

City of Danbury  
Regular Council Meeting  
Minutes  
Thursday, September 7<sup>th</sup>, 2023

**Call to Order:** Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

**Council Present:** Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel and Jon Williams

**Council Absent:** NONE

**Staff Present:** Erin Nolan-City Secretary, Tony Berger and Luke Lukasheay from the Utility Department.

**Pledge**

**Prayer:** Rocky Hicks

**Public Comment:** NONE

**Mayor Update**

- Square 3 came out and installed new network system and computers
- Lights under the carport at City Hall were repaired
- We have a water leak at City Hall out front. Water needs to be shut off to repair. From research and looking for shut off valve, it appears to be under the parking lot. Working on a plan to get the work complete. At this time the leak is small and not an emergency.
- Working on a grant for LED lights at the Ballfield that is due on September 22<sup>nd</sup>.
- The City's electricity contract is up at the end of the year.
- Homecoming game is on Friday, September 8, 2023.
- Bank Move: Some of Utility and General Fund funds have been moved but not all. All other accounts with Wells Fargo have been closed and funds are in First State Bank Accounts.

**Council and Staff Comments:** NONE

**General Business:**

- 1a. Public Hearing on Budget for Fiscal Year Beginning October 1, 2023, through September 30, 2024.

THIS BUDGET WILL RAISE LESS REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$-156,216, WHICH IS A 23.54 % PERCENT DECEREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$9,729.

**Mayor Suzanne Powell opened the Public Hearing on the Budget for Fiscal Year Beginning October 1, 2023, through September 30, 2024 at 6:35 p.m.**

**There was no public comment for the Budget for Fiscal Year Beginning October 1, 2023, through September 30, 2024 at 6:35 p.m.**

**Mayor Suzanne Powell closed the Public Hearing on the Budget for Fiscal Year Beginning October 1, 2023, through September 30, 2024 at 6:35 p.m.**

- 1b. Discussion of Ordinance # 23-17 Adopting Budget for Fiscal Year beginning October 1, 2023, through September 30, 2024.

- 1c. Consideration of Budget Ordinance # 23-17 for the fiscal year beginning October 1, 2023, and ending September 30, 2024. (Record vote)

**Motioned by Kylie Kroschel and seconded by Jon Williams to accept Budget Ordinance # 23-17 for the fiscal year beginning October 1, 2023, and ending September 30, 2024.**

**Mayor Suzanne Powell took a record vote.**

**Yes: Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel and Jon Williams**

**No: NONE**

**Absent: NONE**

**Present but not voting: Mayor Suzanne Powell**

2a. Public hearing on Tax rate of 0.381644 per \$100 for Tax Year 2023.

**Mayor Suzanne Powell opened the public hear on Tax rate of 0.381644 per \$100 for Tax Year 2023 at 6:42 p.m.**

**There was no Public comment on the hearing for Tax rate of 0.381644 per \$100 for Tax Year 2023.**

**Mayor Suzanne Powell closed the public hear on Tax rate of 0.381644 per \$100 for Tax Year 2023 at 6:42 p.m.**

2b. ANNOUNCEMENT that the City Council will consider the adoption of the tax rate of 0.381644 per \$100 on September 21, 2023, at 6:30 p.m.

**Mayor Suzanne Powell announced that the City Council will consider the adoption of the tax rate of 0.381644 per \$100 on September 21, 2023, at 6:30 p.m.**

3. Discussion and Consideration of Civic Club Scarecrow Contest on October 21<sup>st</sup> through November 4<sup>th</sup>, 2023 at Skrabanek Park. (Janelle Williamson)

**Janelle Williams stated that they would like to set up on October 20<sup>th</sup> and leave the scarecrows up until the park is decorated for Christmas. They will remove any scarecrows that deteriorate before the Christmas decorations are put up. There will be prizes for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place.**

**Motion by Kylie Kroschel and seconded Jon Williams to allow the Civic Club to host their 3<sup>rd</sup> annual Scarecrow Contest on October 20<sup>th</sup> until Christmas decorations are put up at Skrabanek Park.**

**PASSES**

4. Discussion and Consideration of fall decorations for Skrabanek Park on the gazebo and railroad luggage cart. (Janelle Williamson)

