

**CITY OF DANBURY**  
**Transfer of Utility Deposit to Another Service Address**

|                                     |                           |                    |     |
|-------------------------------------|---------------------------|--------------------|-----|
| Last Name                           | First Name                | Middle/Maiden Name |     |
| DL #                                | Date of Birth             |                    |     |
| Phone #                             |                           |                    |     |
| Current Service Address:            |                           | RENT               | OWN |
| New Address to Transfer Deposit to: |                           | RENT               | OWN |
|                                     |                           |                    |     |
| Turn Off Current Address Date:      | Turn On New Address Date: |                    |     |

**I am requesting that the Utility Deposit I have on file with the City of Danbury be transferred to above new service address. I understand that I am responsible for all fees and/or charges due for the account at my old address and that failure to settle this account can cause disruption of my service at my new account. I also understand that my utility deposit or a portion of my utility deposit is being transferred to my new account and the amount transferred will not be credited to any balance owed at my previous account. I agree that I will sign and file a new utility account application and terms of service agreement with the Utility Department to update my records. I understand that if the amount of deposit I have on file at this time is not the amount required by the current effective Utility Ordinance, then I will post any additional amount required. I further understand that a \$25.00 charge for transfer/connection will be charged to my new account. I agree that the above information is true and correct.**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Received by**

\_\_\_\_\_  
**Date**

| <b>OFFICE USE ONLY-DO NOT WRITE IN THIS SPACE</b> |                 |                  |      |
|---|-----------------|------------------|------|
| Amount on Deposit                                 | Date of Deposit | Receipt No.      |      |
| Amount to Transfer                                |                 |                  |      |
| Old Address Read                                  | Date            | New Address Read | Date |
|   |                 |                  |      |