of additional interviews for the Chief of Police position. **No action**

Adjourn/Dismiss: With No further business to discuss the meeting was adjourned at 11:55 p.m.




Mayor

S. Powell

Minutes Approved On: November 21, 2019.

ATTEST:


Moira J. Ginther, City Secretary

CITY OF DANBURY
Monthly Financial Report
August 31, 2019

	<u>Last Month</u>	<u>This Month</u>	<u>Change</u>
CASH BALANCES			
General Fund			
Operating	369,765	365,340	(4,425)
Streets & Roads	123,193	128,666	5,473
DHEA	3,646	3,646	(0)
Savings	-	-	-
Total	496,604	497,653	1,049
 Utility Fund			
Operating	73,109	87,019 ^a	13,910
Customer Deposit	52,223	52,484	261
Recovery	32,423	33,091	668
Meter Replacement	2,641	5,305 ^c	
Total	160,396	177,899	14,838
 Debt Service			
Debt Tax Cash Acct	80,513	69,665 ^b	(10,848)
 Park & Community Center			
Park Acct	9,005	9,869	864
Comm Cntr Acct	18,212	18,155	(57)
	27,217	28,024	807
 Total Cash	764,730	773,240	5,846
 CASH AVAILABLE TO GENERAL	369,765	365,340	(4,425)

a UF owes GF \$ 3,269

b Restricted for Debt Service

c Restricted for Meter Replacement Costs

CITY OF DANBURY
GENERAL FUND
BALANCE SHEET
August 31, 2019

August 2019

ASSETS

Cash -	
Operating account	365,340
Streets & Roads	128,666
DHEA	3,646

Total Cash	497,653
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Other Assets -	
Property tax receivable	23,829
Allowance for Uncollectible Tax	(2,000)
Tax transfer - clearing	-
Sales tax receivable	10,839
Franchise tax receivable	3,069
Due From Other Funds	35,269
Due from Utility Fund - payroll	-
Rounding	

Total Other Assets	71,006
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Total Assets	568,659
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LIABILITIES and FUND BALANCE

Liabilities -	
Accounts payable and accruals	9,021
Direct Deposit Liabilities	-
Payroll related liabilities	(538)
Deferred property taxes	21,829

Total Liabilities	30,313
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Fund Balance -	
Bond Proceeds & Restitution	-
Fraud Loss	-
Committed to Teen Driving Program	4,935
Committed to Street Maintenance	40,119
Unreserved - Uncommitted	353,220
Current Profit (Loss)	140,072

Total Fund Balance	538,345
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Total Liabilities and Fund Balance	568,658
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CITY OF DANBURY
GENERAL FUND
Profit & Loss
August 31, 2019

Eleventh Month	91.63%
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	Aug-19	Oct '18 - Aug '19	Budget	Over (Under)	% of
Revenues:					
Property tax - current	-	386,184	399,000	(12,816)	96.79%
Property tax - prior	511	7,628	5,000	2,628	152.56%
Property tax - P&I	156	7,703	7,000	703	110.04%
Franchise tax	10,812	60,485	60,000	485	100.81%
Sales tax - regular	10,909	97,860	120,000	(22,140)	81.55%
Sales tax - streets	5,454	48,930	60,000	(11,070)	81.55%
Licenses & Permits	2,268	27,008	6,000	21,008	450.13%
Court fines and fees	234	7,882	10,000	(2,118)	78.82%
Police training	-	853	800	53	106.63%
Credit card income	6	39	-	39	x
Other income	909	11,509	8,200	3,309	140.36%
Interest	84	823	100	723	822.68%
Fire Marshall Inspections	-	400	200	200	200.00%
Total Revenue	31,343	657,302	676,300	(18,998)	97.19%
Current Expenditures:					
City Secretary -					
Salary	3,200	31,988	36,000	(4,012)	88.85%
Education	53	53	1,500	(1,447)	3.52%
Finance Officer-					
Salary	2,368	25,438	32,000	(6,563)	79.49%
Education	-	-	1,500	-	-
General Administration -					
Payroll processing fees	187	2,433	2,000	433	121.66%
Payroll tax expense	1,192	13,659	15,000	(1,341)	91.06%
Unemployment	-	-	-	-	x
Retirement	995	11,077	12,000	(923)	92.31%
Health insurance	1,082	20,025	26,000	(5,975)	77.02%
Accounting	900	56,172	60,000	(3,828)	93.62%
County Tax Office	-	248	300	(52)	82.77%
Bank Service Charges	561	5,420	6,000	(580)	90.34%
Appraisal District	-	3,922	3,200	722	122.56%
Insurance & Bonds	1,658	25,356	20,000	5,356	126.78%
Electrical Permit Inspector	-	1,301	1,000	301	130.12%
Fire Inspector	-	400	200	200	200.00%
Office Supplies	442	4,860	6,000	(1,140)	81.00%
Dues & memberships	186	2,172	1,000	1,172	217.20%
Copy Machine	197	3,032	3,000	32	101.05%
Council Expense	-	112	100	12	112.00%
PIA (Legal)	25	4,665	8,000	(3,335)	58.31%
Special Legal					
-General Legal/Publications	3,305	21,998	12,000	9,998	183.31%
- Street Drainage	-	-	-	-	-
- School Project	-	5,473	10,000	(4,527)	54.73%
Engineer					
- GLO Grant	-	-	-	-	-
- School Project	-	2,100	20,000	(17,900)	10.50%
- CDBG	-	2,100	20,000	(17,900)	10.50%
Emergency Management Expenses	307	2,131	650	1,481	327.88%
Maintenance - general	174	5,550	4,000	1,550	138.75%
Maintenance - streets	-	4,536	-	4,536	-