**Jessica Merritt addressed the concern about the luggage cart and decorations being placed on top of it. They will be placing a tarp to cover the luggage cart in order to protect it from any decorations that are placed on top of it. Picture opportunity will be in front of the luggage cart.**

**Janelle Williams discussed that they would put garland on the Gazebo and decorations in front of the gazebo just as they have done in previous years. As well as the decorations at the entrance of the park.**

**They will remove any decorations that deteriorate before Christmas decorations are put up.**

**Motion by Jon Williams and seconded by Gordon Hatthorn to allow the Civic Club to decorate Skrabanek Park on the gazebo and railroad luggage cart beginning September 24<sup>th</sup>, 2023 until the park is decorated for Christmas.**

**PASSES**

5. Utility Update.

**\* Lift Station 2 and Lift Station 5 have some issues. Lift Station 2 is the worse of the two as it has a wiring problem. Luke states that it is a safety concern. Lift station 5 has a bad alternate which has been okay because pump 2 not working but needs to be repaired.**

**\* Mayor is still working on Bulk sales proposal and will try to have prepared for the 9.21.2023 meeting**

**\* Chlorine building over at the tower has new foundation set. Would like to repurpose the old slab by bringing over the Morgan building covering to house supplies.**

**\* Working with CenterPoint and Cavallo to get Security Lighting at WTTP and City Hall.**

**\* Leaks at 2<sup>nd</sup> and Ave I and 9<sup>th</sup> Street**

**\*Phosphate at tower is cracked at the well head. Mercer Company is coming out to fix it on Monday.**

**\* First Street to Ave A to 208 cracking and shifting on the road. Spoke with county they can do crack seal and \$460.00 per load to fix it.**

6. Discussion and Consideration of Resolution 23-0013 of the City of Danbury declaring the Utility Department's 2003 Gray F150 Utility truck unit 102 surplus property and approving its disposition. (Sue Powell)

**Motion by Jon Williams and seconded by Rocky Hicks to approve Resolution 23-0013 of the City of Danbury declaring the Utility Department's 2003 Gray F150 Utility truck unit 102 surplus property and approving its disposition on an auction site.**

**PASSES**

7. Discussion and Consideration of City Council Meeting Minutes from August 17, 2023.  
(Erin Nolan)

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to approve the City Council Meeting Minutes from August 17, 2023.**

**PASSES**

**No: Jon Williams and Keith Woods**

**Yes: Gordon Hatthorn, Rocky Hicks and Kylie Kroschel**

8. Discussion and Consideration of \$1,310.00 additional fee for the painting of the crosswalks and placing of rumble strips. (Sue Powell)

**Motion by Kylie Kroschel seconded by Jon Williams to approve the additional \$1,310.00 for painting of the crosswalks and placing of the rumble strips after Garner Paving comes back out and touches up the crosswalks.**

**PASSES**

**Jon Williams left the room at 7:42 p.m. and returned at 7:43 p.m.**

9. Discussion of separate rental fees for 501 C 3 organizations that rent the City of Danbury Community Center. (Erin Nolan)

**Discussion of what the council would like to see changed in the Community Center Ordinance.**

- **Heather Martin:** Some cities do private educational rates. The fairgrounds have a 501C3 rate.
- **Kylie Kroschel:** Maybe we should limit to only Danbury 501C3 groups
- **Rocky Hicks:** suggests changing the 12 hour rate from \$500 to \$350.
- **Remove # 15 in the ordinance**
- **Bridgette Begle will look into #12**
- **Marquee rental to be included with the 12 hour rental.**
- **Cancellation Policy to match the park wording**
- **All other wording : match the park ordinance wording**
- **Discussion of changing the hourly rate, or removing it completely, but the council decided to leave it.**

**Erin will work on the changes that the council requested and will bring it back to the September 21, 2023 meeting.**

10. Discussion and Consideration of Ordinance 23-19 Amending Ordinance 13-04 Outdoor Burning establishing that Brazoria County burn bans are applicable and enforceable for the City of Danbury.(Sue Powell)

