

City of Danbury
Regular Council Meeting
Minutes
Thursday, February 16, 2023

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.
Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks and Jon Williams
Council Absent: Kylie Kroschel
Staff Present: Erin Nolan

Pledge

Prayer:David Smith

Public Comment: NONE

Mayor Update: Kaluza will be at the March 16, 2023 meeting to give an update on the Chlorine room.

Council and Staff Comments:

Erin Nolan: Tomorrow is the last day to file application for place on ballot by 5:00 p.m.

Went to number 13.

Consent Agenda:

1. Consideration of Monthly Bills (Check Register from 1/1/2023-1/31/2023)
2. Consideration of January Financial Statements
3. Notification of All Checking accounts- available balance as of 02/16/2023
4. Consideration of January Police Report/Maintenance Log
5. Consideration of January Municipal Court Report
6. Consideration of January Community Center Report
7. Consideration of January Park Report
8. Consideration of January Time Report
9. Consideration of January Utility Report
10. Consideration of City Council Minutes (2/2/2023)
11. Consideration of Building/Electrical Inspector Report
12. Consideration of Utility Department Vehicle Report
13. Consideration of Racial Profiling Report for 1/1/2022-12/31/2022.

**Motion by Jon Williams and seconded by Keith Woods to accept the consent agenda.
Passes**

General Business:

1. Discussion to add portion of CR 208 in front of elementary school to road repair list to the county and resubmit. (Sue Powell)

Got a complaint about the road and safety of the road.

Can resubmit list to the county to fix the City portion when they fix their portion after school is out.

Jon Williams will go look at the road and reach out to Ryan Cade.

Moved to Number one

2. Discussion and Consideration to Ordinance # 23-02 to adopt 2021 Building Code. (Sue Powell)

Tabled

3. Discussion and Consideration of Ordinance # 23-03 to adopt 2021 International Fire Code. (Sue Powell)

Tabled

4. Discussion and Consideration of contract with Municipal Operations and Consulting Inc. (Sue Powell)

Rocky Hicks: on page number two add #3 WWTP to list

Sue Powell:

Over time on weekend hours, waive?

Every other weekend

Plant Operator 1 \$47.00 an hour

This is to relieve Mike of some duties every other weekend.

Rodney Garrett offered to do it. Sue asked him based off of \$25.00 an hour the pay that was determined in previous meeting. He was traveling so had not hear back from him.

All of council would like to have Rodney Garrett at the next meeting so that they can ask him questions.

TABLED until 2.28.2023 Meeting.

5. Update from Police Department. (Randy Rhyne)
 - **Computers and Network**
 - **Texas Department of Public Transportation Crime Division came out and will be giving us a list of everything that needs to be fixed.**
 - **New employees are working out great. Several citizens have mentioned that they are glad to see them out and working in the City.**
 - **Jon Williams-when are we going to get the school zone light fixed? Chief Randy- had to find program that works with it. I believe that I have found the program and just got it.**
6. Update from Utility. (Keith Woods and Sue Powell)
 - **Keith Woods- At WWTP pump # 2 need to pay \$450.00 for parts and install so that we can diagnose the problem with the pump. Gear box will hopefully be back up on the wall tomorrow. #1 clarifier valves turned off. Would like to see the stop signs and other signs disassembled and cleaned up. Would like to do a settle test to see sludge level since 4 loads have been hauled off.**
 - **Sue Powell- ordered a load of crushed concrete for the driveway area at the WWTP. Should hear back about CDBG mitigation finds sometime next week.**
7. Discussion and Consideration of quote to replace (6) 4" dezurk plug valves and (3) 4" flange check valves at the rass pumps.(Keith Woods)

Tabled

8. Discussion and Consideration of quote to install (2) used 6" flange check valves lever and weight for Lift Station #10 at WWTP. (Keith Woods)

Tabled

9. Discussion and Consideration of quotes for replacing roofs at the Waste Water Treatment Plant. (Sue Powell)

Motion by Rocky Hicks and seconded by Keith Woods to accept the quote from Hawk roofing of \$16, 260.00 and to be paid from the General fund balance.

