

ORDINANCE NO. 23-17

AN ORDINANCE OF THE CITY OF DANBURY, TEXAS, MAKING FINDINGS OF FACT; ADOPTING A **BUDGET** FOR THIS CITY FOR THE FISCAL YEAR BEGINNING **OCTOBER 1, 2023**; AND PROVIDING A SEVERANCE CLAUSE AND EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DANBURY, TEXAS:

1. The City Council of Danbury, Texas, and (“the City”) makes the following findings of fact:
  - a. In compliance with section 102.002 of the Texas Local Government Code, the Mayor of the City prepared a proposed budget for the City for the fiscal year beginning **October 1, 2023**.
  - b. The Mayor filed said proposed budget with the City Secretary at least thirty-one days before this ordinance is being passed and at least sixteen days before the City Council held a public hearing on the budget, all in compliance with Chapter 102 of the Texas Local Government Code. The budget was available for inspection by any person, in compliance with Chapter 102 of the Texas Local Government Code.
  - c. Public notice of the date, time, and place of the hearing on the budget to be conducted by the City Council was published in The Facts, a newspaper of general circulation in Brazoria County, the county in which the City is located, not earlier than the thirtieth or later than the tenth day before the date of the hearing, in compliance with Chapter 102 of the Texas Local Government Code.
  - d. Notice of each City Council meeting and the public hearing concerning any action on the budget was posted at the City Hall of the City at least seventy-two hours before that meeting or hearing, as applicable, in compliance with the Texas Open Meetings Act.
  - e. This ordinance is being passed after the public hearing held on the budget in compliance with Chapter 102 of the Texas Local Government Code.
  - f. All procedures, prerequisites, and requirements of law concerning this ordinance and the budget herein have been satisfied.

2. Adoption of Budget

The City Council of the City of Danbury, Texas, hereby adopts the attached budget for the City for the fiscal year that begins **October 1, 2023**. The City Council hereby finds that any changes from the budget originally proposed by the Mayor to the budget adopted by this ordinance are warranted by the law and are in the best interest of the City's taxpayers.


3. Severance Clause

If any part of this ordinance, of whatever size, is ever declared invalid or unenforceable for any reason, the remainder of this ordinance shall remain in full force and effect.

4. Effective Date

This Ordinance shall be effective immediately upon its passage and adoption.

**READ, PASSED AND ADOPTED** this 7<sup>th</sup> day of September, 2023.

  
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SUZANNE POWELL, MAYOR  
CITY OF DANBURY, TEXAS

ATTEST:

  
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ERIN NOLAN, CITY SECRETARY  
CITY OF DANBURY, TEXAS

# CITY OF DANBURY

## Fiscal Year 2023–2024

### Budget Cover Page

This budget will raise less revenue from property taxes than last year’s budget by an amount of \$-156,216, which is a - 23.54 percent decrease from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$9,729.

The members of the governing body voted on the budget as follows:

**FOR:** Gordon Hatthorn, Keith Woods,  
Rocky Hicks, Kylie Kroschel and  
Jon Williams

**AGAINST:** NONE

**PRESENT** and not voting: Mayor Suzanne Powell

**ABSENT:** NONE

#### Property Tax Rate Comparison

	<b>2023–2024</b>	<b>2022–2023</b>
Property Tax Rate:	\$0. 381644/100	\$0. 584277/100
No–New–Revenue Tax Rate:	\$0. 508052/100	\$0/100
No–New–Revenue Maintenance & Operations Tax		
Rate:	\$0. 331807/100	\$0/100
Voter–Approval Tax Rate:	\$0. 381644/100	\$0/100
Debt Rate:	\$0. 000000/100	\$0. 203297/100

Total debt obligation for CITY OF DANBURY secured by property taxes: \$0

General Fund Budget

9.7.2023.

Adopted 2023-2024

**Revenue Account**

**Taxes**

4110	Property Tax - Current	\$	497,813.00
4115	Property Tax - Prior	\$	4,000.00
4120	Property Tax - P&I	\$	4,000.00
4130	Franchise Tax: Combined	\$	75,000.00
4140	Sales Tax - Regular	\$	140,000.00
4141	Sales Tax - Streets	\$	70,000.00

**Licenses And Permits**

4220	<b>Licenses and Permits</b>	\$	10,000.00
4243	<b>Fire Inspections</b>	\$	200.00

