

City of Danbury  
Regular Council Meeting  
Minutes  
Thursday,  
October 19, 2023

**Call to Order:** Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

**Council Present:** Gordon Hatthorn, Keith Woods, Kylie Kroschel and Jon Williams

**Council Absent:** Rocky Hicks

**Staff Present:** Erin Nolan – City Secretary Chris Henken- Police Chief

**Pledge**

**Prayer:** Jon Williams

**Public Comment:** None

**Mayor Update**

- Grant for the softball/baseball lights had an overwhelming response. There is not an update yet.
- Applied for Asset management Grant- applied for Fresh water and waste water. They acknowledged receipt of our application.
- Lydia Silvas was out for training this week for FEMA and will be out Tuesday through Friday next week for CenterPoint software training.
- Cynthia Sharp will be out 3 days last week of October for Court Clerk training that she received a scholarship for.
- Chlorine room – the building has been sealed, roof put on, phosphate installed.
- Current control room- the roof has been removed and replaced, sealed the building and the windows.
- AED /123 company reached out to see if City would be interested in having AED's for City property. The City would lease the equipment and the company comes out to inspect the equipment.

**Council and Staff Comments:**

- **Kylie Kroschel mentioned the Trunk or Treat at the Elementary School. Council will have a car and she would like everyone on council to donate candy. It is October 26<sup>th</sup> 5:30 p.m. to 7:00 p.m.**
- **Kylie Kroschel also mentioned that council would have a scarecrow in the contest.**

**Consent Agenda:**

1. Consideration of September Financial Statements
2. Notification of All Checking accounts- available balance as of 10.19.2023
3. Consideration of September Police Report/Maintenance Log
4. Consideration of September Municipal Court Report
5. Consideration of September Community Center Report
6. Consideration of September Park Report
7. Consideration of September Time Report
8. Consideration of September Utility Report
9. Consideration of City Council Minutes (10.5.2023)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

**Motion by Kylie Kroschel and seconded by Jon Williams to accept the consent agenda with the exception of #1 Consideration of September financial statements.**

**PASSES**

**Consent Agenda:**

12. Consideration of Monthly Bills (Check Register from 9.1.2023-9.30.2023)

**TABLED**

**General Business:**

1. Discussion and Consideration of Ordinance 23-20 replacing Ordinance 23-04 Community Center Rules. (Erin Nolan)

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to accept Ordinance 23-20 replacing Ordinance 23-04 Community Center Rules.**

**PASSES**

2. Discussion and Consideration of Rental Agreement between City of Danbury and The Brazoria County Marine Corps League Detachment #982 for the Community Center. (Sue Powell)

**Kylie Kroschel would like to see #1 [end time] to be changed to midnight.**

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to accept the Rental Agreement between City of Danbury and The Brazoria County Marine Corps League Detachment #982 for the Community Center with the update to Terms and conditions number 1 to include the end time of midnight.**

**PASSES**

3. Discussion and Consideration of Ordinance 23-21 replacing Ordinance 23-10 Employee Manual. (Sue Powell)

**Jon Williams- There are two sections 8. Section 9 should be eligibility and then fix the numbers proceeding that section.**

**Kylie Kroschel- remove council liaison throughout the manual as well as the definition.**

**Keith Woods- would like to see the words "10 day notice to take the floating holiday." Added under Holiday section.**

**Motion by Kylie Kroschel and seconded by Jon Williams to accept Ordinance 23-21 replacing Ordinance 23-10 Employee Manual with the stated changes.**

**PASSES**

4. Discussion and Consideration of Road List for Fiscal Year 2024. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to accept the road list for fiscal year 2024 and to send the #1 on the list to the county.**

**PASSES**

5. Discussion and Consideration of Quote for street repair at 8<sup>th</sup> Street and Avenue E over the culvert. (Sue Powell)

**TABLED**

6. Discussion and Consideration of quote for drainage grading on First Street by Danbury High School. (Rocky Hicks)

**Motion by Jon Williams and seconded by Kylie Kroschel to accept the quote from Perry Welding and Fabrication of \$1,975.00 for drainage grading on First Street by Danbury High School and to use funds from the emergency street fund.**

**PASSES**

7. Discussion and Consideration of Quote for gate at Ball Park Road and Spur 28. (Rocky Hicks)

**TABLED**

8. Discussion and Consideration of gate quotes for the Sports Complex. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to accept Straight Fence Quote for the gates at the Sports Complex minus the lift master gate opener for a total of \$6, 040.00**