CITY OF DANBURY
GENERAL FUND
Profit & Loss
August 31, 2019

Eleventh Month	91.63%
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	Aug-19	Oct '18 - Aug '19	Budget	Over (Under)	% of
Utilities	1,107	15,346	20,000	(4,654)	76.73%
Credit card processing costs	73	742	1,000	(258)	74.17%
Telephone	4	2,538	2,000	538	126.92%
State Court Costs	-	2,908	5,000	(2,092)	58.16%
Library expense	860	2,689	2,000	689	134.43%
Training	-	2,657	2,000	657	132.85%
Miscellaneous	587	2,560	1,000	1,560	255.96%
Elections	-	54	-	54	
General Administration - Other	-	(1,052)			
Animal Control -					
Other A/C expenses	-	142	1,000	(858)	14.20%
Municipal Court -					
Judge salary	120	1,110	1,500	(390)	74.00%
Clerk salary	-	-	1,500	(1,500)	0.00%
Other court expenses	55	4,249	1,000	3,249	424.94%
Police Department -					
Salaries	10,056	121,831	135,000	(13,169)	90.25%
Equipment & Supplies	-	1,776	4,000	(2,224)	44.40%
Vehicle expense	495	6,611	7,000	(389)	94.45%
Fuel expense	490	5,969	6,000	(31)	99.48%
Police miscellaneous	23	5,535	6,000	(465)	92.25%
Law Enf Special Exp Training	35	428	800	(372)	53.50%
Police Contract Labor	-		3,000		
State Farm Grant	-		4,500		
Non-Current Expenditures:					
Capital Outlay - Street	-	-	60,000	(60,000)	0.00%
Street Drainage	-	10,000	10,000		100.00%
Other	-				
Trailer	-	-	6,800		
Excavator	-	38,633	39,000		
Police - Tahoe Motor	-	4,072	4,000	72	
PWS - Bldg, Trailer, Truck, ATV	-	6,719	-	6,719	
Cyber Security	-	4,173	5,000	(827)	83.45%
Emergency Mgt. Equipment	-	-	15,000	(15,000)	0.00%
Contingencies	-	3,150	-	3,150	
Transfer Out			30,750		
Total Expenditures	30,737	499,232	676,300	(177,068)	
Other Income/(Expense):					
Transfer In/Out		*	(18,000)		
Restitution		**			
Total Other Income/(Expense)	-		(18,000)		
Excess Revenue (Expense)	606	140,071	-	140,071	

