



CITY OF DANBURY

6102 5TH ST ♦ P.O. BOX 258
DANBURY, TEXAS 77534

PHONE: (979) 922-1551 ♦ FAX: (979) 922-8143



The City of Danbury requires a written request or authorization per Ordinance 22-17, to perform adjustments on your monthly water bill (for leak adjustments to your bill, swimming pool filling or excluding Volunteer Donations this month or forever or discontinue or add service) for our record keeping purposes. A copy of this signed authorization will be kept in your personal file in our office.

ACCOUNT # _____

I _____ at _____ am requesting my one time/year adjustment to my water bill because

OR to Discontinue or Add Volunteer Donations - PARK VFD LIBRARY (circle)
(Please specify time period this is good for) _____

OR to discontinue or Add service _____

Signature of Customer

Date

Signature of Office Personnel

Signature of Utility Super.

Each Utility Customer may request a one-time adjustment per year on your bill if you have had a leak which increased your water and sewer usage for the month or a one-time per year adjustment on the sewage portion of your bill if you fill a swimming pool.

You may at any time discontinue or add contributions to the Volunteer Donations on your bill for the Volunteer Fire Department, Library and Park.

****If you require adjustment for a water leak we require a copy of a receipt from a Plumber or a receipt for supplies purchased to keep on your file.**