

City of Danbury
Regular Council Meeting Minutes
Thursday, May 4, 2023

Call to Order: The meeting was called to order by Mayor Suzanne Powell.

Council Present: Keith Woods, Rocky Hicks and Kylie Kroschel

Council Absent: Gordon Hatthorn and Jon Williams

Staff Present: Erin Nolan

Pledge

Prayer: Bill Turnipseed

Public Comment

Chris Holcomb: Wanted to let everyone know that Friday from 12:00-6:00 p.m. The American Legion will be hosting the Wreaths Across America mobile exhibit that is free and open to everyone in the community.

Mayor Update

NONE

Council and Staff Comments:

Erin Nolan reminded everyone that Election Day was on Saturday, May 6, 2023 at the Community Center from 7:00 a.m. to 7:00 p.m.

General Business:

1. Discussion and Consideration of replat of a subdivision plat of a 0.33 acre tract composed of lots 5 and 6, block 29 of Danbury Townsite in the City of Danbury, Brazoria County, Texas. (2022 Ave E Danbury, TX. 77534) (Andrea Baldwin)

Andrea Baldwin is wanting to build a garage and storage building on her property. Current plat of her property would cause the building to cross over the lot lines. She is requesting the replat to make the two lots into one lot.

Motion by Kylie Kroschel and seconded by Rocky Hicks to accept the replat of a subdivision plat of a 0.33 acre tract composed of lots 5 and 6, block 29 of Danbury Townsite in the City of Danbury, Brazoria County, Texas. (2022 Ave E Danbury, TX. 77534)

PASSES

2. Discussion and Consideration regarding Park Ordinance 21-1 for Angleton/Danbury Lions Club for the following:
 - a. to allow alcohol beverages in the park during the cook-off on Saturday, June 10,2023.

TABLED

3. Discussion and Consideration regarding Park Ordinance 21-1 for Tri- Bayou Little League for the following:
 - a. to allow alcohol beverages in the park during the cook-off on Sunday, May 21,2023.

The Tri- Bayou Little League asked to be removed from the agenda. No Action Needed.

4. Update from Police Chief. (Randy Rhyne)
 - **Have the signs to install for the one way.**
 - **Had an employee out ill but they are back.**
 - **Cars are running great.**
 - **Went to the range today and got some shooting in with the donated items from Mr. Woods.**

5. Discussion and Consideration of Ordinance 23-09: Unique Vehicles. (Randy Rhyne)

TABLED

6. Discussion and Consideration of transfer of property Panasonic Toughbook from Police Department to the Utility Department. (Sue Powell)

This Toughbook was purchased in 2015. It is 8 years old. Hoping that we can use it for the Utility Meter Read software.

Motion by Rocky Hicks and seconded by Kylie Kroschel to transfer the Panasonic Toughbook from Police Department to the Utility Department.

PASSES

7. Discussion and Consideration of making dog kennel covered location for the equipment and storage of pipe and poles. (Sue Powell)

**Utility needs an area to store stuff from weather.
The roof does need to be fixed as it is not very sturdy.**

Motion by Kylie Kroschel and seconded by Keith Woods to repurpose the dog kennel covered location for Utility equipment and storage.

8. Update from Utility. (Keith Woods and Sue Powell)

Keith Woods: Visited the WWTP today, the grass is mowed looks good, the razz pumps are working. The sludge was at 700 and now up to 800. Louis Lukesheay is working for the City and he has machinist skills, he and Keith will discuss ideas to pull apart and assess and fix the problem.

Sue Powell: Rodney has been mowing with the bat wing, the area on 2nd and D, over by the railroad tracks, and sides of roads in town. The alert system has been repaired and working again. Mr. Mercer is coming tomorrow to diagnosis the issue that we are having with the transducer.

Rocky Hicks: Tony, how are the meters coming along?

Tony Berger: I ran out of new meters again, I pulled 5 non-working, 7 no communication which brings my manual read list to 40. We have 37 on RMA right now which we will hopefully have back soon. I have 8 more pulled and ready to go but waiting until I have a dozen.

9. Discussion and Consideration to approve wet haul removal. (Sue Powell)

Motion by Keith Woods and seconded by Kylie Kroschel to approve 5 more loads of wet haul removal for the WWTP.

10. Discussion and Consideration of purchasing cold mix. (Sue Powell)

Rodney created a list of what he would like to complete and he says that 3 more loads will allow him to complete the list.

Motion by Kylie Kroschel and seconded by Keith Woods to purchase 3 more loads of cold mix and the funds to be used from Roads and Streets.

11. Discussion and Consideration of Alvin Contracting Quote 23-042 and Invoice 23016.(Sue Powell)

Keith Woods recommends that we hold the payment of invoice until the job is complete and it is working properly.

TABLED until 5/18/2023

12. Discussion and Consideration of Resolution 23-003: Council Members to serve as members of the Danbury Volunteer Fire Department. (Sue Powell)

TABLED until 5/18/2023

13. Discussion and Consideration of Ordinance 23-10: Employee Handbook; Section 16 Training Update. (Sue Powell)

Motion by Kylie Kroschel and seconded by Rocky Hicks to approve Ordinance 23-10: Employee Handbook; Section 16 Training Update with the changes on section i of removing “of the cost.”

14. Discussion and Consideration of Minutes from April 20, 2023 Council Meeting. (Sue Powell)

Motion by Rocky Hicks and seconded by Kylie Kroschel to accept the minutes from April 20, 2023 Council Meeting.

15. Discussion and Consideration of Budget Workshop dates. (Sue Powell)

TABLED until 5/18/2023

16. Discussion and Consideration of setting School Traffic meeting. (Sue Powell)

TABLED until 5/18/2023

17. Discussion and Consideration of choosing engineer for Lead Service Replacement. (Sue Powell)

Motion by Rocky Hicks and seconded by Kylie Kroschel to choose John Mercer as the engineer for the Lead Service Replacement.

PASSES

18. Discussion and Consideration of awarding Bid for Water Plant Rehabilitation for City of Danbury. (Sue Powell)

Opened the bids on April 25, 2023.

All the bids were higher than the CDBG Funds.

Drafted and sent a letter to County to request additional funds.

Going to Commissioner Court on 5/23/2023.

TABLED until 6/4/2023 meeting.

19. Discussion and Consideration of Proclamation for Municipal Clerk Week April 30, 2023-May 6th, 2023. (Sue Powell)

Motion by Kylie Kroschel and seconded by Rocky Hicks to accept the Proclamation for Municipal Clerk Week April 30, 2023-May 6th, 2023.

PASSES

20. Discussion and Consideration to authorize the Mayor to go out for RFQs for CPA services. (Sue Powell)

Christopher Hill is current CPA and when he was chosen as the City's CPA he was local. He has relocated to San Antonio.

The City does not have a contract with him.

Believe that it would be beneficial for the City to have a CPA who is local.

Motion by Kylie Kroschel and seconded by Keith Woods for the mayor to go out for RFQs for CPA services.

PASSES

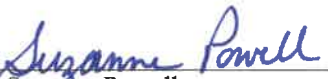
21. Discussion and Consideration of Election Clerk availability for the General Election on Saturday, May 6, 2023. (Erin Nolan)

Motion by Kylie Kroschel and seconded by Rocky Hicks to purchase a City cell phone to provide availability for the Election Clerk for the General Election on Saturday, May 6, 2023 and to be used in the future for City related purposes.

PASSES


Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 7:46 p.m.

City of Danbury
Regular Council Meeting Minutes
Thursday, May 4, 2023



Mayor Suzanne Powell





ATTEST by: 
Erin Nolan, City Secretary