

City of Danbury  
Regular Council Meeting Agenda  
Thursday, October 17, 2019

Notice is hereby given of the Regular Council Meeting of the Danbury City Council to be held at 6:30 p.m. on Thursday, October 17, 2019, at Danbury City Hall, 6102 5<sup>th</sup> Street, Danbury, Texas at which time the following items of business will be considered:

**Call To Order**

**Pledge & Prayer**

**Public Comment**

**COUNCIL & STAFF COMMENTS**

COMMENTS may be MADE by COUNCIL or STAFF, BUT NO ACTION TAKEN on the FOLLOWING TOPICS WITHOUT SPECIFIC NOTICE. THOSE ITEMS INCLUDE: EXPRESSIONS of THANKS, CONGRATULATIONS or CONDOLENCE; INFORMATION on HOLIDAY SCHEDULES; RECOGNITION of PUBLIC OFFICIALS, EMPLOYEES or CITIZENS other than EMPLOYEES or OFFICIALS WHOSE STATUS may be AFFECTED by the COUNCIL through ACTION; REMINDERS of COMMUNITY EVENTS or ANNOUNCEMENTS INVOLVING an IMMINENT THREAT to the PUBLIC HEALTH and SAFETY of the PEOPLE of the MUNICIPALITY.

**Consent Agenda**

1. Consideration of Monthly Bills (Check Register from September 19, 2019, through October 16, 2019)
2. Consideration of August 2019 Financial Statements
3. Consideration of September Police Report/Maintenance Log
4. Consideration of September Animal Control Report
5. Consideration of September Municipal Court Report
6. Consideration of September Community Center Report
7. Consideration of September Park Report
8. Consideration of September Comp Time Report
9. Consideration of September Utility Report
10. Consideration of City Council Minutes (July 11, 2019, July 18, 2019, August 1, 2019, August 8, 2019, August 15, 2019, September 12, 2019, September 19, 2019, September 26, 2019 and October 9, 2019)

**General Business Agenda:**

1. Discussion and Consideration of enforcing Building/Electrical requirements within the City (Ralph Smith)
2. Discussion and Consideration of Implementing Required Sign Off on Gas Meter Installations/Changes with CenterPoint Energy. (Melinda Strong)
3. Discussion and Consideration of Approving Contract with Suez, an Asset Management Program, Concerning the City of Danbury Water Storage Facilities. (Melinda Strong)

4. Discussion and Consideration of the Formation of a Memorandum of Understanding between Danbury Independent School District and/or its Police Department and the City of Danbury Police Department. (Melinda Strong)
5. Discussion and Consideration of Opening Minimum Balance Account and Applying for TDECU (Gas) Credit Card to be Used By the Police Department. (Bill Turnipseed)
6. Discussion and Consideration of Approving Application for Commercial Charge Account at Discount Tire for City Vehicles. (Melinda Strong)
7. Discussion and Consideration of Creating a City of Danbury Council Rules and Procedure Manual Establishing a Code of Ethics and Conduct for Elected and Appointed Officials. (Melinda Strong)
8. Discussion and Consideration of Extending the Cement Skirt Around the Gazebo at Skrabanek Park. (Sue Powell)
9. Discussion and Consideration of Adopting 2020 Holiday Schedule for the City of Danbury (Melinda Strong)
10. Discussion and Consideration of Creating Job Descriptions for City Secretary, Finance Officer, and Deputy City Secretary/Utility Clerk. (Melinda Strong)
11. Discussion and Consideration of Engaging Curtis Craig to Perform Annual Audit and Financial Reporting for Fiscal Year 2018-2019. (Melinda Strong)
12. Discussion and Consideration of Holding Reauthorization Election for Sales and Use Tax for Street Maintenance prescribed in Section 327.007 Tax Code in May 2020 Elections. (Moirra Ginther)
13. Discussion and Consideration of Changing Credit Card Processing Merchant for Utility Transactions, as well as Court/Permits. (Moirra Ginther)
14. Discussion and Consideration of Approving the Agreement between Brazoria County and City of Danbury for the CDBG Project Sewer Improvements. (Melinda Strong)
15. Discussion and Consideration of approving Utility Department's Request for Property Transfer or Disposal. (Melinda Strong)
16. Discussion and Consideration of Utility Department Paying Back Half of Loan (\$18,000) to the General Fund. (Melinda Strong)
17. Discussion and Consideration of Opening a Savings Account with the Unused Funds from the 2018-2019 General Budget. (Melinda Strong)

18. Discussion and Consideration of Approving Radar Re-Certification/Training By ALERT Radar. (Melinda Strong)

**Executive Session**

1. Executive Session under Texas Government Code Sections 551.071 and 551.074 to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Utility Personnel.
2. Executive Session under Texas Government Code Section 551.074 to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Police Chief, Interim Police Chief, Police Officers, and Reserves.
3. Executive Session under Texas Government Code Section 551.074 to conduct third round of interviews concerning candidates for the Chief of Police position and to set a date and time for any further interviews.

**General Business Continued:**

19. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Utility Personnel.
20. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, dismissal of Police Chief, Interim Police Chief, Police Officers, and Reserves.
21. Discussion and Consideration of setting a date and time of additional interviews for the Chief of Police position.

**Adjourn/Dismiss**

I certify that the above notice of council meeting was posted in an enclosed bulletin board at Danbury City Hall on Monday, October 14, 2019, at 4:00 p.m. which is at least 72 hours before the Regular Council Meeting.

  
**Moira Ginther, City Secretary**

In Compliance with the Americans with Disabilities Act, the City of Danbury will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact Moira Ginther, City Secretary at (979) 922-1551.