**Court Fees & Fines**

4301	Court Fees	\$	1,500.00
	Fines		

**Other Revenues**

4410	Rental & Usage	\$	9,000.00
	Community Center		
	Park		
	Marquee		
4415	Office Rental	\$	200.00
4460	Police Training	\$	500.00
4480	Other Income	\$	2,000.00
	Notary		
	Copies/Fax		
	PIA		
	Opiod Income		
4485	Restitution Received	\$	9,800.00
4490	Interest Earned	\$	5,000.00
	General		
	Park		
	Streets & Roads		
	Community Center		
	savings		
	debit service		
	DHEA		
	Reimbursement Sports Electric.		
	Grant Proceeds-ARPA	\$	409,982.52
	DHEA	\$	69,977.06
	park fund balance	\$	28,543.77
	community center fund balance	\$	1,200.10
	Six Month operation fund bal	\$	300,000.00

General Fund Budget

	CDBG Expected monies	\$	-
		\$	1,638,716.45

**Expenses**

**Administration Expenses**

5200	Salary - Finance Officer	\$	54,600.00
5220	Salary - City Secretary	\$	52,000.00
5270	Employee Retirement	\$	6,600.00
	city secretary		
	finance officer		
5280	Health Insurance	\$	11,000.00
	city secretary		
	finance officer		
5290	Payroll Taxes	\$	7,500.00
	city secretary		
	finance officer		
<b>Education &amp; Training</b>			
7175	Educations & Training	\$	3,500.00
	Course Fees		
	Meals		
	Milage		
	Hotel		
	Gasoline		

**Office Expense**

7135	Computer Services	\$	1,000.00
	Email subscription		
	ECOS/square 3		
new line	Cyber Monthly Monitoring	\$	12,000.00
7660	Website	\$	2,000.00
7145	Copy Machine	\$	2,000.00
7155	Cyber Security (Yearly Training)	\$	200.00
7170	Dues/Subscriptions	\$	4,300.00
	Saltgrass		
	BCCA dues		
	TML		
	CSA software finance		
	Black board		
	HGAC		
	court		
	Keep Braz. County beautiful		
7420	Office Supplies	\$	5,000.00
	Office Equipment		
	Office Furniture		
new	Community outreach	\$	2,000.00
	Bank charges		

## General Fund Budget

	payroll processing fee	
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### Utility Expense

7591	Telephone & Internet city Hall	\$ 4,000.00
	Zuly	
	At&T	
	Verizon	
7631	Utilities - Electric	\$ 20,000.00
	City Hall	
	Electric Community Center	
	Electric City Park	
	Electric Street Lights	
	Baseball Field	
	Softball Field	

### Accounting & Legal Services

7100	Accounting - Annual Audit	\$ 25,000.00
7105	Accounting - CPA Review	\$ 12,000.00
7370	Legal Expenses	\$ 25,000.00
7373	Legal Expenses - PIA	\$ 2,000.00
7375	Legal Publications	\$ 3,000.00
7376	Legal Expense - ARPA	\$ 1,000.00
7377	Legal Expense - CDBG	\$ -
new line	Legal Expense CDB MIT GLO	\$ 5,000.00
7378	Legal - Street and Drainage	\$ -

### Miscellaneous Expense

7110	Animal Control Expenses	\$ 2,000.00
7115	Appraisal District	\$ 3,000.00
7132	Capital Outlay - Drainage DDB	\$ 2,000.00
7137	Contingency Expense	\$ 5,277.19
7147	BCCA Dinner	\$ 200.00
	County tax office	
	Credit card expense	
7185	Election	\$ 5,000.00
7190	Emergency Management Equipment	\$ 4,000.00
7195	Emergency Mgmt Exp/Training	\$ 2,000.00
7198	Emergency Street Repair	\$ 10,000.00
7215	Engineering - CDBG	\$ 2,000.00
7216	Engineering - GLO Grant	\$ -
	Engineering CDB MIT GLO	\$ 20,000.00
7219	Eng. Fees - Future Grant Apps.	\$ 5,000.00
7230	city hall Equipment & Supplies	\$ 1,000.00
	ink, printers.	

## General Fund Budget

new line		Technology Supplies	\$ 1,000.00
7352		Inspector Fees	\$ 15,000.00
		Electric	
		Plumbing	
		Gas	
		Building	
7353		Inspector Fees - Fire	\$ 200.00
7355		Insurance & Bonds	\$ 20,000.00
	<b>Insurance</b>	TML Risk	
	<b>Insurance</b>	TML Windstorm	
		Employees	\$ 200.00
	<b>Notary</b>	Utility clerk	
	<b>Notary</b>	City Secretary	
	<b>Bonds</b>	Employees	\$ 925.00
		City Secretary	
		Mayor	
		Chief	
		Fiance officer	
7380		Library Expense	\$ 7,000.00
		repairs	
		labor	
7410		Miscellaneous	\$ 1,000.00
7435		Other Expenses	\$ -
7440		Parts	\$ -
		Shipping Charges	
		Freight	
7442		Penalty & Interest	\$ 100.00
7555		Signage	\$ 2,000.00

