

City of Danbury
Regular Council Meeting Agenda
Thursday, December 12, 2019

Notice is hereby given of the Regular Council Meeting of the Danbury City Council to be held at 6:30 p.m. on Thursday, December 12, 2019, at Danbury City Hall, 6102 5th Street, Danbury, Texas, at which time the following items of business will be considered:

Call To Order

Pledge & Prayer

Public Comment

Council and Staff Comments

Comments may be made by Council or Staff, but no action taken on the following topics without specific notice. Those items include: expressions of thanks, congratulations or condolence; information on holiday schedules; recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the Council through action; reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Mayor and Council Updates

Consent Agenda

1. Consideration of Monthly Bills (Check Register from November 21, 2019, through December 11, 2019)
2. Consideration of October 2019 Financial Statements
3. Consideration of November Police Report/Maintenance Log
4. Consideration of November Animal Control Report
5. Consideration of November Municipal Court Report
6. Consideration of November Community Center Report
7. Consideration of November Park Report
8. Consideration of November Comp Time Report
9. Consideration of November Utility Report
10. Consideration of City Council Minutes (November 21, 2019)

General Business:

1. Public hearing on amending subdivision ordinance concerning applications, fees, plats, subdivisions, and developments.
2. Close public hearing and consider amending the subdivision ordinance concerning applications, fees, plats, subdivisions, and developments.
3. Consider amending fee ordinance.

4. Discussion and Consideration of Selecting a Color and Design to be Painted on the Exterior Surface of the City of Danbury EST Tank (Water Tower). (Melinda Strong)
5. Discussion and Consideration of Opening Minimum Balance Account and Applying for TDECU (Gas) Credit Card to be Used By the Police Department. (Bill Turnipseed)
6. Discussion and Consideration of Opening a Savings Account with the Unused Funds from the 2018-2019 General Budget. (Bill Turnipseed)
7. Discussion and Consideration of Creating Job Descriptions for City Secretary, Finance Officer, and Deputy City Secretary/Utility Clerk. (Melinda Strong)
8. Discussion and Consideration of City of Danbury Employees Using A Time Clock. (Heather Martin)
9. Discussion and Consideration of Purchasing Shelving for Conex. (Sue Powell)
10. Discussion and Consideration of approving Ordinance No. 19-xx calling for the May 2, 2020, election of the Mayor, and two Aldermen at Large. (Melinda Strong)
11. Discussion and Consideration of Purchasing A Nozzle and Meter for the Gas Pump Located at City Hall. (Sue Powell)
12. Discussion and Consideration of Approval of Quote for Wrapping of Police Department Vehicle. (Melinda Strong)
13. Discussion and Consideration of Switching the Chief of Police Official Vehicle to the Tahoe. (Melinda Strong)
14. Discussion and Consideration of Proclaiming January 2020 as Danbury ISD School Board Recognition Month and Issuing A Proclamation Designating Danbury ISD School Board as "Launching the Next Generation."
15. Discussion and Consideration of permitting the Danbury Fire Department to host, at the Community Center, the Brazoria County Fire Fighter's Association meeting on January 8, 2020 from 5:00 p.m. till 10:00 p.m., serving dinner and waive the associated rental fee only.

Executive Session

1. Executive Session Under Texas Government Code Section 551.074 to discuss training and duties of City Secretary.
2. Executive Session Under Texas Government Code Sections 551.071 and 551.074 to consult with attorney and to discuss employment, appointment, evaluation, duties, reassignment, compensation, discipline, and dismissal of Police Officers.


3. Executive Session Under Texas Government Code Section 551.074 to Conduct Interviews Concerning Candidates for the Chief of Police Position and to Discuss Any Further Interviews.

General Agenda Continued:

16. Discussion and Consideration of Training and Duties of the City Secretary. (Heather Martin)
17. Discussion and Consideration of employment, appointment, evaluation, duties, reassignment, compensation, discipline, and dismissal of Police Officers.
18. Discussion and Consideration of Appointment, Employment, Duties, Compensation of a Police Chief.
19. Discussion and Consideration of setting a date and time of any additional interviews for the Chief of Police position.

Adjourn/Dismiss

I certify that the above notice of council meeting was posted in an enclosed bulletin board at Danbury City Hall on Monday, December 9, 2019 at 4:45 p.m. which is at least 72 hours before the Regular Council Meeting.


Moira Ginther, City Secretary

In Compliance with the Americans with Disabilities Act, the City of Danbury will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact Moira Ginther, City Secretary at (979) 922-1551.