

City of Danbury
Regular Council Meeting Minutes
Thursday, July 15, 2021

Notice is hereby given of the Regular Council Meeting of the Danbury City Council to be held at 6:30 p.m. on Thursday, July 15, 2021, at Danbury City Hall, 6102 5th Street, Danbury, Texas, at which time the following items of business will be considered:

Call To Order

The meeting was called to order by Melinda Strong at 6:30 p.m.

Council Present:

Chris Holcomb, Keith Woods, Rocky Hicks, Jon Williams, Butch Peterson

Staff Present:

Jennifer Sembera

Phil Pickering

Mike Reieux

Pledge

Prayer: David Davenport

Council and Staff Comments:

Chris Holcomb thanked the Citizens of Danbury for their help in cutting the grass and cleaning up out at Skrabanek Park.

Public Comment:

No comments

Consent Agenda

1. Consideration of Monthly Bills (Check Register from June 17, 2021, through July 14, 2021)
2. Consideration of May 2021 Financial Statements
3. Consideration of June Police Report/Maintenance Log
4. Consideration of June Municipal Court Report
5. Consideration of June Community Center Report
6. Consideration of June Park Report
7. Consideration of June Time Report
8. Consideration of June Utility Report
9. Consideration of City Council Minutes (April 1, 2021; June 17, 2021; July 8, 2021)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

General Business:

1. Update from INFRAMARK (Water Infrastructure Operations). (Mark Yantzen) No action.
2. Discussion and Consideration of Renting/Purchasing Equipment Recommended by INFRAMARK (Water Infrastructure Operations). (Mark Yantzen). Motion by Butch Peterson to purchase timing meters for the lift stations. Seconded by Rocky Hicks. Motion passes.
3. Workshop with Performance Services Regarding Texas Government Code 302. No action.
4. Discussion and Consideration of Moving Forward on Investment Grade Audit (IGA) with Performance Services to Assess Entering into a Contract to Address the City of Danbury's Facilities Infrastructure. (Ken Morris & Timothy Rowe) Motion by Chris Holcomb to do the Audit with Performance Services and seconded by Butch Peterson. Motion Passes
5. Discussion and Consideration of Granting Authority to the Mayor to Enter Into an Investment Grade Audit (IGA) with Performance Services Related to the Infrastructure Upgrade Program. Motion by Keith Woods and seconded by Rocky Hicks. Motion passes.
6. Discussion and Consideration of Approving Health Insurance for Employees. (Melinda Strong) Motion by Chris Holcomb for option 4 health plan and seconded by Jon Williams. Motion Passes.
7. Discussion and Consideration of a Monthly Price Rental Fee for the Pavilion at Skrabanek Park by the Republic of Texas Roller Derby. (Keith Woods) Remove from the Agenda due to no response.
8. Discussion and Consideration of Amending Park Restrictions at Danbury City Park (Ordinance 21-1) No Action Taken
9. Discussion and Consideration of Allowing Brazoria County Precinct 2 to Replace a Culvert at the Intersection of Ave E and 8th Street. (Rocky Hicks) Motion made by Jon Williams to not exceed \$2,000.00 and seconded by Keith Woods. Motion passes.
10. Discussion and Consideration of Setting Annual Dates for Community Events at Skrabanek Park. (Rocky Hicks) Tabled till next month
11. Discussion and Consideration of Allowing Brazoria County Precinct 2 to Pave Avenue I (Between Blocks 57 and 58 of 5th Street) when the Danbury Fire Department Repaves its Parking Lot. (Rocky Hicks) No Action

12. Discussion and Consideration of Retaining Curtis Craig (CPA) to Prepare the 2020 - 2021 Annual Audit. (Melinda Strong) Motion made by Butch Peterson to accept Curtis Craig for the Audit and Seconded by Keith Woods. Motion passes.
13. Discussion and Consideration of Approval of Fee Schedule for Electrical/Building Permits. (Melinda Strong) Motion made by Keith Woods and seconded by Butch Peterson Additional Fees to be added to the SAFEBuilt Contract Fee Schedule as follows:
New Builds: Single Family Residential, Commercial, or Multi-Family Service Construction.
Inspection Fees are to have a service fee of \$100 added to the SAFEBuilt fee.
Residential Additional Fees: One – two Family Remodels and Accessory Structures
Electrical / Non Electrical – add \$0.03 per sq. ft. plus \$5.00 for service fee.
Plan Reviews – add 1% of entire project cost for services fee.
Swimming Pools – Add \$5.00 service fee.
14. Discussion and Consideration of Approving/Advertising for Mowing for the City of Danbury (Park, Waste Water Plant, Water Plant 1 & 2, City Hall, Community Center). (Melinda Strong) The city will pay \$60.00 (twice monthly) for the lawn care services for the Danbury Community Library until a Utility Supervisor is hired. Rocky Hicks to provide scope of work for the previous bidders.
15. Schedule Future Budget Workshops for Fiscal Year 2021-2022. (Melinda Strong) Tabled till July 20, 2021 at 6:30.

Closed for Executive Session at 9:16 p.m.

16. Executive Session under Texas Government Code Section 551.074 to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee: Utility Supervisor.

General Business Continued at 9:46 p.m.

17. Discussion and Consideration of the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee: Utility Supervisor. No Action

Adjourn/Dismiss

I certify that the above notice of council meeting was posted in an enclosed bulletin board at Danbury City Hall on Monday, July 12, 2021 at _____ p.m. which is at least 72 hours before the Council Meeting.

Cynthia Sharp, Deputy City Secretary

In Compliance with the Americans with Disabilities Act, the City of Danbury will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact Cynthia Sharp, Deputy City Secretary at (979) 922-1551.

Addendum:

18. Discussion and Consideration of naming of a Qualified Person for Election to the Board of Trustees Region 14. (Melinda Strong) No Nominees

Adjourn/Dismiss

Meeting adjourned at 9:59p.m.

Mayor

Minutes approved on August 19, 2021

ATTEST: _____