

City of Danbury
Regular Council Meeting Minutes
Thursday, November 19, 2020

Call To Order The meeting was called to order by Mayor Melinda Strong at 6:36 p.m.

Council Present

Heather Martin, Coby Pruitt, Butch Peterson, Brenda Milligan, Chris Holcomb

Pledge

Prayer by Heather Martin

Public Comments

Mr. Craig Peavy asked why his PIA request took so long to respond. He made a statement about why Chris Holcomb was allowed to rent the Park Marquee to advertise for him running for council. He is upset because it seems like the city endorses him. Carol Unsicker stated that we need a police chief and more police officers, and wanted to know if the city had hired a police chief yet.

Council and Staff Comments

Coby Pruitt welcomed the new council member as did Brenda Milligan and Heather Martin.

Mayor stated that they are almost finished with the Force main and hopes to be done before the deadline. For the environmental Study we will be contacting some of the citizens to look at the sewer lines. The water pressure has leveled out, and we are getting prepared to paint the water tower.

Consent Agenda

1. Consideration of Monthly Bills (Check Register from October 15, 2020, through November 16, 2020)
 2. Consideration of September 2020 Financial Statements
 3. Consideration of October Police Report/Maintenance Log
 4. Consideration of October Municipal Court Report
 5. Consideration of October Community Center Report
 6. Consideration of October Park Report
 7. Consideration of October Time Report
 8. Consideration of October Utility Report
 9. Consideration of City Council Minutes (October 15, 2020, October 19, 2020)
- A motion was made by Heather Martin and seconded by Brenda Milligan to accept the consent agenda as is.
- Passes
- For: Heather Martin, Brenda Milligan, Coby Pruitt, and Chris Holcomb

Against:
Abstain: Butch Peterson

General Business

1. Discussion and Consideration of Passing A Resolution Which Recognized Nov. 4-8, 2020, as Municipal Court Week. The Resolution Recognizes the Importance of Municipal Courts, the Rule of Law, and the Fair and Impartial Administration of Justice. (Melinda Strong)

A motion was made by Heather Martin and seconded by Coby Pruitt to approve resolution 20-0004, to recognize Municipal Court Week November 4-8, 2020.

Passes unanimously

2. Discussion and Consideration of Waving Rental Fees for Skrabanek Park on Monday, December 14, 2020, for a live concert community event by the Danbury Panther Bands.

Covid-19 Plan to be furnished to the Mayor for approval prior to the event. (Heather Martin)

A motion was made by Butch Peterson and seconded by Coby Pruitt to have the band only under the pavilion and have a COVID plan.

Passes unanimously

3. Discussion and Consideration of Approving a Variance to Ordinance No. 16-03 for St. Anthony's Catholic Church's Annual Church Bazaar on May 2, 2021, for the following: (St. Anthony's Catholic Church Representative)

- a. to require St. Anthony's to possess a State of Texas permit to sell beer and to auction/raffle alcohol on the day of the bazaar, May 2, 2021;
- b. to allow alcoholic beverages to be in the park starting at 12:00 noon on Friday, April 30, 2021, until 1:00 a.m. on Saturday, May 1, 2021;
- c. to allow alcoholic beverages to be in the park on Sunday, May 2, 2020, from 12:00 noon until 9:00 p.m.;
- d. to allow glass bottles within the Beer Booth area only. Alcohol will be transferred into non-glass containers before serving for consumption in the park on Sunday, May 2, 2021
- e. to allow for alcohol purchased in the auction to be in glass containers and the alcohol auction/raffle items to be held in the auction booth until the item is removed from the premises.
- f. to disallow personal alcohol from being brought on the premises during the day of the bazaar, May 2, 2021;
- g. to allow persons to be in the park after hours from 9:00 pm Friday, April 30, 2021, until 8:00 a.m. Monday, May 3, 2021, for cooking, maintenance, and cleaning.
- h. to allow the use of motorized vehicles in the park for set up, maintenance, and clean up from Friday, April 30, 2021 through Monday, May 3, 2021;
- i. to allow the sale of BBQ pits and fire grills in the pavilion area during the bazaar;

- j. to allow the dumpsters to be placed adjacent to the park for event use; and
- k. to allow BBQ trailers in the park from 8:00 a.m. on Friday, April 30, 2021, through 12:00 noon, Monday, May 3, 2020.

The Catholic Church is aware that they will need security for this event and will discuss the details with the Chief of Police for approval prior to the bazaar on May 2, 2021. A Covid-19 plan to be furnished to the Mayor for approval prior to the event if the City of Danbury is still under a Disaster Declaration.

A motion was made by Heather Martin and seconded by Butch Peterson to approve the variance as outlined by St. Anthony's Catholic Church Bazaar on May 2, 2021.

No Vote- Tabled for clarification by City Attorney.

4. Discussion and Consideration of Approving General and Utility Department's Request for Property Transfer or Disposal. (Cynthia Sharp)

Motion was made by Heather Martin and seconded by Coby Pruitt to dispose of the water fountain.

Passes unanimously

5. Discussion and Consideration of Approving Building Code and Floodplain Management Administration and Enforcement. (Melinda Strong)

A motion was made by Heather Martin and seconded by Butch Peterson to approve the Building Code and Floodplain Management Administration and Enforcement.

