

City of Danbury
Regular Council Meeting Minutes
Thursday, May 21, 2020

Call To Order

The Regular council meeting was called to order at 6:35 p.m., by Mayor Melinda Strong

Council Present

Coby Pruitt
Sue Powell
Heather Martin
Brenda Milligan

Council Not Present

All present

Staff Present

Cynthia Sharp

Pledge

Prayer By: Heather Martin

Public Comment

No public comments

Council and Staff Comments

Comments may be made by Council or Staff, but no action taken on the following topics without specific notice. Those items include: expressions of thanks, congratulations or condolence; information on holiday schedules; recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the Council through action; reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Mayor and Council Updates

Sue Powell reported that there are 2 dead tree in the park. She will call the tree company we used before to get the trees removed. Also, her grandsons changed out the marquee sign at the park to Congratulations Sr. 2020.

Mayor Strong stated that Cory called and made corrections to the logo being painted on the water tower to leave out the comma. He also called the company who put the well in the water tower. They have come out and looked at the water tower and will be giving a bid on maintaining the water pressure while the water tower is being cleaned and painted.

Brenda Milligan stated that there are several companies that we can get COVID-19 supplies from, U-line, Gulf Coast, and High point. We would be able to order mask, sanitizer dispensers, gloves, Kleenex, and any paper supplies that we would need. Brenda is going to call vendors for pricing.

Consent Agenda

1. Consideration of Monthly Bills (Check Register from April 17, 2020, through May 20, 2020)
2. Consideration of March 2020 Financial Statements
3. Consideration of April Police Report/Maintenance Log
4. Consideration of April Animal Control Report
5. Consideration of April Municipal Court Report
6. Consideration of April Community Center Report
7. Consideration of April Park Report
8. Consideration of April Comp Time Report
9. Consideration of April Utility Report
10. Consideration of City Council Minutes (March 2, 2020, April 16, 2020, April 23, 2020, May 5, 2020, May 14, 2020)

A motion was made by Heather Martin and seconded by Coby Pruitt to approve the consent agenda with the exception of April police report/maintenance log, the Animal Control Report and all minutes.

Passes unanimously

General Business:

1. Discussion and Consideration of Updating Ordinance #19-12 to include Solar Panels and Updating Building Permit Application. (Ralph Smith)
Tabled till next meeting.
2. Discussion and Consideration of Ordinance Implementing a Rental Property Registration Requirement for all Properties Within the City Limits of Danbury. (Ralph Smith)
Tabled till next meeting
3. Discussion and Consideration of Enforcing Building/Electrical Requirements within the City. (Melinda Strong)
Discussion of Departments, utility and the police Dept., and making a form to use for building, electrical and to report street lights out. Sue to make form.
Tabled till next meeting
Coby out at 7:20 p.m.
Returned at 7:22 p.m.
4. Discussion and Consideration of Updating Peddlers, Solicitors, and Transient Merchants Ordinance and License Application. (Melinda Strong)
A motion was made by Heather Martin and seconded by Sue Powell to update the Peddlers, Solicitor, and Transient Merchants Ordinance 20-13 with additions to each page to say valid for one year. Cory to put up the permit signs.
Passes unanimously

5. Discussion and Consideration of Appointing a Fair Housing Coordinator for the City of Danbury. (Melinda Strong)

A motion was made by Heather Martin and seconded by Coby Pruitt to appoint Mayor Melinda Strong as the Fair Housing Coordination for the City of Danbury.

Skipped to #12

6. Discussion to Create Plan for Expenditures/Grants of Coronavirus Relief Funding Allocated to the City of Danbury. (Melinda Strong)

Tabled until next meeting

7. Discussion and Consideration of Purchasing a Hand Sanitizing Station for the Danbury Library. (Melinda Strong)

Motion was made by Heather Martin and seconded by Sue Powell to purchase a hand sanitizing station for the Library to be taken out of the Library budget.

Passes unanimously

8. Discussion and Consideration of Reopening City Hall during regular business hours. (Melinda Strong)

The reopening of City Hall was discussed.

Tabled until next meeting

9. Discussion and Consideration of Reopening Skrabanek Park for Rentals. (Melinda Strong)

The reopening of the park was discussed.

Tabled until next meeting

10. Discussion and Consideration of Reopening Community Center for Rentals. (Melinda Strong)

The reopening of the community Center was discussed.

Tabled until next meeting

11. Discussion and Consideration of Reopening American Legion Sports Complex. (Melinda Strong)

The reopening of the American Legion Sports complex was discussed.

Tabled until next meeting

12. Discussion and Consideration of Emergency Measures Concerning COVID-19.

Discussed the measure that should be taken. Judge John Vasut has put together a plan on cleaning the court and when the court should be opened back up.

Tabled until next meeting

13. Budget Workshop for Fiscal Year 2020-2021.

Tabled to next meeting

14. Discussion and Consideration of Scheduling Future Budget Workshops for the Fiscal Year 2020-2021. (Melinda Strong)

The next budget workshop will be June 11, 2020 at 7:00p.m.

Executive Session: Entered into Executive Session at 7:59 p.m. Ended at 10:03 p.m.

1. Executive Session under Texas Government Code Section 551.074 to select candidates for future interviews concerning the Chief of Police position and to set a date and time for any further interviews.
2. Executive Session under Texas Government Code Section 551.074 to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Police Chief, Interim Police Chief, Police Officers, and Reserves.
3. Executive Session under Texas Government Code Section 551.071 to consult with attorney concerning actions on utilities during COVID-19 emergency.

General Business Agenda Continued:

Council Present: Coby Pruitt, Sue Powell, Heather Martin, and Brenda Milligan.

15. Discussion and Consideration of setting a date and time of additional interviews for the Chief of Police position.

The next interview for the Chief of Police will be May 28, 2020 at 6:00 p.m.

16. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Police Chief, Interim Police Chief, Police Officers, and Reserves.

No action taken, to be placed on May 28th agenda.

17. Discussion and consideration of actions on utilities during COVID-19 emergency.

No action taken

Adjourn/Dismiss at: 11:31 p.m.

Melinda Strong
Mayor

CSU Lost
Brenda Mulligan
Heather Wright
Suzanne Powell

Minutes Approved on: June 18, 2020

ATTEST: Cynthia Sharp
Cynthia Sharp, Deputy City Secretary