

City of Danbury  
Regular Council Meeting Minutes  
Thursday, September 17, 2020

**Call To Order**

The meeting was called to order by Mayor Melinda Strong at 6:30 p.m.

**Council Present**

Cody Pruitt  
Sue Powell  
Heather Martin  
Brenda Milligan

**Staff Present**

Cynthia Sharp

**Pledge**

**Prayer by** Heather Martin

**Public Comment**

None

**Council and Staff Comments**

Brenda Milligan discussed about getting dispensers so we can use the Community Center. Paul is to bring some and install them. At this time we do not have the automatic soap dispensers.

**Mayor and Council Updates**

Mayor stated that the General Land office is coming to do a study and an “all call” will be sent out when they visit for the Harvey Grant. Brenda Milligan thanked the Mayor for all the hard work that she had put in for the Grant. Coby thanked the Mayor also. Heather stated that there are fans available for seniors from Brazoria County.

**Consent Agenda**

1. Consideration of Monthly Bills (Check Register from August 20, 2020, through September 16, 2020)
2. Consideration of July 2020 Financial Statements
3. Consideration of August Police Report/Maintenance Log
4. Consideration of August Municipal Court Report
5. Consideration of August Community Center Report
6. Consideration of August Park Report
7. Consideration of August Time Report
8. Consideration of August Utility Report

9. Consideration of City Council Minutes (July 9, 2020, August 20, 2020)  
Motion was made by Sue Powell and seconded by Brenda Milligan to accept the consent agenda.  
Passes unanimously

### **General Business**

1. Discussion and Consideration of Ordinance #20-20 adopting budget for fiscal year beginning October 1, 2020, through September 30, 2021. (Melinda Strong)

**This budget will raise more revenue from property taxes than last year's budget by an amount of \$5,783 which is a 0.91 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,577.**

Public hearing closed at 6:45 p.m., no public comments

Motion was made by Heather Martin seconded by Coby Pruitt to adopt the budget for fiscal year October 1, 2020 through September 30, 2021

Record vote

Coby Pruitt- For

Sue Powell- For

Heather Martin- For

Brenda Milligan- For

2. Take a separate vote to ratify the property tax revenue increase reflected in the October 2020-September 2021 budget. (Melinda Strong)

Motion was made by Heather Martin and seconded by Sue Powell to ratify the property tax revenue of .773569.

Record Vote

Coby Pruitt- For

Sue Powell- For

Heather Martin- For

Brenda Milligan- For

3. Consider Approval of Ordinance #20-21 setting ad valorem property tax rate for tax year 2020. (Melinda Strong)

Motion by Heather Martin and seconded by Sue Powell to approve Ordinance #20-21 setting ad valorem property tax rate for tax year 2020.

Record Vote

Coby Pruitt- For  
Sue Powell- For  
Heather Martin- For  
Brenda Milligan- For

4. Discussion and Consideration of Accepting Resignation of City Attorney. (Melinda Strong)  
Motion was made by Heather Martin and seconded by Sue Powell to accept the resignation of City Attorney.  
Passes unanimously

5. Presentation by Olson & Olson LLP Concerning City Attorney Services. (Art Pertile, III Principle Partner)  
Presentation was made by Mr. Art Pertile, Principle Partner

6. Discussion and Consideration of Approving Amended Plat of Block 93 of Danbury Town site Consisting of Lot 1 being 75' (which is Lot1 and the adjoining 25' of Lot 2) and Lot 2 Being 225' (which will be the remainder 25' of Lot 2 and all of Lots 3, 4, 5 and 6) (Steven and Kristi Sartin)  
Motion was made by Sue Powell and seconded by Heather Martin to approve amending the plat of Block 93 of Danbury Town Site.  
Passes unanimously

7. Discussion and Consideration of Approving Rules for the American Legion Sports Complex and Insurance Rate Quotes for the American Legion Sports Complex from TML. (Micah Allison)  
Tabled

