

City of Danbury  
Regular Council Meeting Minutes  
Thursday, August 17, 2023

**Call to Order:** Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

**Council Present:** Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel, and Jon Williams

**Staff Present:** Erin Nolan

**Pledge**

**Prayer:** Mrs. Donna Bogema

**Public Comment**

NONE

**Mayor Update**

Barbecue benefit for the Cruz family is at Community Baptist Church on Sunday at 10:30 a.m.

We had a small grass fire at Ave A and CR 427 on Wednesday,

The low hanging lines that were at Ave A and CR 427 have been lifted to 15 feet 5 inches above the road,

We had CenterPoint come and look at a leaning pole at the WWTP.

School started on Thursday.

We got the checks ordered for the new bank accounts. We will begin transferring money to those accounts on Friday.

**Council and Staff Comments:**

NONE

**Consent Agenda:**

1. Consideration of July Financial Statements
2. Notification of All Checking accounts- available balance as of 8/17/2023
3. Consideration of July Police Report/Maintenance Log
4. Consideration of July Municipal Court Report
5. Consideration of July Community Center Report
6. Consideration of July Park Report
7. Consideration of July Time Report
8. Consideration of July Utility Report
9. Consideration of City Council Minutes (8/3/2023)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to accept the consent agenda items.**

**PASSES**

**Consent Agenda:**

12. Consideration of Monthly Bills (Check Register from 7/1/2023-7/31/2023)

**Motion by Rocky Hicks and seconded by Kylie Kroschel to accept the Monthly Bills.**

**Passes but councilman Keith Woods abstains.**

**General Business:**

1. Discussion and Consideration of waiving all future rental fees for the American Legion Annual Barbeque Fundraiser held at the Community Center on the last Sunday in February. (Chris Holcomb)

**Council would like to revisit the ordinance.**

**TABLED**

2. Discussion and Consideration of lighting for the American and Texas Flag at Skrabanek Park.  
(Chris Holcomb)

**No action needed as Mr. Holcomb wanted to see if this would even be something that council would be interested in the American Legion proceeding with. Council would like Mr. Holcomb to bring his ideas on paper so that they can see what he thinks would work best for the lighting.**

3. Discussion and Consideration of Ordinance 23-14 Replacing Ordinance 23-11 Utility Ordinance.  
(Sue Powell)

**Motion by Kylie Kroschel and seconded by Jon Williams to accept Ordinance 23-14.**

4. Discussion and Consideration of yearly subscription for Software Support for RVS. (Sue Powell)

**TABLED until first meeting in September.**

5. Discussion and Consideration of Generator Annual Maintenance for the City of Danbury. (Sue Powell)  
There is an increase of \$50.00 for each generator this year.

**Motion by Kylie Kroschel and seconded by Rocky Hicks to accept Coastal Power Products Maintenance Plans for October 1, 2023 through September 30, 2024 and to be paid from line number 7436 Pan Generators in the amount of \$3,660.00.**

**PASSES**

6. Discussion and Consideration of Resolution 23-0009 donation of kennels and dog houses to SPCA of Brazoria County. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to accept Resolution 23-0009 to donate the kennels and dog houses to the SPCA of Brazoria County.**

**PASSES**

7. Discussion and Consideration of Ordinance 23-15 Replacing Ordinance 14-05 and Ordinance 22-11 Public Comment and Agenda Items. (Sue Powell)

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve ordinance 23-15.**

**PASSES**

8. Discussion and Consideration of repairing entrance gates to the Sports Complex. (Sue Powell)

**TABLED**

9. Discussion and Consideration of updated City of Danbury Bank Policy. (Sue Powell)

**Motion by Rocky Hicks and seconded by Jon Williams to accept the updated City of Danbury Bank Policy.**

**PASSES**

10. Discussion and Consideration of Ordinance 23-16 replacing Ordinance 19-10 Truck Route. (Sue Powell & Chris Henken)

**Motion by Kylie Kroschel and seconded by Jon Williams accepting Ordinance 23-16.**

**PASSES**

11. Discussion and Consideration of replacing lighting under the carport behind City Hall. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Rocky Hicks to use Brazosport Electric to replace the lighting under the carport behind City Hall and the funds to be used out of line 7387 Maintenance and Repairs in the amount of \$1,759.59.**

**PASSES**

**Went to number 13**

12. Update from Police Chief. (Chris Henken)

**\* First day of school was busy and adjustments being made. Let's see how it looks after the first week.**

**\* Approached by David Cato about the cars parking at the church for school pick up. We will work with Mr. Cato to solve the problem.**

**\* The flashing lights were reprogrammed to match school calendar. Requested a bucket truck so**

can reprogram the ones on 208 that are always flashing.

\* DVR in tahoe went out and want to give a shout out to Willie Howell, he gave us an old DVR that the county had and got it installed and it is working.

\* New signed agreement with BCSO.

\* Started the Camera system project. Met with Steve Vaughn this week. He will be giving a quote soon. Have another company H & H that will be out on the 23<sup>rd</sup> to meet and take a tour of the City to see what we are wanting so they can supply a quote.

\* Would like council to consider buying a new police vehicle. Provided you with some information so that you can begin thinking about it.

Went to executive.

13. Discussion and Consideration of purchasing new desk for the City Secretary for \$ 649.98. (Erin Nolan)

Motion by Kylie Kroschel and seconded by Jon Williams to approve the purchase of new desk for the City Secretary with funds to be paid from line 7387 Maintenance and Repairs in the amount of \$ 649.98.

PASSES

Went to number 12.

**Executive Session: entered at 8:13 p.m.**

1. Discussion and consideration appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Utility Workers.

**General Session: returned at 8:43 p.m. Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel, Jon Williams, Erin Nolan and Mayor Sue Powell in attendance.**

14. Discussion and consideration appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Utility Workers.

Motion by Rocky Hicks and seconded by Gordon Hatthorn to increase Louis Lukasheay to \$22.00 an hour after his 90 day evaluation.

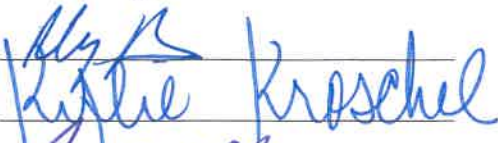

PASSES

**\*\*Mayor Correction: The intent was to give Louis Lukasheay a \$2.00 an hour increase. The current pay is \$19.00 an hour not \$20.00 which is what the Mayor reported to council. His new rate should be \$21.00. \*\***

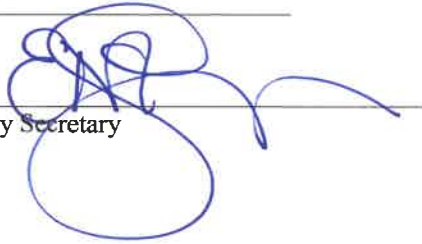
**Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 8:44 p.m.**

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Mayor Suzanne Powell

  
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ATTEST by:  
Erin Nolan, City Secretary

  
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