### Maintenance & Repairs

7387		Maintenance city hall	\$ 15,000.00
		Repair Parts	
		Labor	
7560		Sports Complex Maintenance	\$ 5,000.00
8010		Yearly WaterTwr Refurb Contract	\$ 18,000.00

### Police Department

5235		<b>Salary - Police Chief</b>	\$ 75,000.00
5270		Employee Retirement	\$ 4,500.00
		Health Insurance chief	\$ 10,836.00
5290		Payroll Taxes	\$ 5,250.00
7175		Education & Training	\$ 2,500.00
		Course	
		Meals	
		Travel	
		Gas	

**General Fund Budget**

5238	<b>Salary - Police Officer</b>	\$	110,000.00
5270	Employee Retirement	\$	6,700.00
	Health Insurance officers	\$	21,672.00
	Officer #1		
	Officer #2		
	Reserve officer expense		
5290	Payroll Taxes	\$	7,700.00
7175	Education & Training	\$	3,000.00
	Course		
	Meals		
	Travel		
	Gas		
7135	Computer Services	\$	11,500.00
	Monthly Cyber Monitoring		
	subscription Kologic		
7140	Contract Labor	\$	5,000.00
7230	Equipment & Supplies	\$	10,000.00
	supplies		
	firearms		
	Ammo		
	Uniforms/vest		
7235	Fuel Expense	\$	15,000.00
7535	Radio Contract w/BCSO	\$	2,500.00
7641	Vehicles - 2014 Tahoe #104	\$	5,000.00
	Maintenance		
	Repairs		
	Parts		
	Labor		
7642	Vehicles - 2018 Ford #106	\$	2,000.00
	Maintenance		
	Repairs		
	Parts		
	Labor		
7643	Vehicles - 2018 Ford #105	\$	2,000.00
	Maintenance		
	Repairs		
	Parts		
	Labor		
new line	equipment upgrades	\$	15,000.00
	telephone & Internet		
	Vehicle computer service		
	Miscellaneous		
	Office Supplies		

**Court expense**

5225	<b>Salary - Court Clerk</b>	\$	9,452.81
7175	<b>Educations &amp; Training</b>	\$	1,000.00
	Course Fees		



**General Fund Budget**

		Meals	
		Travel Time	
		Hotel	
		Gasoline	
5230		<b>Salary - Judge</b>	\$ 1,000.00
5290		Payroll Taxes	\$ 100.00
7175		<b>Judge Educations &amp; Training</b>	\$ 1,000.00
		Course Fees	
		Meals	
		Travel Time	
		Hotel	
		payroll Taxes	
7151		Court Software	\$ 2,000.00
7570		State Court Costs	\$ 1,000.00
		Other Expense	

**Streets expense**

7130		Capital Outlay	\$ 70,000.00
7218		Engineering - Street Paving	\$ 5,000.00

**Park Expense**

7387		Maintenance	\$ 5,000.00
		Repairs	
		Parts	
		Supplies	
		Janitorial	\$ 2,700.00

\$ 821,013.00

**Community Center**

7387		Maintenance	\$ 5,000.00
		Repairs labot	
		Parts	
		Supplies	
		Janitorial	\$ 3,000.00
		DHEA	\$ 69,977.06
		Park	\$ 28,543.77
		community center	\$ 1,200.10
		6 month operation fund	\$ 300,000.00
		CDBG expected monies	\$ -
		AMERICAN rescue ACT	\$ 409,982.52

\$ 1,638,716.45

ATTEST by:

Erin Nolan, City Secretary

Mayor Suzanne Powell

9.7.2023

Adopted Utility Budget

**Sales**

2023-2024

	Customer Deposits	\$ 63,000.00
	Meter replacement fund	\$ 54,967.00
4010	Water Sales	\$ 275,000.00
4011	Recovery Fees	\$ 8,500.00
4020	Sewer	\$ 275,000.00
4030	Garbage Fees	\$ 180,000.00
4040	Late Charges	\$ 18,000.00
4051	Maintenance Fees	\$ 9,000.00
4056	Connection	\$ 7,000.00
	Water & Sewer Tap Fees contractor	pass thru
4057	Utility Adjustments	\$ -
		\$ 890,467.00

**Other Revenues**

4405	Grant Proceeds - GLO	\$ -
4480	Other Income	
4485	Restitution Received	\$ 6,100.00
4490	Interest Earned utility fund	\$ 1,500.00
	utility deposit account	\$ 625.00
	recovery account	\$ 150.00
4500	General Funds for Court Salary Pmt	\$ 9,453.00
		\$ 908,295.00