8. Discussion and Consideration on Voting for Trustee Members for the Texas Municipal League Intergovernmental Risk Pool. (Melinda Strong)  
Motion by Heather Martin and seconded by Brenda Milligan to vote for Place 1-Robert Herrera, Place 2 Chris Armacost, Place 3 Jeffery Snyder, Place 4 Dave Martin.  
Motion was made by Heather Martin and seconded by Brenda Milligan to vote for the trustee Members for the Texas Municipal League Intergovernmental Risk Pool.  
Passes unanimously

9. Discussion and Consideration of Updating various Computer Operation Systems at City Hall. (Cynthia Sharp)  
Motion was made by Heather Martin and seconded by Brenda to update various computer Operation Systems at City Hall in the amount not to exceed \$4,500.00.  
Passes unanimously

10. Discussion and Consideration of Project Approval for Installation of New Drive-Thru Window at City Hall. (Melinda Strong)

Motion by Heather Martin and seconded by Coby Pruitt to purchase a covenant security equipment collection combo-drawer and drive thru window package with Hurricane Impact Rated window at a cost of \$9,300, with the CARES Act money.

Also,

Motion by Heather Martin and seconded by Coby Pruitt to approve the C-Link bid of \$13,900 to install window, build and install a 12x16 galvanized carport with 18 gauge roofing, 6 concrete guideposts to prevent damage to the building or carport, 12 feet of guidance pole system for exiting the window and repaint exterior of building, where window is installed.

11. Discussion and Consideration of Approving Inter-local Agreement Requesting Assistance from Brazoria County in Digging Ditches to Grade and Resetting Pipe (Culverts) as Needed in Quadrant B.

Motion by Heather Martin and seconded by Brenda Milligan to approve the Inter-Local agreement requesting assistance from Brazoria County in digging ditches to grade and resetting pipe as needed.

Passes unanimously

12. Discussion and Consideration of Reopening Skrabanek Park for Rentals.

Motion was made by Heather Martin and seconded by Coby Pruitt to open Skrabanek Park for rentals with a new rental form. Renters must provide their own hand sanitation station, until the soap/sanitizer dispensers and paper towel dispensers have been installed. The renter must have a COVID plan. The event must be paid 30 days before rental.

13. Discussion and Consideration of Reopening the Community Center for Rentals.

Motion by Heather Martin and seconded by Brenda Milligan to open the Community Center for rental using new form with changes. Must have COVID plan and an officer to enforce the 75% capacity until lifted by the Governor of Texas.

14. Discussion and Consideration of the VFD Pumping System from Mercer Controls, Inc. (Melinda Strong)

No Action

15. Discussion and Consideration of Adopting a City of Danbury Social Media Policy. (Melinda Strong)

No Action

**Executive Session**

**Entered: 7:08 p.m. Ended: 7:46 p.m. Entered: 8:58 p.m. Ended: 9:42 p.m.**

1. Texas Government Code, Section 551.074-Deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: the city attorney.

2. Executive Session under Texas Government Code Section 551.074 to discuss appointment, employment, evaluation, reassignment, duties, discipline, dismissal, and compensation of Police Chief, Police Officers, and Reserves.

**General Business Agenda Continued:**

Council Present: Coby Pruitt, Sue Powell, Heather Martin, Brenda Milligan

16. Discussion and Consideration of Appointment, Employment, Evaluation, Duties of a Public Officer- City Attorney.

Motion by Heather Martin and seconded by Coby Pruitt to appoint Olson & Olson LLP, City Attorney.

17. Discussion and Consideration of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, and Compensation of Police Chief, Police Officers, and Reserves.

Motion by Sue Powell and seconded by Coby Pruitt to accept Chief White's resignation.  
Passes unanimously

Adjourn at 9:43 p.m.

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Mayor

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Minutes Approved on October 15, 2020

ATTEST: \_\_\_\_\_

Cynthia Sharp, Deputy City Secretary