* Transferred to UF

** Moved to Other Income

CITY OF DANBURY
UTILITY FUND
BALANCE SHEET
August 31, 2019

	<u>August 2019</u>
<u>ASSETS</u>	
Cash -	
Operating account	87,019
Meter deposit	52,484
Recovery account	33,091
Meter Replacement Fees	5,305
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Total Cash	177,899
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Other Assets -	
Customer accounts receivable	60,037
Reserve for bad debts	(1,000)
Credit card deposits in transit	1,963
Inventory - Supplies	20,392
Capital assets	6,760,152
Accumulated depreciation	(3,550,784)
Pension related assets	15,998
Rounding	-
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Total Other Assets	3,306,759
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Total Assets	3,484,658
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<u>LIABILITIES and FUND BALANCE</u>	
Liabilities -	
Sales tax payable	1,096
Meter deposit liability	53,492
Due to VFD	1,444
Due to Park Fund	808
Due to Library	608
Escrow Deposits	(10)
Meter Replacement Fee Liability	5,305
Accrued liabilities (audit)	39,113
Pension liabilities (audit)	50,911
N/P - Government Capital	149,101
Due to Other funds	8,871
Due to/from Other Funds	29,454
Due to GF - payroll related	-
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Total Liabilities	340,192
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Fund Balance -	
Committed to Recovery Program	22,320
Unreserved - Uncommitted	3,108,209
Current Profit (Loss)	13,937
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Total Fund Balance	3,144,466
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Total Liabilities and Fund Balance	3,484,658
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CITY OF DANBURY
UTILITY FUND
Profit & Loss
August 31, 2019

Eleventh Month 91.63%

	<u>Aug-19</u>	<u>Oct '18 - Aug '19</u>	<u>Budget</u>	<u>Over (Under) Budget</u>	<u>% of Budget</u>
Revenues:					
Water	20,064	199,028	218,509	(19,481)	91.08%
Sewer	21,758	218,210	237,911	(19,701)	91.72%
Garbage	13,276	139,273	150,000	(10,727)	92.85%
Late Charges	1,291	11,656	12,000	(344)	97.13%
Maintenance Fees	711	7,765	7,000	765	110.93%
Connection & Tap Fees	2,775	9,075	1,500	7,575	605.00%
Recovery fees	668	7,279	5,000	2,279	145.58%
Other Income	14 *	24,104	54,750	(30,646)	44.02%
Interest Earned	25	207	100	107	
Bad Debt	-	(1,195)	(1,200)	5	
Total Revenue	60,582	615,402	685,570	(70,168)	
Current Expenditures:					
Personnel -					
Salaries	16,101	193,673	207,818	(14,145)	93.19%
Payroll Taxes	1,178	14,192	16,000	(1,808)	88.70%
Retirement	1,018	12,409	12,500	(91)	99.27%
Health Insurance	2,705	24,413	27,200	(2,787)	89.75%
Part-Time Employee (Contract Labor)	-	8,488	9,000	(512)	94.31%
Other -					
Garbage service	11,664	125,816	136,500	(10,684)	92.17%
Computer Services	50	1,725	2,000	(275)	86.25%
Engineering Fees	-	10,275	10,000	275	102.75%
Insurance & Bonds	1,658	18,059	19,000	(941)	95.05%
Water Test/Lab Fees	2,505	14,162	16,000	(1,838)	88.52%
Office Supplies & Postage	543	5,530	6,500	(970)	85.08%
Vehicle Expenses	715	8,387	10,000	(1,613)	83.87%
Supplies & Chemicals	580	10,755	15,000	(4,245)	71.70%
Parts & Supplies	-	14,484	22,500	(8,016)	64.37%
Repairs & Maintenance	2,066	36,636	50,000	(13,364)	73.27%
Lease Equipment	-	2,567	3,000	(433)	85.58%
Sludge Removal	555	2,555	3,000	(445)	85.15%
Utilities	2,562	35,733	50,000	(14,267)	71.47%
Dues & Subscriptions	-	82	300	(218)	27.32%
Telephone	170	1,923	2,000	(77)	96.13%
TCEQ - Fines & Penalties	-	681	700	(19)	
TCEQ - Other	-	2,926	3,000	(74)	97.52%
TCEQ - Permits	-	2,887	3,000	(113)	96.23%
Braz Co Wtr Consv Dist	-	1,950	2,000	(50)	97.50%
Training	-	485	1,000	(515)	48.50%
Utility Uniforms	-	-	200	(200)	0.00%
Credit card fees	-	-	-	-	
Meters & Calibration	-	-	1,000	(1,000)	0.00%
Miscellaneous	-	127	752	(625)	
Claims Paid	-	-	-	-	
Non-Current Expenditures:					
Capital outlay	-	17,984	18,000	(16)	99.91%
Government capital	-	32,561	32,600	(39)	99.88%
Recovery Fee Expense	-	-	5,000	-	
Total Expenditures	44,068	601,465	685,570	(84,105)	
Other Income/Expense					
Restitution of Fraud Loss	-	**	-	-	
Total Other Income/(Expense)	-	-	-	-	
Excess Revenue (Expense)	16,513	13,937	-	13,937	

