

City of Danbury  
Regular Council Meeting  
Minutes  
Thursday,  
November 16, 2023

**Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.**

**Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel and Jon Williams**

**Staff Present: Erin Nolan, Lydia Silvas, and Chief Henken**

**Pledge**

**Prayer: Jon Williams**

**Public Comment: NONE**

**Mayor Update**

- City Open House on Friday, December 15<sup>th</sup>.
- The new slide will be installed on Saturday, November 18, 2023.
- Sunday, November 19, 2023 the park will be decorated for Christmas.
- The encroachment agreement has been signed.
- The surveys for the Mit- Mod grant were turned in and the City is in the LMI bracket. The engineer will be picked in January by the County.
- The crossing guard program was approved by DISD and signed.
- Chlorine room had a walk through this week.

**Council and Staff Comments:**

Erin will be out of the office November 17<sup>th</sup> until after Thanksgiving.

Brenda Milligan would like council to consider revisiting the community center rental agreement on the next agenda to consider increasing the deposit by \$100.00.

**Consent Agenda:**

1. Notification of All Checking accounts- available balance as of 11.16.2023
2. Consideration of Credit Card Statement- 9.17.23-10.16.23
3. Consideration of October Police Report/Maintenance Log
4. Consideration of October Municipal Court Report
5. Consideration of October Community Center Report

6. Consideration of October Park Report
7. Consideration of October Time Report
8. Consideration of October Utility Report
9. Consideration of City Council Minutes (11.2.2023)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve the consent Agenda.  
PASSES**

**General Business:**

1. Public Hearing on a variance request for the owner/builder of the property located at 1322 Ave J, located in "A" Residential District to allow for placement of a modular home on the property.

**Mayor Suzanne Powell opened the public hearing at 6:35 p.m.**

**Jason Shaefer who lives at 1315 Ave J stood and voiced that he is supportive of the variance.**

**Mayor Suzanne Powell closed the hearing at 6:37 p.m.**

2. Discussion and Consideration of a variance request by the owner/builder of the property located at 1322 Ave J, located in "A" Residential District, to allow for placement of a modular home on the property. (Amber Stephens)

**Amber Stephens stood and asked council to consider approving to allow the modular home. She wants to be a part of the Danbury Community.**

**Keith Woods asked if it was in a flood zone. He also asked if the lot could be rezoned.**

**No Action at this time will be on the December 21, 2023 meeting Agenda.**

3. Discussion and Consideration of an amended plat of a 2.22 acre tract out of a 11.25 acre tract out of the Skrabanek 154.307 acre tract out of tracts 86 through 95 of the Henry Austin survey #4, abstract 12, Brazoria County, Texas. (Rick Warmack)

**Rick Warmack stood and presented council that the land is being replatted so that he can purchase the section and add it to the land that he currently owns.**

**Motion by Rocky Hicks and seconded by Kylie Kroschel to accept an amended plat of a**

**2.22 acre tract out of a 11.25 acre tract out of the Skrabanek 154.307 acre tract out of tracts 86 through 95 of the Henry Austin survey #4, abstract 12, Brazoria County, Texas.**

**PASSES**

4. Discussion and Consideration of Ordinance 23-22 Final Amendment to Budget for Fiscal Year 2022-2023. (Lydia Silvas)

**Motion by Kylie Kroschel and seconded by Jon Williams to approve Ordinance 23-22 Final Amendment to Budget for Fiscal Year 2022-2023.**

**PASSES**

5. Discussion and Consideration of Public Investment Pools. (Sue Powell)

**Kylie Kroschel would like the current investment policy to be sent to council.**

**Curtis Craig and Chris Hill both stated that we are not getting the best investment for the City.**

**Council would like for them to come to a meeting.**

**TABLED until December 7<sup>th</sup> meeting.**

6. Discussion and Consideration of allowing the Civic Club to host a Christmas Parade beginning at the Museum and ending at Skrabanek Park with the showing of a Christmas movie on December 9<sup>th</sup>, 2023. (Heather Martin)

**Motion by Jon Williams and seconded by Gordon Hatthorn to allow the Civic Club to host a Christmas Parade beginning at 6 p.m. at the Museum and ending at Skrabanek Park with the showing of a Christmas movie on December 9<sup>th</sup>, 2023.**

**PASSES**

7. Update from Police Department. (Chief Henken)

**\* City Wide Garage sale went well.**

**\* Bonfire was cancelled- project graduation will have to come back and ask for a new date**

**\* Axon cameras started. 60-90 days for completion should be up and going by the 1<sup>st</sup> of the year.**

**\* Truck was taken and dropped off for upfitting so should be done by the first week in December.**

**\* City Camera Project: needs a meeting with Rocky but would like council to start looking for funds to be able to do the project.**

**\* Thinks that the police department will be at 100 reports by the end of the year.**

**\* He has applications but is really looking for someone with experience.**

8. Discussion and Consideration of Engagement Letter for CPA Service with Curtis Craig. (Sue Powell)

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve the Engagement Letter for CPA Service with Curtis Craig.**

**PASSES**

9. Discussion and Consideration of Resolution 23-0020 Votes for candidates for the Board of Directors of the Brazoria County Appraisal District. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to accept Resolution 23-0020 for Heather Martin 3 Votes for candidate for the Board of Directors of the Brazoria County Appraisal District.**

**Passes but councilman Keith Woods abstains.**

10. Discussion and Consideration of Ordinance 23-23 replacing Ordinance 23-21 Employee Manual. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Gordon Hattorn to accept Ordinance 23-23 replacing Ordinance 23-21 Employee Manual approving compensatory cash out for twice a fiscal year at 40 hours each time.**

**PASSES**

11. Discussion and Consideration of quotes for repair at 8<sup>th</sup> Street and Avenue E. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Jon Williams to approve the County proposal for repair at 8<sup>th</sup> Street and Avenue E of \$740.00.**

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12. Discussion and Consideration of Interlocal Agreement with Brazoria County on the pricing for the Project Road List FY 2024. (Sue Powell)

**TABLED until December 7<sup>th</sup> meeting.**

**Executive Session: entered at 8:01 p.m.**

19. Council will convene in executive session pursuant to Section 551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

**General Business: returned at 8:54 p.m.**

**Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 8:55 p.m.**

  
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Mayor Suzanne Powell

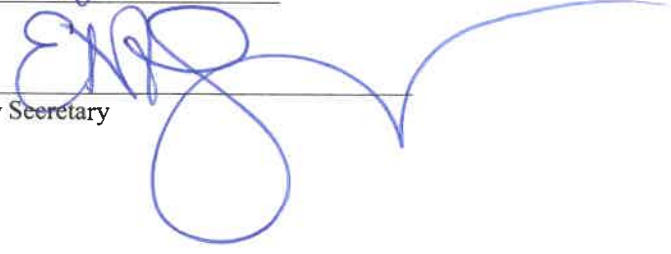
  
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Jon M. [unclear]

  
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Kylie Kroschel

  
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ATTEST by:   
Erin Nolan, City Secretary