

City of Danbury
Regular Council Meeting Minutes
Thursday, April 15, 2021

Notice is hereby given of the Regular Council Meeting of the Danbury City Council to be held at 6:30 p.m. on Thursday, April 15, 2021, at Danbury City Hall, 6102 5th Street, Danbury, Texas, at which time the following items of business will be considered:

Call To Order

The meeting was called to order by Mayor Melinda Strong at 6:30 p.m.

Council Present

Heather Martin, Coby Pruitt, Butch Peterson, Brenda Milligan, and Chris Holcomb

Staff Present

Cynthia Sharp

Pledge

Prayer: Pastor David Cato

Council and Staff Comments:

Butch Peterson provided marked GPS map for the bonfire where the nails and trash can be buried.

Mayor stated that USA Bluebook shipped incorrect registers, we have sent back the registers and received 50 new registers. Mike and Phil cleaned the drying bed on Saturday. Manvel turned down their CDBG money and Danbury has been offered the money.

Public Comment

Keith Woods spoke about the bonfire and thanked City Council for approving the Sr. bonfire.

Consent Agenda

1. Consideration of Monthly Bills (Check Register from March 17, 2021, through April 14, 2021)
2. Consideration of February 2021 Financial Statements
3. Consideration of March Police Reports/Maintenance Log
4. Consideration of March Municipal Court Report
5. Consideration of March Community Center Report

6. Consideration of March Park Report
 7. Consideration of March Time Report
 8. Consideration of March Utility Report
 9. Consideration of City Council Minutes (January 30, 2021; February 6, 2021; February 22, 2021; March 18, 2021; March 23, 2021; March 30, 2021; April 1, 2021; April 9, 2021)
 10. Consideration of Credit Card Statement
 11. Consideration of Building/Electrical Inspector Report
 12. Consideration of Utility Department Vehicle Report
- A motion was made by Heather Martin and seconded by Brenda Milligan to accept the consent agenda with the exception of #1, #6, and amend Phil's time sheet.

General Business:

1. Update from INFRAMARK (Water Infrastructure Operations). (Robert Lugo and Mark Yantzen)
Robert Lugo gave an update concerning water and waste water for the City of Danbury.
2. Discussion and Consideration of Renting/Purchasing Equipment Recommended by INFRAMARK (Water Infrastructure Operations). (Robert Lugo and Mark Yantzen)
Robert Lugo stated that Inframark was not requesting any renting/purchasing equipment at this time.
3. Discussion and Consideration of Approving Repairs/Purchasing Tires for Backhoe.
A motion was made by Heather Martin and seconded by Brenda Milligan to approve up to \$15,000.00 on repairs and tires for the backhoe.
4. Discussion and Consideration of Approval of Cooperation Agreement between Brazoria County and the City of Danbury.
A motion was made by Heather Martin and seconded by Butch Peterson to approve the Cooperation Agreement between Brazoria County and the City of Danbury.
Passes
5. Discussion and Consideration of Additional Proposed Fees for Building Inspector. (Ralph Smith)
Tabled until next available meeting.

6. Discussion and Consideration of Relocation of Weather Head, Replace Disconnect Boxes & Flex on AC Units, and Rewire Water Heater at City Hall (Ralph Smith)

A motion was made by Heather Martin and seconded by Brenda Milligan to approved the repairs and to go out for bids.

Passes

7. Discussion and Consideration of Allowing Danbury Library to Use the Community Center on June 15, 2021, at 2:00 p.m. for a Chemistry Show to be provided by Texas A & M as Part of the Summer Reading Program.

A motion was made by Heather Martin and seconded by Butch Peterson to allow the Danbury Library to use the Community Center on June 15, 2021, at 2:00 p.m. for a Chemistry Show.

Passes

8. Discussion and Consideration of Approval of Bid for Painting the Inside of the Danbury Library.

A motion was made by Heather Martin and seconded by Brenda Milligan to approve the bid submitted by KC Construction for \$3900.00.

Passes

9. Discussion and Consideration of Replacing the Outside Faucets at the Danbury Library.

A motion was made by Heather Martin and seconded by Coby Pruitt to allow KC Construction to do the repairs with the City to furnish the materials.

Passes

10. Discussion and Consideration of Relocating the Offices of Finance Officer and Municipal Court. (Brenda Milligan)

A motion was made by Heather Martin and seconded by Chris Holcomb to relocate the finance office to the Utility office, the mayor to the court room and the court to the finance office. We will need to go out for bids for no more than \$1,500.00.

Passes

11. Discussion and Consideration of Replacing Council Room Chairs. (Melinda Strong)

A motion was made by Brenda Milligan and seconded by Chris Holcomb to approve five chairs not to exceed \$79.99 each.

Passes

Executive Session: Entered: 7:47 p.m. Ended: 8:53 p.m.

12. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Finance Officer.

13. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary.

14. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Chief of Police.

General Business Continued: Entered: 8:56 p.m.

Council Present: Heather Martin, Coby Pruitt, Butch Peterson, Brenda Milligan, and Chris Holcomb.

15. Discussion and Consideration of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee: Finance Officer.

A motion was made by Heather Martin and seconded by Brenda Milligan to hire Caroline Long as Finance Officer at \$25.00 an hour, to start Friday, April 23, 2021.

16. Discussion and Consideration of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee: City Secretary.

A motion was made by Heather Martin and seconded by Butch Peterson to hire Jennifer Sembera as City Secretary at \$17.00 per hour, to start Monday April 19, 2021.

17. Discussion and Consideration of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee: Police Chief.

A motion was made by Brenda Milligan to hire Sargent Cody Williamson as Police Chief.

Motion dies for lack of a second.

Adjourn/Dismiss: 9:04 p.m.

Mayor

Minutes Approved on May 20, 2021

ATTEST: _____

Cynthia Sharp, Deputy City Secretary