* 18K Received from GF

** Moved to Other Income

CITY OF DANBURY
DEBT SERVICE FUND
BALANCE SHEET
August 31, 2019

August 2019

ASSETS

Cash -	
Tax Coll Acct	69,665
Total Cash	69,665
Other Assets -	
Taxes receivable	16,882
Allowance for uncollectible tax	(2,000)
Total Other Assets	14,882
Total Assets	84,547

LIABILITIES and FUND BALANCE

Liabilities -	
Tax transfer - clearing	30
Deferred revenue - taxes	14,882
Total Liabilities	14,913
Fund Balance -	
Unreserved - Uncommitted	71,850
Current Profit (Loss)	(2,215.73)
Total Fund Balance	69,634
Total Liabilities and Fund Balance	84,547

CITY OF DANBURY
DEBT SERVICE FUND
Profit & Loss
August 31, 2019

	<u>Aug-19</u>	<u>Oct '18 - Aug '19</u>	<u>Budget</u>	<u>Over Under Budget</u>
Revenues:				
Current taxes	-	228,971		
Delinquent taxes	306	5,495		
Interest earned	-	57		
Other Income	14	236		
Total Revenue	<u>320</u>	<u>234,759</u>		<u>-</u>
Current Expenditures:				
Debt Payments				
Principal	-	212,000		
Interest	11,168	24,975		
Fees and admin	-	-		
Total Expenditures	<u>11,168</u>	<u>236,975</u>		<u>-</u>
Excess Revenue (Expense)	<u>(10,848)</u>	<u>(2,216)</u>		<u>-</u>

**CITY OF DANBURY
PARK & COMMUNITY CENTER FUND
BALANCE SHEET
August 31, 2019**

August 2019

ASSETS

Cash -	
Park account	9,869
Community Center acct	18,155
Total Cash	28,024
Other Assets -	
Accts Rec - other	-
Rounding	-
Total Other Assets	-
Total Assets	28,024

LIABILITIES and FUND BALANCE

Liabilities -	
Accounts payable and accruals	-
Total Liabilities	-
Fund Balance -	
Unreserved - Uncommitted	22,646
Net Income	5,379
Total Fund Balance	28,024
Total Liabilities and Fund Balance	28,024

CITY OF DANBURY
PARK & COMMUNITY CENTER FUND
Profit & Loss
August 31, 2019

	<u>Aug-19</u>	<u>Oct '18 - Aug '19</u>	<u>Budget</u>	<u>Over Under Budget</u>
Revenues:				
<u>Park -</u>				
Rental and usage	150	4,550		
Donations - util bills	814	7,818		
Other Income	-	40		
Interest earned	2	14		
<u>Community Center</u>				
Rental and usage	550	7,300		
Other Income		-		
Interest earned	3	31		
Total Revenue	<u>1,519</u>	<u>19,752</u>		
Current Expenditures:				
<u>Park -</u>				
Parks and recreation	346	2,361		
Repairs and maintenance	-	4,288		
Other exp	-	871		
Parks - Capital outlay	-	-		
<u>Community center</u>				
Operating expenses	340	2,846		
Repairs and maintenance	-	2,366		
Utilities	25	1,641		
Total Expenditures	<u>711</u>	<u>14,374</u>		
Other Expense:				
Suspense		-		
Total Other Income/Expense	<u>-</u>	<u>-</u>		
Excess Revenue (Expense)	<u>807</u>	<u>5,379</u>		