PASSES

10. Discussion of ground storage building at 1623 Ave D. (Sue Powell)

Sue Powell- had BBG Inspection Company come and take a look at it because after the storms we had on 1.23.2023 there was some damage. BBG says it is unsafe and need to consider fixing it.

Sandy from KSA came to look tonight and she is going to share the pictures she took with her engineers and let the City know what they say about it all.

11. Discussion and Consideration of fencing quotes for ARPA grant. (Sue Powell)

There is \$30,000.00 designated from the funds for re-fencing areas.

TABLED to the February 28, 2023 meeting.

12. Discussion and Consideration of TML Benefit insurance waiting period for new employees. (Sue Powell)

Motion by Rocky Hicks and seconded by Gordon Hatthorn to go from 90 day to 30 day TML Benefit insurance waiting period for new employees.

PASSES

Went to number 15.

13. Discussion and Consideration of quote for Community Center door repairs. (Sue Powell)

**Get more quotes in. Jon Williams will reach out to get more quotes.
Tabled until 2.28.2023**

Went to number 14

14. Discussion and Consideration of Ordinance #23-04 updating Ordinance 19-19 –Community Center rules and fees. (Sue Powell)

On number 17 add no electronic cigarettes.

Updating cleaning fee, set up fee for small room and keys lost information.

Motion by Jon Williams and seconded by Rocky Hicks to accept Ordinance # 23-04 with the changes made and to add no electronic cigarettes to number 17.

PASSES

Moved to number 16

15. Discussion Consideration of updating the Business Travel Expenses. (Sue Powell)

Motion by Rocky Hicks and seconded by Jon Williams to update the Business Travel Expenses every year to reflect the current rate for the State of Texas for mileage reimbursement in personal vehicle.

PASSES

Went to executive

16. Discussion and Consideration of new placement of Memorial Bench for Harold Peltier at Skrabanek Park. (Keith Woods)

Motion by Gordon Hatthorn and seconded by Jon Williams to leave the memorial bench for Harold Peltier at Skrabanek Park at the current placement.

PASSES

3 yes- Gordon Hatthorn, Jon Williams and Rocky Hicks

1 no- Keith Woods

Went to number 1

Executive Session: entered at 8:00 p.m.

17. Council will convene in closed session pursuant to section 551.071 (1)(a) of the Government Code to conduct a private consultation with its attorney regarding pending or contemplated litigation. (Registers- UPS dispute)

18. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: (Finance Officer).

General Session: went back into general session at 8:47 p.m.

Council Present: Gordon Hatthorn, Keith Woods, Sue Powell, Rocky Hicks and Jon Williams. Council Absent: Kylie Kroschel Staff: Erin Nolan

19. Discussion and Consideration to authorize action by City Attorney to address the UPS dispute.

Motion by Rocky Hicks and seconded by Gordon Hatthorn to authorize action by the City Attorney to address the UPS dispute.

PASSES

20. Discussion and Consideration of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: (Finance Officer).

Motion by Rocky Hicks and seconded by Jon Williams to offer Taylor Varnes \$27.00 an hour for the Finance Officer position.

PASSES

21. Budget Workshop for 2022-2023 Fiscal Year Budget

Engineering- Glo Grant (1,566.25)

- Additional funds used to have manholes done which was additional charge for the engineer.
- Move \$1,566.25 from contingency

Sports Complex Maintenance

- The remaining balance from the 2021-2022 budget didn't move over to this year budget. \$10,751.00 went to fund balance. These were committed funds so it should have stayed in this line and moved over to the next year line. Need to move \$10,751.00 from fund balance to Sports Complex Maintenance line.

Went to Consent Agenda


Passed on General Business Number 2 and 3 tonight.

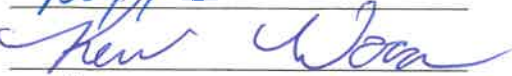
Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 8:56 p.m.


City of Danbury
Regular Council Meeting Minutes
Thursday, February, 16, 2023



Mayor Suzanne Powell







ATTEST by: 
Erin Nolan, City Secretary