

City of Danbury  
Regular Council Meeting Minutes  
Thursday, December 17, 2020

**Call To Order**

Mayor Melinda Strong called the meeting to order at 6:40 p.m.

**Council Present**

Heather Martin  
Coby Pruitt  
Butch Peterson  
Brenda Milligan  
Chris Holcomb

**Council Not Present**

**Staff Present**

Cynthia Sharp

**Pledge**

**Prayer** by Heather Martin

**Public Comment-** None

**Council and Staff Comments**

Coby Pruitt stated that the band sounded good at their performance, precautions for COVID-19 were taken.

Heather stated that Brenda Milligan, herself and Danbury High School National Honor Society spent 3 hours at the Community Center doing an inventory on the tables, chairs and also cleaned. Mayor presented Sue Powell with a clock for her years of service as council member.

**Consent Agenda**

1. Consideration of Monthly Bills (Check Register from November 17, 2020, through December 16, 2020)
2. Consideration of October 2020 Financial Statements
3. Consideration of November Police Report/Maintenance Log
4. Consideration of November Municipal Court Report
5. Consideration of November Community Center Report
6. Consideration of November Park Report
7. Consideration of November Time Report
8. Consideration of November Utility Report
9. Consideration of City Council Minutes (November 17, 2020, November 19, 2020, December 7, 2020)

A motion was made by Heather Martin and seconded by Butch Peterson to approve the Consent agenda.  
Passes

**General Business:**

1. Discussion and Consideration of Granting Variance to Setback Lines and Related Requirements at 1206 Avenue H. (Diane Jennings)

Motion was made by Heather Martin and seconded by Coby Pruitt to grant the variance to setback lines and related requirements at 1206 Ave H.  
Passes

2. Discussion and Consideration of Approving City Attorney to Prepare Ordinance Granting Variance to Setback Lines and Related Requirements at 1206 Avenue H. (Melinda Strong)

Motion by Heather Martin and seconded by Coby to allow the City Attorney to prepare Ordinance granting variance to setback lines and related requirements at 1206 Ave H  
Passes

3. Discussion and Consideration of Traffic Concerns For Spur 28. (Misti Pruitt)  
Misti Pruitt brought some concerns about the traffic on Spur 28.

4. Discussion and Consideration of Awarding 2020 Incentive Bonuses To Encourage Excellent Service By City Employees. (Melinda Strong)

Motion was made by Brenda Milligan and seconded by Heather Martin to award \$500.00 as an incentive bonus to the City Employees.  
Passes

5. Discussion and Consideration Of Approving Bid for Mowing City Hall, Community Center, and Skrabanek Park. (Melinda Strong)  
Tabled

6. Discussion and Consideration of Creating A No Cell Phone Policy for Council During Council Meetings. (Butch Peterson)  
Tabled

7. Discussion and Consideration of Proclaiming January 2021 as Danbury ISD School Board Recognition Month and Issuing A Proclamation Designating Danbury ISD School Board as "Navigating To Success". (Melinda Strong)

A motion was made by Heather Martin and seconded by Coby Pruitt to proclaim January 2021 as Danbury ISD School Board Recognition Month  
For: Heather Martin, Coby Pruitt, Brenda Milligan, and Chris Holcomb  
Against: Butch Peterson

8. Discussion and Consideration of Awarding a Depository Services Contract. (Melinda Strong)  
A motion was made by Heather Martin and seconded by Butch Peterson to award the depository service contract to The First State Bank.  
Passes

9. Discussion and Consideration of Recognizing Contribution to the Danbury PD of \$622.00. (Melinda Strong)  
A motion was made by Heather Martin and seconded by Butch Peterson to recognize Jamie Sandridge for the contribution to the Danbury PD of \$622.00.  
Passes

10. Discussion and Consideration of Purchasing Paint for Eagle Scouts to Paint Shutters at the Community Center. (Heather Martin)  
Tabled

11. Discussion and Consideration of Approving General and Utility Department's Request for Property Transfer or Disposal. (Cynthia Sharp)  
Motion by Brenda Milligan and seconded by Heather Martin to Dispose of the teller window, set of brown blinds, 4 white rocking chairs, 1-6' white table, and 1 wire bingo basket.  
Passes

12. Discussion and Consideration of Approving the 2021 Appearance Docket Dates for the City of Danbury. (Cynthia Sharp)  
A motion was made by Heather Martin and seconded by Coby Pruitt to approve the Appearance Docket Dates for the City of Danbury.  
Passes

13. Discussion and Consideration of Proposal for Copying Machine by BCOS. (Melinda Strong)  
A motion was made by Heather Martin and seconded by Butch Peterson to seek bids for a new copy machine.  
Passes

**Executive Session: Entered: 7:08 p.m. Ended: 9:13 P.m.**

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14. Executive Session under Texas Government Code Section 551.071 to consult with attorney on the following matters:

- a. American Legion Sports Complex (Ownership, Enforcement of City of Danbury Use Agreement)
- b. Chief Ordinance
- c. Trailer and Trailer Park Ordinance
- d. Park Ordinance

15. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Chief.

**General Business Agenda Continued:** 9:13 p.m.

**Council Present:** Heather Martin, Coby Pruitt, Butch Peterson, Brenda Milligan, and Chris Holcomb

16. Discussion and Consideration of Approving the City of Danbury Building Permit Application-Submittal Check List Commercial and Multi-Family. (Melinda Strong)

A motion was made by Heather and seconded by Brenda Milligan to approve Ordinance 20-28, City of Danbury Building Permit application-submittal check list commercial and Multi-Family.

Passes

17. Discussion and Consideration of Updates on Ordinance #58 Regulating Trailers & Trailer Parks. (Melinda Strong)

Tabled

18. Discussion and Consideration of Updates on Ordinance # 16-03 (Park Ordinance) (Melinda Strong)

Tabled

19. Discussion and Consideration of Amendments to Chief of Police Ordinance 20-19. (Melinda Strong)

A motion was made by Heather Martin and seconded by Brenda Milligan to amend the Chief of Police Ordinance 20-19.

Passes

Dismissed: 10:18 p.m.