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to approve Ordinance 23-19 Amending Ordinance 13-04 Outdoor Burning establishing that Brazoria County burn bans are applicable and enforceable for the City of Danbury.**

**PASSES**

**Rocky Hicks left the room at 8:01 p.m. and returned at 8:02 p.m.**

11. Discussion and Consideration of Resolution 23-0010 of the City of Danbury declaring the Police Department's 2018 Ford Taurus Car Unit 105 surplus property and approving its disposition.  
(Chris Henken)

**\* Wrong unit number is listed on the agenda should be Unit 106**

**\* The City is keeping the camera, radio and gun racks.**

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve Resolution 23-0010 of the City of Danbury declaring the Police Department's 2018 Ford Taurus Car Unit 106 surplus property and approving its disposition to Danbury Independent School District in the amount of \$12,000.00 with a bill of sale.**

**PASSES**

12. Discussion and Consideration of Resolution 23-0011 of the City of Danbury declaring the Police Department's 2016 Cargo trailer as surplus property and approving its disposition.  
(Chris Henken)

**Motion by Kylie Kroschel and seconded by Jon Williams to approve Resolution 23-0011 of the City of Danbury declaring the Police Department's 2016 Cargo trailer as surplus property and approving its disposition as intra-city transfer to the Utility Department.**

**PASSES**

13. Discussion and Consideration of purchasing a 2023 Chevrolet SSV Truck for City of Danbury Police Department and the up fitting and equipment for it. (Chris Henken)

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve the purchase of a 2023 Chevrolet SSV Truck for City of Danbury Police Department and the up fitting and equipment for it with the funds to be paid from the Police Department Budget.**

**PASSES**

14. Discussion and Consideration of Resolution 23- 0012 authorizing the intra-transfer of the Simpson 8300 WATT Generator from City of Danbury Police Department to City of Danbury Utility Department. (Chris Henken)

**Motion by Kylie Kroschel and seconded by Gordon Hatthron to approve Resolution 23- 0012 authorizing the intra-city transfer of the Simpson 8300 WATT Generator from City of Danbury Police Department to City of Danbury Utility Department.**

**PASSES**

15. Discussion and Consideration of Resolution 23-0014 of the City of Danbury declaring the WatchGuard DVR from the 2014 Police Chevy Tahoe as surplus property and approving its disposition. (Chris Henken)

**Motion by Rocky Hicks and seconded by Jon Williams to approve Resolution 23-0014 of the City of Danbury declaring the WatchGuard DVR from the 2014 Police Chevy Tahoe as surplus property and approving its disposition.**

**PASSES**

16. Discussion and Consideration of Resolution 23-0015 of the City of Danbury declaring the City's two way radio for the 2014 Police Chevy Tahoe as surplus property and approving its disposition. (Chris Henken)

**Motion by Rocky Hicks and seconded by Kylie Kroschel to approve Resolution 23-0015 of the City of Danbury declaring the City's two way radio for the 2014 Police Chevy Tahoe as surplus property and approving its disposition.**

**PASSES**

17. Discussion of Crossing Guard Program. (Sue Powell)

**\* Discussing splitting the cost with the school. 75% School 25% City**

**\* Information need time, number of crossing guards, location of crossing guards and pay for crossing guards.**

**\* Sue will do some research and bring back some more information at the 9/21/2023 meeting.**



**Executive Session: Entered into executive session at 8:31 p.m.**

18. Council will convene in executive session pursuant to Section 551.071 of the Texas Government Code to conduct a consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in open meeting.


**General Session: Returned to general session at 9:21 p.m.**

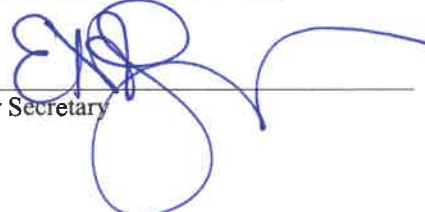
**Mayor Suzanne Powell stated there was no action from executive session.**

**Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 9:21 p.m.**

  
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Mayor Suzanne Powell

  
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Kelly Kroschel

  
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Andy Z. Powell

ATTEST by:   
Erin Nolan, City Secretary