**Administration Expenses**

5240	Utility Clerk Pay \$21.00	\$ 43,680.00
5245	Maintenance Supervisor	\$ 60,000.00
5250	Maintenance Helper #1 \$25.00	\$ 52,000.00
5260	Maintenance Helper #2 \$23.00	\$ 47,840.00
5262	Maintenance Helper #3 \$21.00	\$ 43,680.00
5270	Employee Retirement 6.02%	\$ 15,030.00
	supervisor	
	Maintenance Helper #1	
	Maintenance Helper #2	
	Maintenance Helper #3	
	utility clerk	
5280	Health Insurance \$903 per month	\$ 54,180.00
	supervisor	
	Maintenance Helper #1	
	Maintenance Helper #2	
	Maintenance Helper #3	
	utility clerk	

5290	Payroll Taxes	\$ 19,000.00
7610	Education & Training	\$ 3,000.00
	Course Fees	
	Meals	
	Mileage	
	Hotel	
	Gasoline	
7635	Uniforms (Rental)	\$ 1,800.00
	Uniforms (Laundry Service)	\$ 1,800.00

**Office Expenses**

7135	Computer Services	\$ 2,000.00
	RG3 software	
	ECOS Support (now square 3?)	
	Computer supplies	
7145	Copy Machine	\$ 500.00
7170	Dues & Subscriptions	\$ 2,300.00
	TEXAS Rual Water Association	
	RVS software	
	TRRA Membership dues	
7420	Office Supplies	\$ 1,000.00
	Office Equipment	\$ -
	Office Furniture	\$ -
	UPS shipment fees	\$ 200.00
7445	Postage	\$ 6,500.00
7591	Telephone & Internet	\$ 3,600.00
7631	Utilities - Electric	\$ 45,000.00
7660	Website	\$ 1,000.00

**Accounting & Legal**

7375	Legal Publications	\$ 2,000.00
	Accounting	

**Other Expenses**

7120	Bad Debt	\$ 1,000.00
7133	Chemicals & Supplies	\$ 40,000.00
7140	Contract Labor	\$ 1,000.00
7220	Engineering Fees	\$ 15,000.00
7232	Fines & Penalties - TCEQ	\$ 15,000.00
7234	Flow Meter & Calibration	\$ 1,500.00
7240	Garbage Service	\$ 180,000.00
7252	GLO Grant Sewer Improvements	\$ -
7355	Insurance & Bonds	\$ 18,000.00
	Bond Utility clerk	
	Insurance Auto	
	TML Insurance Risk pool	

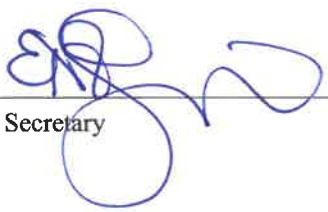
7410	Miscellaneous	\$	-
7435	Other Expenses		
7436	PM Generators	\$	4,000.00
7437	PM Chlorine System	\$	4,000.00
7387	Maintenance	\$	40,000.00
7440	Parts	\$	25,000.00
	Supplies	\$	4,000.00
	Shipping Charges	\$	1,000.00
7443	Permits	\$	8,400.00
	WWTP permit fee (every 5 years)		
	Annual Well permit		
	TCEQ Permit		
	Water system fee		
7545	Rental Equipment	\$	5,000.00
	Pitney Bowes postage machine		
7551	Safety Equipment	\$	3,000.00
7595	Tools	\$	3,000.00
7649	Water Meter Purchase & Parts	\$	3,585.00
7650	Water Test/Lab Fees	\$	15,000.00
7655	Water & Sewer Tap Fees contractor	pass thru	
8015	Unallocated Funds		
	Wet Haul total 20	\$	10,200.00
	Tower alert system	\$	500.00
8020	Watertower/Repair/Paint/Lights	\$	19,000.00

#### Vehicle Expense

7235	Fuel Expense	\$	8,000.00
7640	Vehicle #102 (Gray)	\$	500.00
	Maintenance		
7646	Repair		
	Parts		
	Labor		
	Vehicle # 103 ( F-150)	\$	1,500.00
	Maintenance		
7646	Repairs		
	Parts		
	Labor		
	Vehicle #107 (White tool truck)	\$	1,500.00
	Maintenance		
7646	Repairs		
	Parts		
	Labor		
	Vehicle #108 (Red)	\$	1,000.00
	Maintenance		
7646	Repairs		

	Parts	
	Labor	
	Lawn Mower	\$ 500.00
	Mini EX.	\$ 1,000.00
	Kobata Tractor Maintenance	\$ 1,500.00
	Back hoe maintenance	\$ 1,500.00
7647	Vehicle Replacement	\$ 5,000.00
	Customer deposits Restricted	\$ 63,000.00
		\$ 908,295.00

  
 \_\_\_\_\_  
 Mayor Suzanne Powell

ATTEST by:   
 Erin Nolan, City Secretary