Passes unanimously

6. Discussion and Consideration of Payment of Invoices Concerning Installation of New Teller Window. (Melinda Strong)

A motion was made by Heather Martin and seconded by Coby Pruitt to approve the new bid from C.Link to install the teller window, to be paid out of the Care's Act money.

Passes unanimously

7. Discussion and Consideration of Approval of Bid for Repairs to City Hall. (Melinda Strong)

A motion was made by Heather and seconded by Butch Peterson to approve the bid from C.Link to make the repairs to City Hall.

Passes unanimously

8. Discussion and Consideration of Continuing to Allow the Public to Rent the Skrabanek Park Marquee and the Community Center Marquee for Purposes Other Than Governmental Purposes or to Amend the Ordinance in Order to Reserve Marquee Use for Governmental Purposes Only. (Melinda Strong)

A motion was made by Heather Martin and seconded by Brenda Milligan to continue to allow the public to rent the Park and the Community Center Marquee for purposes other than governmental purposes.

Passes unanimously

9. Discussion and Clarification of Marquee Rental Fee, Length of Rental, and Deposit for Letters on Park Rental Form. (Melinda Strong)

Motion was made by Brenda Milligan and seconded by Heather Martin to discuss.

Tabled

10. Discussion and Consideration of Changing From One Regular Council Meeting per Month to Two Regular Council Meetings per Month. (Heather Martin)

Motion was made by Butch Peterson and seconded by Heather Martin to have one Regular Council Meeting per month.

Passes unanimously

11. Discussion and Consideration of Adopting 2021 Regular Council Meetings for the City of Danbury. (Melinda Strong)

Motion was made by Heather Martin and seconded by Brenda Milligan to adopt the 2021 regular council meeting dates as listed.

Passes unanimously

12. Discussion and Consideration of Compiling the List of Streets To Be Repaired Through the Inter-local Agreement between the City of Danbury and Brazoria County. (Melinda Strong)

A motion was made by Heather Martin and seconded by Chris Holcomb to list these street repaired.

1. 6200 Block of 6th Street

2. 1400 Block Ave E North

3. 4th Street between L to I

Motion by Heather Martin and seconded by Brenda Milligan.

Passes unanimously

4. Avenue G between 9th and 10th street

Motion by Coby Pruitt and seconded by Heather Martin.

Passes unanimously

5. 3rd between Ave E and Main Street

Motion was made by Heather Martin and seconded by Brenda Milligan.

Passes unanimously

6. 2nd Street between Main and Ave E

Motion was made by Brenda Milligan and seconded by Butch Peterson

Passes unanimously

7. Ave J to stop sign from rail road.

A motion was made by Brenda Milligan and seconded by Coby Pruitt.

Passes unanimously

13. Discussion and Consideration of Additions, Revisions, and Updates to the Employee Manual. (Ordinance #20-10) (Heather Martin)

Tabled till a workshop is scheduled.

14. Discussion and Consideration of Possible Amendments to the Vendor Permit Ordinance Concerning Asphalt Contractors/Solicitors/Peddlers. (Ordinance #20-13) (Coby Pruitt)

No Action

Brenda Milligan out 8:05-8:07 p.m.

Executive Session: Entered: 8:31 p.m. Ended: 9:56 p.m.

15. Executive Session Under Texas Government Code Section 551.074 to Deliberate Concerning Appointment of Mayor Pro-Tem.

16. Executive Session Under Texas Government Code Section 551.074 to Deliberate Concerning Adding/Removing Signature Authorization to the City's Banking Accounts.

17. Executive Session under Texas Government Code Section 551.074 to Deliberate Concerning Employment/Duties and Compensation of Personnel to Clean Skrabanek Park Bathrooms.

18. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Chief.

General Business Agenda Continued:

Council Present: Heather Martin, Coby Pruitt, Butch Peterson, Brenda Milligan, Chris Holcomb

19. Discussion and Consideration of Appointment of Mayor Pro-Tem.

A motion was made by Heather Martin and seconded by Coby Pruitt to appoint Butch Peterson as Mayor-Pro-Tem

Passes

For: Heather Martin, Coby Pruitt, Brenda Milligan, and Chris Holcomb

Against:

Abstain: Butch Peterson

20. Discussion and Consideration of Employment/Duties and Compensation of Personnel to Clean Skrabanek Park Bathrooms.

Motion was made by Heather Martin and seconded by Brenda Milligan to hire Pat Wells for 60 days at \$50.00 per week.

Passes unanimously

21. Discussion and Consideration of Adding/Removing Signature Authorization to the City's Banking Accounts.

Motion was made by Heather Martin and seconded by Brenda Milligan to add Butch Peterson to the banking accounts.

Passes

For: Heather Martin, Brenda Milligan, Coby Pruitt and Chris Holcomb

Against:

Abstain: Butch Peterson

22. Discussion and Consideration of Replacing the Authorized Signature of Sue Powell for the Hurricane Harvey-Infrastructure CDBG Disaster Recovery Program Contract 20-065-127-C438. (Melinda Strong)

Motion was made by Heather Martin and seconded by Brenda Milligan to replace Sue Powell with Butch Peterson as an authorized signer.

Passes

For: Heather Martin, Brenda Milligan, Coby Pruitt and Chris Holcomb

Against:

Abstain: Butch Peterson

23. Discussion and Consideration of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee: Police Chief.

No Action

Adjourn at: 9:59 p.m.

Mayor

Minutes Approved on December 17, 2020

ATTEST: _____

Cynthia Sharp, Deputy City Secretary