**PASSES**

9. Discussion and Consideration of Solid Waste Quote and grant proposal. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to have mayor work on the Solid Waste Grant.**

**PASSES**

10. Discussion and Consideration of Survey for MIT-MOD Grant. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to complete the survey for the MIT-MOD grant.**

**PASSES**

11. Discussion and Consideration of quote from Texas Hydrant Services for fire hydrants in town. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to accept the quote from Texas Hydrant Services for testing and inspection of fire hydrants in town for \$ 1,435.00 to be paid from the general fund maintenance line.**

**PASSES**

12. Update from Police Department. (Chief Henken)

- **We had a crime spree from October 13- 16<sup>th</sup>. Two stolen vehicles that were taken and returned. 4-8 vehicles broken into and almost all items have been reclaimed that were taken.**
- **Big thank you to the Community for their help with video for these events.**
- **The new truck was picked up. Still waiting on the new radar system for it. Hoping that by mid- November that it will be ready to be used on the streets.**
- **The car is now in possession of the school and all paperwork for the sale has been completed.**
- **Have some applications that are being reviewed.**
- **Camera system bids for the next meeting.**

13. Discussion and Consideration of crossing guard program. (Chief Henken)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to approve the crossing guard program.**

**PASSES**

14. Discussion and Consideration of Interlocal Agreement between the City of Danbury and Danbury Independent School District: School Crossing Guard Program. (Chief Henken)

**Motion by Kylie Kroschel and seconded by Jon Williams to accept the Interlocal Agreement between the City of Danbury and Danbury Independent School District: School Crossing Guard Program as drafted by the City Attorney Bridgette Begle.**

**PASSES**

15. Discussion and Consideration of hiring Taylor Rhyne as a Police Officer for the City of Danbury. (Chief Henken)

- **More experience all around than other applicants**
- **Has experience as a dispatcher.**
- **Has experience as an officer.**
- **Good background.**
- **Some training on the street and in a school setting.**
- **Will need some more street training.**
- **Hours will be the same as Chief's to start.**
- **Will be hired for full time position.**

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to hire Taylor Rhyne as a full time Police Officer for the City of Danbury.**

**PASSES**

16. Discussion and Consideration of Resolution 23-0019 of the City of Danbury declaring the Police Departments four peddle carts surplus property and approving its disposition. (Chief Henken)

**Spoke with Randy Rhyne and he could use them out at the fair if the City would like to donate them.**

**Motion by Kylie Kroschel and seconded by Jon Williams to accept Resolution 23-0019 of the City of Danbury declaring the Police Departments four peddle carts surplus property and approving its disposition by donation to the Brazoria County Fair Association.**

**PASSES**

17. Discussion and Consideration of Professional Services Agreement between the City of Danbury and Municipal Operations & Consulting, L.L.C – Utility Workers (Sue Powell)

**Sue reached out to the company to get information so that we have backup plan if needed for utility worker.**

**Motion by Kylie Kroschel and seconded by Jon Williams to accept the Professional Services Agreement between the City of Danbury and Municipal Operations & Consulting, L.L.C – Utility Workers.**

**PASSES**

18. Discussion of energy provider proposal. (Sue Powell)

**The city's energy contract expires in Decembers. This company put together rates to look at. Sue will reach out to current provider Cavallo to see what rate they quote for the City.**


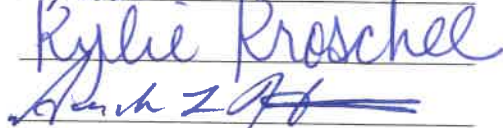
**Executive Session: entered at 8:13 p.m.**

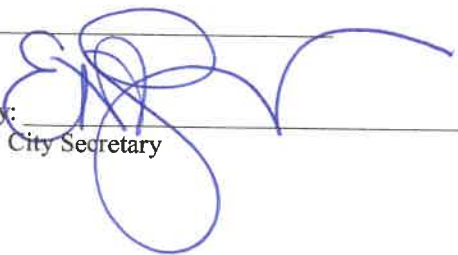
19. Council will convene in executive session pursuant to Section 551.071 of the Texas Government Code to conduct a consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in open meeting.

**General Business:** reentered at 8:55 p.m.

**Adjourn/Dismiss:** Mayor Suzanne Powell adjourned the meeting at 8: 55 p.m.

  
\_\_\_\_\_  
Mayor Suzanne Powell

  
  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST by:   
Erin Nolan, City Secretary