

City of Danbury  
Regular Council Meeting  
Minutes  
Tuesday, February 28, 2023

**Call to Order:** Mayor Suzanne Powell called the meeting to order at 6:31 p.m.

**Council Present:** Gordon Hatthorn, Keith Woods, Rocky Hicks and Kylie Kroschel

**Council Absent:** Jon Williams

**Pledge**

**Prayer:** Pastor Jim from Living Waters Church

**Public Comment:** NONE

**Mayor Update:**

The City of Danbury was awarded almost 6 million from CDBG Mitigation Funds for the application that was turned in for projects. They will send it to the GLO office who has 60 days to review and approve the projects.

The UPS demand letter was sent today. They were given 15 days to reply.

Internet issues at City Hall this week. Have reached out to Comcast to see if they can support City Hall area.

Sandy from KSA reached out and said that if the City was interested in submitting application to the Waterboard then she would wave all fees for the City and this would have to be submitted by Friday, March 3rd. Kylie Kroschel: This is a loan not a true grant so I think we should stick to our original decision and not turn it in.

**Council and Staff Comments:**

Kylie Kroschel: Red, White and Blue festival is this weekend. There will be street closures. They need judges for the barbeque.

**General Business:**

1. Discussion for property at 1402 Ave G. (Patricia Mishue)

**Mandie Kelly:** Was not aware that needed permission to put mobile home there. We are doing a home and land package. We want to request permission to put mobile home on the property at 1402 Ave G.

**Sue Powell:** The property owner who will be living on the property would have to request the variance.

**MOVED TO # 13**

2. Discussion and Consideration of quote for Library Floors.(Sue Powell)

**Motion by Rocky Hicks and Seconded by Kylie Kroschel to approve the quote from Zimmerle Floors for \$1,718.13 and to be paid for using the Library expense fund.**

**PASSES**

3. Update from Utility. (Keith Woods and Sue Powell)

**Keith Woods:** electric motor pump #2 installed at lift station #10, Sunday night the plant was acting Silly but got it back up.

**Sue Powell:** The fence at Lift station #4 had fallen down, Fidel fixed it. There have been 6 loads of sludge that have been hauled off.

4. Discussion and Consideration of hiring Rodney Garrett for part-time Utility worker. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Rocky Hicks to hire Rodney Garrett as a part-time utility worker at \$25.00 an hour.**

**PASSES**

5. Discussion and Consideration of Utility Liaison. (Kylie Kroschel)

**Kylie Kroschel: I did speak to Jon Williams and he said that he was okay with us making a motion for this and moving forward even though he is not in attendance.**

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to appoint Jon Williams for second liaison for utility.**

**PASSES**

6. Discussion and Consideration of quote to replace Utility Laptop for meter reading. (Sue Powell)

**TABLED**

7. Discussion and Consideration of quote for chlorine delivery system at the WWTP. (Sue Powell)

**TABLED**

8. Discussion and Consideration of utility meter read class. (Sue Powell)

**For the whole utility department, will be a ½ day training for in field to help troubleshoot what the problem is for meters that are not working as well as training for the Utility clerk on the administrative side.**

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve quote with RG3 for the \$1,500.00 meter read training class and to be paid out of the Utility find training budget line.**

**PASSES**

9. Discussion and Consideration of Civic Club to decorate the gazebo at Skrabanek Park for Easter. (Sue Powell)

**Drawing of where the decorations will be placed and will be allowed to leave decorations up from 3/1/2023 to 4/9/2023**

**TABLED- until 3/16/2023 meeting.**

10. Discussion and Consideration of accepting donation of two crape myrtles for Skrabanek Park. (Sue Powell)

**DIED DUE TO LACK OF MOTION**

11. Discussion and Consideration of Hawk Agreement Service Contract. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Keith Woods to accept the Hawk Agreement Service Contract.**

**PASSES**

12. Discussion and Consideration of Christopher Henken for full time employment for City of Danbury Police Department. (Randy Rhyne)

**Motion by Rocky Hicks and seconded by Gordon Hatthorn to approve Christopher Henken for full time employment for the City of Danbury Police Department.**

**PASSES**

13. Discussion and Consideration of IT Services for City Hall and the Police Department.  
(Randy Rhyne)

**The system has not been working very well as I am sure you have already heard. I asked Drew Davenport from Square 3 to come tonight for questions that you may have.**

**Square 3 works with other municipalities.**

**Kylie Kroschel: is this cloud storage for both City Hall and the Police Department.**

**Drew Davenport: It is just for Police Department**

**Kylie Kroschel : need to add City Hall cloud storage to quote as well as we will need you to assess the computers and add those that are needed to the quote to make sure that all computers will support the system.**

**TABLED**

**WENT TO # 2**

14. Discussion and Consideration of Minutes from February 16, 2023 meeting. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Rocky Hicks to approve the minutes from February 16, 2023.**

**PASSES but councilman abstains**

15. Discussion and Consideration of fencing quotes for ARPA grant. (Sue Powell)

**TABLED until 3.16.2023**

16. Discussion and Consideration of Comcast Franchise Settlement Agreement. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to approve the Comcast Franchise Settlement Agreement.**

**PASSES**

**Executive Session: entered at 7:54 p.m.**

17. Discussion and Consideration of appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of Public Officer or Employee: Utility Workers.

18. Discussion and Consideration of appointment, employment, evaluation, reassignment,

duties, discipline, or dismissal of Public Officer or Employee: Finance Officer

**General Session:** entered back into general session at 8:44 p.m.

**Council Present:** Gordon Hatthorn, Keith Woods, Sue Powell, Rocky Hicks and Kylie Kroschel.

**Staff Present:** Erin Nolan

19. Discussion and Consideration of appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of Public Officer or Employee: Utility Workers.

**NO ACTION**

20. Discussion and Consideration of appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of Public Officer or Employee: Finance Officer

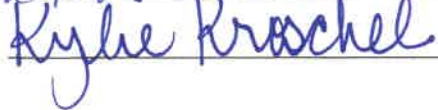
**NO ACTION**

**Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 8:45 p.m.**

  
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Mayor Suzanne Powell

  
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ATTEST by:   
Erin Nolan, City Secretary